

**PROPOSED AGENDA**

**BOARD OF SCHOOL DIRECTORS  
OF THE  
KEYSTONE SCHOOL DISTRICT**

**REGULAR BUSINESS MEETING**

**OCTOBER 21, 2013**

**KEYSTONE ELEMENTARY SCHOOL GROUP INSTRUCTION ROOM**

**IMMEDIATELY FOLLOWING THE REGULAR WORK SESSION**

- I. Call to Order--Mr. Slagle**
- II. Pledge of Allegiance--Mr. Slagle**
- III. Roll Call--Mr. Lauffer**
- IV. Consideration of Agenda**
  - A. Additions**
  - B. Corrections**
  - C. Deletions**
- V. Consent Agenda**

**Note: Items marked with an \* have additional information attached that pertains to the Consent Agenda Item.**

  - A. Minutes:**
    - 1. Approve the September 16, 2013 Regular Business Meeting Minutes\***
  - B. Financial Reports:**
    - 1. File the September, 2013 Liquid Cash and Investment Activity Analysis Report for Audit\***
    - 2. File the September, 2013 Elementary School Student Activities Report for Audit\***
    - 3. File the September, 2013 High School Student Activities Report for Audit\***

- V. **Consent Agenda (Continued)**
  - B. **Financial Reports (Continued)**
    - 4. **File the September, 2013 High School Student Athletics Report for Audit\***
    - 5. **File the September, 2013 Contingency Fund Detail Report for Audit\***
    - 6. **Approve the September, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A & G for Payment\***
    - 7. **Approve the September, 2013 Cafeteria Bills for payment as presented and located in Attachment C\***
    - 8. **Approve the September, 2013 Capital Reserve Bills for payment as presented and located in Attachment B\***
  - C. **Written Reports:**
    - 1. **Accept the August, 2013 Northwest School Combine Report\***
    - 2. **Accept the Career Center Report\***
    - 3. **Accept the IU Report\***
    - 4. **Accept the SMILES Reports\***
- VI. **Contracts (For Individual or Separate Consideration)**
  - A. **Consideration of the Approval of the KADES MARGOLIS Consulting Services Agreement for the new 403b TPA Vendor Integration effective January 1, 2014.**
  - B. **Consideration of the Approval of a new 403b TPA ADMINISTRATIVE AGREEMENT with TSA Consulting Group, effective January 1, 2014.**
  - C. **Consideration of Adding HORACE MANN as a new 403b Vendor, Effective January 1, 2014.**
  - D. **Consideration of the Approval of the 2013-14 VENANGO TRAINING & DEVELOPMENT CENTER, INC.**
- VII. **Personnel (For Individual or Separate Consideration)**
  - A. **Consideration of the Approval of the INTENT TO RETIRE from MARK WHISNER as ATHLETIC DIRECTOR/HIGH SCHOOL HEALTH & PHYSICAL EDUCATION TEACHER at the end of the 2013-14 School Year, with regret.**
  - B. **Consideration of the Approval of the following VOLUNTEER COACHES, pending proper completion of Clearances:**
    - 1. **TYLER BEICHNER, Varsity Boys' Basketball**
    - 2. **DANA MADISON, Boys' Soccer**
    - 3. **RYAN Roddy, Track & Field**

**VII. Personnel (For Individual or Separate Consideration) (Continued)**

**C. Consideration of the Approval of the following Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:**

- 1. Kaitlin Haas, Early Child/Elem/Spec Ed/Science/Math**
- 2. Ashley Lucot, Early Child/Spec Ed**
- 3. Michael Norwalk, Elementary**
- 4. Brittany Walters, Early Childhood**
- 5. Lisa Krieger, Secretary/Paraprofessional**
- 6. Dee Henry, Nurse**

**VIII. New Business (For Individual or Separate Consideration)**

**A. Consideration of the Upcoming Professional Development Requests:**

- 1. October 17, 2013: PVAAS Professional Development Opportunities, IU6. Requested by Matt Clark at a cost of \$14.**
- 2. October 17, 2013: PAFPC Fall Regional Workshop, IU5. Requested by Linda Heath at a cost of \$110 using Budgeted Funds.**
- 3. October 30, 2013: Supporting Students with High Functioning Autism in General Education Settings, IU6. Requested by Matt Clark at a cost of \$84.**
- 4. December 8-10, 2013: Pathways to Student Achievement, Hershey. Requested by Vicky Walters at a cost of \$632.80, using Budgeted Funds.**
- 5. December 13, 2013: Go Teach: Snowshoeing101, Cranberry High School. Requested by Brigitte Irwin at a cost of \$57.19.**

**B. Consideration of the Upcoming Student Field Trips:**

- 1. October 18, 2013: Clarion County Youth Council to Clarion University. Requested by Conrad Warner at no cost to the District.**
- 2. October 23, 2013: Concert Choir to Clarion University. Requested by Fran Nesta. Transportation will be paid from Budgeted Funds, Student Activities and \$1.25 per Student.**
- 3. October 25, 2013: Keystone Astronomy Club to Oil Region Astronomical Observatory. Requested by Tyler Chambers at no cost to the District.**
- 4. November 5, 2013: Gifted to Penn State-DuBois Engineering Workshop. Requested by Kelli McNaughton at no cost to the District.**
- 5. November 7, 2013: Math Competition Team to Clarion University. Requested by Dustin Kifer using Budgeted Funds.**

**C. Consideration of PURCHASING 25 MICROSOFT OFFICE 2013 MANUALS at a total cost of \$3,351.70, using Budgeted Funds.**

**VIII. New Business (For Individual or Separate Consideration (Continued))**

**D. Consideration of DESIGNATING the GENERAL FUND BALANCE  
at June 30, 2013.**

**E. Consideration of APPROVING the BUDGET TRANSFERS for FYE  
June 30, 2013.**

**IX. Adjournment**