

PROPOSED AGENDA

**BOARD OF SCHOOL DIRECTORS
OF THE
KEYSTONE SCHOOL DISTRICT**

REGULAR BUSINESS MEETING

MARCH 17, 2014

KEYSTONE ELEMENTARY SCHOOL GROUP INSTRUCTION ROOM

7 P.M.

- I. Call to Order—Mr. Slagle**
- II. Pledge of Allegiance—Mr. Slagle**
- III. Roll Call—Mr. Lauffer**
- IV. Announcements—Mr. Slagle**
 - A. Introduction of Guests.**
 - B. An Executive Session will be held immediately following the Announcements to discuss one (1) Personnel Issue.**
 - C. The next meeting will be the Combined Work Session/Business Meeting on April 14, 2014. The Meeting will be held at SMILES, 420 Main Street, Knox, Pennsylvania at 7 P.M. Dinner will be served at 6:30 P.M. prior to the Meeting.**
- V. Consideration of Agenda**
 - A. Additions**
 - B. Corrections**
 - C. Deletions**

VI. Consent Agenda

Note: Items marked with an * have additional information attached that pertains to the Consent Agenda Item.

A. Minutes:

- 1. Approve the February 10, 2014 Regular Work Session Minutes***
- 2. Approve the February 10, 2014 Regular Business Meeting Minutes***
- 3. Approve the March 10, 2014 Regular Work Session Minutes***

B. Financial Reports:

- 1. File the February, 2014 Board Summary for Audit***
- 2. File the February, 2014 Liquid Cash and Investment Activity Analysis Report for Audit***
- 3. File the February, 2014 Elementary School Student Activities Report for Audit***
- 4. File the February, 2014 High School Student Activities Report for Audit***
- 5. File the February, 2014 High School Student Athletics Report for Audit***
- 6. File the February, 2014 Contingency Fund Detail Report for Audit***
- 7. Approve the February, 2014 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments G for Payment***
- 8. Approve the February, 2014 Cafeteria Bills for payment as presented and located in Attachment C***
- 9. File the February, 2014 Cafeteria P&L for Audit***
- 10. Approve the February, 2014 Capital Reserve Bills for payment as presented and located in Attachment B***

C. Written Reports:

- 1. Accept the January, 2014 Northwest School Combine Report***
- 2. Accept the Career Center Report***
- 3. Accept the IU Report***
- 4. Accept the SMILES Reports***

VII. Personnel (For Individual or Separate Consideration)

- A. Consideration of Accepting the Letter of Resignation from Haley Greathouse, 7th Grade Volleyball Coach, effective immediately.**
- B. Consideration of the Approval of the Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:**
 - 1. Travis Hubler, Special Education/Pre-K to 4th**

VII. Personnel (For Individual or Separate Consideration) (Continued)

C. Consideration of the Approval of Volunteer Coaches:

- 1. Chad Bell, Softball**
- 2. Todd Shumaker, Baseball**

D. Consideration of the Hiring of Shanna Klinger as Assistant Girls' Track Coach, pending proper completion of Personnel File Documentation and Clearances.

E. Consideration of the Approval of the Retirement Letter from Mark Whisner, Athletic Director/Physical Education Teacher, effective the last day of the 2013-14 School Year, with regret.

VIII. New Business (For Individual or Separate Consideration)

A. Consideration of the Approval to Advertise the Elementary and High School Roof Repairs.

B. Consideration of the Approval to Advertise for the Supply Bids for Technology, Custodial/Maintenance and General & Art.

C. Consideration of the Approval to Purchase a Copier from McCleary Business Machines for the Elementary School at a cost of \$4,545, using the Long-Term Funding Stream (\$3,545) and Elementary Principal Contingency Fund (\$1,000).

D. Consideration of the Approval to Purchase a Copier from McCleary Business Machines for the High School at a cost of \$4,545, using the Long-Term Funding Stream (\$3,545) and High School Principal Contingency Fund (\$1,000).

E. Consideration of the Approval of the Extension of the Homestead/Farmstead Exemptions for an additional \$5 per exemption for the 2014-15 School Year.

F. Consideration of the Approval of the Upcoming Professional Development:

- 1. April 4, 2014: Clarion County Nurses' Meeting, Clarion. Requested by Petula King and Sue Rhoades at a cost of \$41.22, using Budgeted Funds.**
- 2. April 22, 2014: Spring Legal Roundup at Riverview IU6. Requested by Shawn Algoe at a cost of \$145, using Budgeted Funds.**
- 3. April 9, 2014: Maplevale Farms Annual Food Show, Erie, PA. Requested by Carol Meier and Agnes Burr at a cost of \$119.84**

VIII. New Business (For Individual or Separate Consideration) (Continued)

- G. Consideration of the Approval of the Upcoming Student Field Trips**
- 1. 4/2/2014: High School Gifted to Penn State DuBois.
Requested by Kelly Guntrum-McNaughton, at no cost to the District.**
 - 2. 4/9/2014: Industry Club to Glass Works & Freeman Farms.
Requested by Jennifer Slaugenhaupt using funds from Venango Training & Development Center.**
 - 3. 4/11/2014: Industry Club to Runyan's Computers.
Requested by Jennifer Slaugenhaupt, using funds from Venango Training & Development Center.**
 - 4. 5/5/2014: 4th- 8th Gifted to RIU#6 and Clarion University for Math 24 Challenge. Requested by Nicole Gorog using Budgeted Funds.**
 - 5. 5/7/2014: Kindergarten to Gene Smith's Farm in Strattanville.
Requested by Vicky Campbell, using Student Contributions.**
 - 6. 5/7/2014: Senior Class to Pirate Game, Pittsburgh. Requested by Fran Nesta using Class and Student Profits from the Magazine Sale.**
 - 7. 5/15/2014: 2nd Grade to Progressive Agriculture Day at Clarion County Park. Requested by Kim Davis at a cost of \$2.00 per Student for Transportation.**
 - 8. 5/16/2014: High School Gifted to Allegheny College.
Requested by Kelli Guntrum-McNaughton, at no cost to the District.**
 - 9. 5/21/2014: 5th Grade to Carnegie Museum of Natural History
Requested by Amanda Kline, using CATS Funds, Grant from Carnegie Museum, Student Contributions and Pencil Sales.**
 - 10. 5/29/2014: Kindergarten Class to the Erie Zoo. Requested by Kim Riley, using CATS Funds and Student Contributions.**
 - 11. 11/9—13, 2014: Senior Class to Washington, D.C. Requested by Fran Nesta at a maximum cost of \$480, with funds from Student Contributions, Magazine Sales, Senior Class Student Activity Account and Various Outside Charitable Agencies.**
- H. Consideration of the Approval of Mr. Burr and Mr. Algoe to attend the new Board Member PSBA Training at IU6 on April 10 and 11, 2014, at a cost of \$375 per Board Member, using funds from the Board/Superintendent Contingency Funds.**
- I. Consideration of the Approval of the 2014-15 Riverview IU6 Budget.**

IX. Policy (For Individual or Separate Consideration)

A. Consideration of the 2nd Reading of Policy #412—Evaluation of Employees.

B. Consideration of the 2nd Reading of Policy #610—Purchases Subject to Bid/Quotation.

C. Consideration of the 2nd Reading of Policy #611—Purchases Budgeted.

X. Adjournment