

JANUARY 19, 2015

PROPOSED AGENDA

**BOARD OF SCHOOL DIRECTORS
OF THE
KEYSTONE SCHOOL DISTRICT**

REGULAR BUSINESS MEETING

ELEMENTARY SCHOOL LIBRARY

7 P.M.

- I. Call to Order—Mr. Slagle**
- II. Pledge of Allegiance**
- III. Roll Call—Mr. Lauffer**
- IV. Announcements—Mr. Slagle**
 - A. The 2014 Financial Interest Statements were in your mailed packets. Please complete and return to Mr. Lauffer at your earliest convenience.**
 - B. The next Meeting will be the Combined Work Session and Regular Business Meeting on February 9, 2015.**
- V. Public Comment**

Note: By adopted Board Policy, individual comments are to be limited to 5 minutes or 15 minutes by topic. Previously adopted topics may be disallowed. Personnel issues may be discussed in Executive Session only.

 - A. Martin Frederick**

VI. Consideration of the Agenda

A. Additions

B. Corrections

C. Deletions

VII. Reports

A. Technology—Mrs. Witkowski

B. Cafeteria—Nutrition Group

VIII. Consideration of the Consent Agenda

Note: Items marked with an * have additional information attached that pertains to the Consent Agenda Item.

A. Minutes:

- 1. Approve the December 2, 2014 Reorganization Meeting Minutes***
- 2. Approve the December 2, 2014 Regular Work Session Minutes***
- 3. Approve the January 12, 2015 Regular Work Session Minutes***
- 4. Approve the January 12, 2015 Regular Business Meeting Minutes***

B. Financial Reports:

- 1. File the December, 2014 Liquid Cash and Investment Activity Analysis Report for Audit***
- 2. File the December, 2014 Elementary School Student Activities Report for Audit***
- 3. File the December, 2014 High School Student Activities Report for Audit***
- 4. File the December, 2014 High School Student Athletics Report for Audit***
- 5. File the December, 2014 Contingency Fund Detail Report for Audit***
- 6. Approve the December, 2014 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G for Payment***
- 7. Approve the December, 2014 Cafeteria Bills for payment as presented and located in Attachment C***
- 8. File the December, 2014 Cafeteria P&L for Audit***
- 9. Approve the December, 2014 Capital Reserve Bills for payment as presented and located in Attachment B***

VIII. Consideration of the Consent Agenda (Continued)

C. Written Reports:

- 1. Accept the November, 2014 Northwest School Combine Report***
- 2. Accept the IU Report***
- 3. Accept the Career Center Report***
- 4. Accept the SMILES Report***

IX. Personnel (For Individual or Separate Consideration)

- A. Consideration of the Acceptance of the Letter of Intent to Retire from Carol Adams, Elementary Teacher, effective at the end of the 2014-15 School Year.**
- B. Consideration of the Acceptance of the Letter of Intent to Retire from Jackie Rhoads, Elementary Teacher, effective at the end of the 2014-15 School Year.**
- C. Consideration of the Acceptance of the Letter of Resignation from Laurie Barrett, Cafeteria Worker, effective January 17, 2015.**
- D. Consideration of the Approval of Ken Phillips as Volunteer Coach/ Scorekeeper for Baseball, pending proper completion of Personnel File Documentation and Clearances.**
- E. Consideration of the Hiring of John Paul Samay as a Long-Term Substitute, retroactive to August 20, 2014 and effective until June 1, 2015 or educational service ends as determined by the Superintendent.**
- F. Consideration of the Approval of a 12-Week Unpaid Leave of Absence for Linda Beck, Cafeteria Worker, from November 21, 2014 to March 4, 2015.**

X. New Business (For Individual or Separate Consideration)

- A. Consideration of the Approval of the Appointment of the Deputy Tax Collectors:**
 - 1. Kim Slaughaupt to be Lane Byers' Deputy, Ashland Township.**
 - 2. Tammy Starcher to be Michelle Campbell's Deputy, Beaver Township.**
 - 3. Lane Byers to be Jeanne McElhatten's Deputy, Elk Township.**
 - 4. Sharon Heeter to be Tim Cochran's Deputy, Knox Borough.**
 - 5. Tanya Callender to be Barry Elder's Deputy, Licking Township.**
 - 6. Lane Byers to be Kim Slaughaupt's Deputy, Salem Township.**
 - 7. Rebecca Stump to be Rose Schreckengost's Deputy, Shipperville Borough.**

X. New Business (Continued)

B. Consideration of the Upcoming Professional Development:

- 1. 1-6-2015, 1-13-2015, 1-27-15 and 2-26-15: ELA PSSA Text Dependent Analysis Testing, IU 6. Requested by Gina Clark at a cost of \$200, using Principal's Contingency.**
- 2. 1-19-2015: 9th Annual School Nurse Conference, New Castle. Requested by Petula King at a cost of \$64.96, using Budgeted Funds.**
- 3. 1-20-2015, 2-19-2015 and 3-17-2015: Transform Your Classroom, RIU6. Requested by Bobbie Heller, Karen McGiffin and Halee McCance at a cost of \$30 using Budgeted Funds.**
- 4. 2-11-2015: National Security Briefing for Teachers, Pittsburgh. Requested by Brett Vaughn and Conrad Warner at a cost of \$53.20 using Principal Contingency.**
- 5. 3-17-2015 through 3-20-2015: State Athletic Director Conference, Hershey. Requested by Bill Irwin at a cost of \$1,143.27, using Budgeted Funds.**
- 6. 3-19-2015 through 3-21-2015: SAP Training, DuBois. Requested by Autumn Marshall at a cost of \$164.64, using Budgeted Funds.**

C. Consideration of the Upcoming Field Trips (Continued):

- 1. 12-11-2014: Keystone Industry Club to Helpmate, Farmers Bank and Restaurant. Requested by Jen Slaugenhaupt, using Venango Training & Development Grant Funds. (Retroactively).**
- 2. 12-16-2014: PMEA District Band Students to Clarion Area. Requested by Fran Nesta, at no cost to the District. (Retroactively).**
- 3. 12-22-2014: Select Choir to Keystone Elementary. Requested by Fran Nesta, at no cost to the District. (Retroactively).**
- 4. 12/22/2014: Select Band to Franklin High School. Requested by Fran Nesta, at no cost to the District. (Retroactively).**
- 5. 1-6-2015: District Band to C-L High School. Requested by Fran Nesta, at no cost to the District. (Retroactively).**
- 6. 1-22, 23 & 24-2015: Varsity Cheerleaders to Hershey for PIAA State Cheer Competition. Requested by Kami Coursen and Bill Irwin, with expenses paid through Athletics.**
- 7. 2-27-2014: High School Students to Triangle Tech, DuBois. Requested by Brett Vaughn, at no cost to the District. Triangle Tech providing transportation and lunch for the students.**
- 8. 5-1-2015: REVISION. (Originally approved date of 5-8-2015). 5th Grade to Clarion University. Requested by Autumn Marshall, using Budgeted Funds, Pencil Sales Funds and Student Contributions.**

X. New Business (Continued)

D. Consideration of Purchasing Equipment for the Elementary and High School from Capital Reserve, as follows:

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|---|-------------------|
| 1. 25 Classroom Desks/Chairs from Virco | \$2,539.25 (Elem) |
| 2. 8 Armless Stack Chair from Bizchair | \$ 461.92 (Elem) |
| 3. 1 Conference Table from Staples | \$ 589.99 (Elem) |
| 4. 8 Conference Chairs from Staples | \$ 559.92 (HS) |
| 5. 1 Conference Table from Staples | \$ 559.00 (HS) |
| 6. 1 Office Chair from Staples | \$ 89.00 (HS) |

E. Consideration of the Submission of the Cafeteria RFP to PDE for Document Preparation Review.

XI. Policy

A. Consideration of the 1st Reading of the Following Policies:

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| 1. #204: | Attendance |
| 2. #209.1: | Head Lice and Other Forms of Infestation |
| 3. #304: | Employment of District Staff |
| 4. #307: | Student Teachers/Interns |
| 5. #317: | Conduct/Disciplinary Procedures |
| 6. #317.1: | Educator Misconduct |
| 7. #806: | Child Abuse |
| 8. #818: | Contracted Services |

XII. Adjournment