

PROPOSED AGENDA

**BOARD OF SCHOOL DIRECTORS
OF THE
KEYSTONE SCHOOL DISTRICT**

REGULAR BUSINESS MEETING

NOVEMBER 18, 2013

KEYSTONE ELEMENTARY SCHOOL GROUP INSTRUCTION ROOM

IMMEDIATELY FOLLOWING THE REGULAR WORK SESSION

- I. Call to Order--Mr. Slagle**
- II. Pledge of Allegiance--Mr. Slagle**
- III. Roll Call--Mr. Lauffer**
- IV. Consideration of Agenda**
 - A. Additions**
 - B. Corrections**
 - C. Deletions**
- V. Consent Agenda**

Note: Items marked with an * have additional information attached that pertains to the Consent Agenda Item.

 - A. Minutes:**
 - 1. Approve the October 21, 2013 Regular Work Session Minutes***
 - 2. Approve the October 21, 2013 Regular Business Meeting Minutes***
 - B. Financial Reports:**
 - 1. File the October, 2013 Liquid Cash and Investment Activity Analysis Report for Audit***
 - 2. File the October, 2013 Elementary School Student Activities Report for Audit***
 - 3. File the October, 2013 High School Student Activities Report for Audit***

V. Consent Agenda (Continued)

B. Financial Reports (Continued)

- 4. File the October, 2013 High School Student Athletics Report for Audit***
- 5. File the October, 2013 Contingency Fund Detail Report for Audit***
- 6. Approve the October, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A & G for Payment***
- 7. Approve the October, 2013 Cafeteria Bills for payment as presented and located in Attachment C***
- 8. Approve the October, 2013 Capital Reserve Bills for payment as presented and located in Attachment B***

C. Written Reports:

- 1. Accept the September, 2013 Northwest School Combine Report***
- 2. Accept the Career Center Report***
- 3. Accept the IU Report***
- 4. Accept the SMILES Reports***

VI. Personnel (For Individual or Separate Consideration)

- A. Consideration of the Resignation of Erin Zacherl, Elementary Teacher, effective with her last work day of November 22, 2013.**
- B. Consideration of Hiring an Elementary Teacher, effective upon Release from the Current School.**
- C. Consideration of the Resignation of Ann Wolff as Boys' Track & Field Head Coach, effective immediately.**
- D. Consideration of Posting for a Boys' Track & Field Head Coach.**
- E. Consideration of Approving Ann Wolff as Volunteer Track & Field Coach.**
- F. Consideration of Approving the Additions to the Substitute List, pending proper Completion of Personnel File Documentation and Clearances:**
 - 1. John Paul Samay, Elem/Spec. Ed., Clarion**
 - 2. Karen Henry, Caf /Custodian, Sligo**
 - 3. Jennie Moore, Secretary, Lucinda**
- G. Consideration of Posting for a Technology Support Technician.**

VII. New Business (For Individual or Separate Consideration)

A. Consideration of Approving the Upcoming Professional Development:

1. **December 8-10, 2013: SAS Conference, Hershey Lodge. Requested by Mike McCormick at a cost of \$494.05, using Budgeted Funds.**
2. **February 24-26, 2014: SAP Training, Kittanning. Requested by Petula King at a cost of \$64.57 using Principal Contingency Funds.**

B. Consideration of Approving the Distribution of 2012-13 AFR Surplus as follows:

1. Capital Reserve.....	\$211,352.00
2. Long-Term Funding Stream (General Fund)	\$ 50,000.00
3. Principals Discretionary (General Fund)	\$ 10,000.00
4. <u>CCCC Bond Payoff (General Fund).....</u>	<u>\$100,000.00</u>
TOTAL	\$371,352.00

C. Consideration of Purchasing High School and Elementary Desks and Chairs as per the following Quotes:

1. High School--School Outlet:

a. 30 Desks @ \$125.16	=	\$3,754.76
b. 16 Chairs @ \$55.27	=	\$ 884.29
c. 4 Activity Tables @ \$71.06	=	\$ 284.24
<u>d. Shipping</u>	<u>=</u>	<u>\$1,215.00</u>
TOTAL		\$6,138.29

2. Elementary—VIRCO:

a. 50 Desks @ \$54.81	=	\$2,740.50
<u>b. 50 Chairs @ \$46.51</u>	<u>=</u>	<u>\$2,325.50</u>
TOTAL		\$5,066.00

D. Consideration of Purchasing a High School Tractor as per the following Quotes:

1. Dotterrer Equipment, Inc:

a. Kubota 4x4 21 Hp Diesel Lawn Tractor (with 54" Mower Deck)		\$7,918.40
b. <u>48" Light Snow/Utility Blade</u>		<u>\$ 560.00</u>
TOTAL		\$8,478.40

*Hydraulic Lift on Mower Deck, not Snow Plow.

2. Tom's Sales & Service:

a. Simplicity Prestige 4x4 27 Hp Gasoline Lawn Tractor (with 52" Mower Deck).....		\$7,545.00
b. <u>46" Plow</u>		<u>\$1,100.00</u>
TOTAL		\$8,645.00

*Hydraulic Lift on both Mower Deck and Snow Plow.

VII. New Business (For Individual or Separate Consideration) (Continued)

E. Consideration of Approving the Quotes for High School Carpeting Replacement (Blake Bros.) as follows:

1. Choir Room	\$3,780.00
<u>2. Guidance Conference Room</u>	<u>\$1,368.00</u>
TOTAL	\$5,148.00

F. Consideration of Approving the Calendar Year 2014 Unemployment Compensation Administration.

G. Consideration of Approving the Early Dismissal on November 27, 2013.

VIII. Policy (for Individual or Separate Consideration)

A. Consideration of 1st Reading of Policy #916—Volunteers.

IX. Adjournment