

**MARCH 19, 2018**

**PROPOSED AGENDA**

**BOARD OF SCHOOL DIRECTORS  
OF THE  
KEYSTONE SCHOOL DISTRICT**

**REGULAR BUSINESS MEETING**

**ELEMENTARY SCHOOL LIBRARY**

**IMMEDIATELY FOLLOWING THE EXECUTIVE SESSION**

- I. Call to Order—Mr. Slagle**
- II. Roll Call—Mr. Lauffer**
- III. Consideration of Agenda**
  - A. Additions**
  - B. Corrections**
  - C. Deletions**
- IV. Consent Agenda**

**Note: Items marked with an \* have additional information attached that pertains to the Consent Agenda Item.**

  - A. Minutes:**
    - 1. Approve the February 12, 2018 Regular Work Session Minutes\***
    - 2. Approve the February 12, 2018 Regular Business Meeting Minutes\***
  - B. Financial Reports:**
    - 1. File the February, 2018 Board Summary for Audit\***
    - 2. File the February, 2018 Liquid Cash and Investment Activity Analysis Report for Audit\***
    - 3. File the February, 2018 Elementary School Student Activities Report for Audit\***
    - 4. File the February, 2018 High School Student Activities for Audit\***
    - 5. File the February, 2018 High School Athletics Report for Audit\***
    - 6. File the February, 2018 Contingency Fund Report for Audit\***
    - 7. Approve the February, 2018 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G\***

**IV. Consent Agenda (Continued)**

**B. Financial Reports (Continued):**

- 8. Approve the February, 2018 Cafeteria Bills for payment as presented and located in Attachment C\***
- 9. Approve the February, 2018 Cafeteria P&L Report for Audit\***
- 10. Approve the February, 2018 Capital Reserve Bills as presented and located in Attachment B\***

**C. Written Reports:**

- 1. Accept the November, 2017 Northwest School Combine Report\***
- 2. Accept the Career Center Report\***
- 3. Accept the IU Report\***

**V. Personnel (For Individual or Separate Consideration)**

**A. Consideration of the Approval of the Letter of Retirement from Robert Simmons, High School Industrial Arts Teacher, effective at the end of the 2017-18 School Year, with regret.**

**B. Consideration of Posting and Advertising for a Technology Education Teacher Position.**

**C. Consideration of the Approval of the Letter of Retirement from Karen Dittman, Paraprofessional, at the end of the 2017-18 School Year, with regret.**

**D. Consideration of the Approval of David Everett as Volunteer Varsity Baseball Coach.**

**E. Consideration of Declaring the Varsity Football Head Coach Position Vacant.**

**F. Consideration of the Posting and Advertising for a Varsity Football Head Coach Position.**

**G. Consideration of the Approval of the Lump Sum Requests at the end of the 2017-18 School Year from:**

- 1. Fred Carrow**
- 2. Kami Coursen**
- 3. Rob Simmons**

**VI. New Business (For Individual or Separate Consideration)**

**A. Consideration of the Approval of the 2018-19 Riverview Intermediate Unit General Operating Budget of \$1,349,969, with Keystone School District contribution of \$13,060.**

**VI. New Business (For Individual or Separate Consideration) (Continued)**

**B. Consideration of the Approval of Advertising for the 2018-19 General & Art Supply Bid.**

**C. Consideration of the Approval the Upcoming Professional Development:**

- 1. 3/21/2018: SAP Spring Update at SMI in Strattanville. Requested by Petula King at a cost of \$27.50, using Budgeted Funds.**
- 2. 4/18/2018: Slippery Rock University Mini Convention. Requested by Brigitte Rivers and Terrie Shaw, at a cost of \$73.60, using Budgeted Funds.**

**D. Consideration of the Approval of the Upcoming Field Trips:**

- 1. 4-20-2018: Envirothon Club to Cook Forest Earth Day. Requested by Pam Warner, at no cost to the District.**
- 2. 5-1-2018: Envirothon Club to Enviro Competition at Jefferson County Fairgrounds. Requested by Pam Warner, using Budgeted Funds.**
- 3. 5-4-2018: 5<sup>th</sup> Grade and Guidance to Clarion University. Requested by Autumn Marshall, using Budgeted Funds, Pencil Sale Funds and Student Contribution.**
- 4. 5-21-2018: 5<sup>th</sup> Grade to Carnegie Museum of Natural History. Requested by 5<sup>th</sup> Grade Teachers, using Grant Funds from Carnegie, CATS Funds, Student Contribution and Pencil Sale Funds.**
- 5. 5-24-2018: 6<sup>th</sup> Grade to Cleveland Aquarium. Requested by Michele Clover, using CATS Funds and Student Contribution.**
- 6. 5-25-2018: 3<sup>rd</sup> Grade to Living Treasures Animal Park, New Castle. Requested by Tim Zerbe, using Student Contribution.**
- 7. 5-30-2018: Kindergarten to Farmer's Inn. Requested by Kim Riley, using CATS Funds and Student Contribution.**
- 8. 11-11-2018 to 11-15-2018: Senior Class to Washington, D.C. Requested by Dustin Kifer and Bill Irwin, using Student Contribution, Magazine Sales Funds and Senior Class Student Activity Funds and Possible Contributions from various outside Agencies.**

**E. Consideration of General Counsel Hourly Rate of \$165 per hour and Union Negotiations/Personnel Hourly Rate of \$215 per hour, effective January 1, 2018.**

**VI. New Business (For Individual or Separate Consideration) (Continued)**

**F. Consideration of the Approval of the Following Buildings & Grounds Projects, with Funds from Capital Reserve:**

**1. Erate Project:**

- a. Cabling & Equipment Install—Logicalis—\$74,765.
  - b. Equipment—Connectivity—\$38,445.
  - c. After Erate Rebate, the Net District Cost is \$40,715.03.
2. Additional LED Bulb Purchase for High School—Pioneer Electric—\$2,244.
  3. NEC Phone System Upgrade—Red Horizons—\$3,475 (5% Reduction of \$173.75 if Both Projects).
  4. Two-Way Phone Communication in Elementary—Red Horizons—\$7,580 (5% Reduction of \$379 if Both Projects).
  5. Flooring Proposal for Entryway Carpet—Parker Furniture—\$7,990.
  6. Classroom Door Security Screen—Kane Interventions—\$20,000. (Pending Co-Stars Approval).
  7. High School Chair Lift—Schindler Elevator Corp.—\$32,764.

**G. Consideration of the Approval of a Budget Transfer from the General Fund to Capital Reserve for \$114,768.**

**H. Consideration of the Approval of the Installation of a Concrete Pad for a Javelin Runway--to be paid from the General Fund Balance, as this amount was previously assigned—Heeter Enterprises—\$11,700.**

**I. Consideration of the Purchase of a Piano for the Elementary School—Valley Piano—\$6,877.75—from Capital Reserve.**

**VII. Adjournment**