

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
September 18, 2017**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 18, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. William Baughman, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting is the Regular Work Session on Monday, October 9, 2017.
- Mr. Slagle said an Executive Session would be held tonight immediately following the Business Meeting to discuss one (1) Personnel Issue.
- Mr. Slagle said there will be a brief Transportation Committee Meeting immediately following the Executive Session tonight.

PUBLIC COMMENT

None.

REPORTS

- Superintendent—Mr. Algoe reviewed:**
 1. State Budget Update.
 2. Homework Helpers and Americorps.
 3. Immunization Report.
 4. School Physical Plant.
 5. Library Gift from Alumnae (Class of 1958).
 6. Student Information Management System.

REPORTS (Continued)

- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. Good Start of the new Year.
 2. Olweis Bullying Event.
 3. “Backpacks for Success” Program.
 4. Meet Your Teacher Night.

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Music Program Statistics.
 2. Upcoming Events and Programs.
 3. Athletics Update.
 4. “Paint the Plow” Program.

- ❑ **Buildings & Grounds—Mr. Baughman reviewed:**
 1. List of Summer Projects completed.
 2. Thanks to the Board for Summer Custodial help.
 3. List of Current Projects being studied.
 4. Thanks to the Board for UTV purchase.
 5. Thanks to Terry Kahle for allowing use of his equipment for Seeding and Plugging of the Athletic Fields.

DIALOGUE ITEMS

- ❑ Mr. Algoe requested Elizabeth Miller as a Van Driver for McLendon Transportation, pending proper completion of Personnel File Documentation and Clearances.

- ❑ Mr. Algoe requested Jason Kriebel as Substitute Bus Driver, pending proper completion of Personnel File Documentation and Clearances.

- ❑ Mr. Algoe requested Tonya Sterner as Substitute Custodian.

- ❑ Mr. Algoe requested Mike Mellott as High School Detention Monitor.

- ❑ Mr. Lauffer proposed the Procurement of Electricity for June, 2018 through June, 2021. He said the rates are currently available and would produce an estimated \$20,000 in savings for the 2018-19 fiscal year and the following two years of 2019-20 and 2020-21.

- ❑ Mr. Lauffer proposed the Procurement of Natural Gas for July, 2019 through June, 2021. He said the rates currently would hold Natural Gas Costs even for the 2019-20 and 2020-21 years as current.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Lauffer reviewed a request from Megan Kerr at the County for Exoneration of four (4) Repository List Parcels.
- ❑ Mr. Algoe requested the Upcoming Professional Development:
 1. 10/2017: School Nurse Conference. Requested by Petula King at a cost of \$25.89, using Budgeted Funds.
- ❑ Mr. Algoe requested the Upcoming Field Trips:
 1. 9/21/2017: Ecology Class to Elk County Visitors' Center. Requested by Matt Baker, using Budgeted Funds.
 2. 9/28/2017 (Rain Date of 10/5/2017): 7th Grade to Beaver Ponds. Requested by Pam Warner, using Budgeted Funds.
 3. 10/4/2017: High School Special Education Classes to RIU6, "Looking to the Future." Requested by Jen Slaughaupt, using Budgeted Funds.
 4. 11/3/2017: Elementary Chorus Fest at Marion Center. Requested by Barbi Milliron, using Budgeted Funds.
 5. 11/20/2017: Jr. High Gifted to RIU6 for Chess Tournament. Requested by Nicole Gorog, at no cost to the District.
- ❑ Mr. Algoe reviewed the Following Athletic Committee Items, pending proper completion of Personnel File Documentation and Clearances:
 1. Barry Foust's Letter of Resignation from Jr. High Girls' Basketball "Team A" Coach.
 2. Hire Paul Flickner as Jr. High Girls' Basketball "Team A" Coach.
 3. Paul Flickner's Letter of Resignation from Jr. High Girls' Basketball "Team B" Coach.
 4. Hire James Rhoades as Jr. High Girls' Basketball "Team B" Coach.
 5. Garry Henry as Jr. High Football Volunteer Coach.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:44 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary

