

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
October 9, 2017**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, October 9, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. James A. Beary was absent. Also present were: Mr. Shawn Algoe, Ms. Kaylan Arbogast, Mrs. Amber Beichner, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Ms. Monica Mullen, Ms. Jennifer Perry, Mrs. Jodee Raybuck, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Business Meeting on Monday, October 16, 2017 at 7 P.M. in the Elementary School Group Instruction Room.
- ❑ Mr. Slagle said an Executive Session would be held tonight immediately following the Business Meeting to discuss one (1) Personnel Issue.
- ❑ Mr. Algoe presented Recognition of Service Awards to:
 1. Mr. Slagle: 28 Years of Service.
 2. Mrs. Thompson: 8 Years of Service.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Nutrition Inc—Jodee Raybuck reviewed:**
 1. Programs for the new year that are being undertaken in the Cafeterias.
- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. 2017-18 State Budget Update.
 2. Natural Gas & Electricity Procurement.
 3. MMS Update.
 4. Choir Robe Custom Sample and Information. *Mr. Slagle requested to Add the Bidding and Advertising to next week's Business Meeting Agenda.*

REPORTS (Continued)

- **Elementary Principal—Mr. McCormick reviewed:**
 1. PSSA Test Scores on a Comparative Level.
 2. Thanks to our New Teachers.
 3. Elementary Open House will be October 24.

- **High School Principal—Mr. Wagner reviewed:**
 1. PSSA Test and Keystone Exam Scores and Results.
 2. American Heritage Concert and High School Open House will be October 18.
 3. Young Americans are tentatively scheduled to be here October 29 through November 1.
 4. Athletic Teams results and Upcoming Playoffs.
 5. An Assembly will be held for “Texting and Driving” on October 12, for Grades 9-12.
 6. Mr. Kifer will take a group of students to CUP for the Annual Mathematics Competition on November 2.
 7. Senior High Student Government will host Powderpuff Football on November 2.
 8. The Veterans’ Day Assembly will be on November 10 at 10 A.M. in the Auditorium with a Luncheon to follow in the Library.
 9. The Senior Trip to Washington D.C. will be November 12 through November 16.
 10. Mrs. McGiffin will request permission to take 7th graders to “A Musical Christmas Carol” in Pittsburgh on December 12.
 11. Mr. Long continues to plan for the Music Trip to New York City, with the tentative dates to be March 22 through March 24, 2018.

DIALOGUE ITEMS

- Mr. Algoe reviewed the Proposed LED Light Bulb Replacement for Energy Efficiency. Materials to be purchased from Pioneer Electric. Labor needed for replacement will be done by Internal Maintenance Staff. Funds requested from Capital Reserve:
 1. **High School Auditorium**

Initial Cost	\$360
Less Rebate	<u>200</u>
Net Initial Cost	<u>\$160</u>
Annual Energy Savings	<u>\$560</u>
Payback Period	3 ½ Months
 2. **Main Gym**

Initial Cost	\$6,105
Less Rebate	<u>1,602</u>
Net Initial Cost	<u>\$4,503</u>
Annual Energy Savings	<u>\$2,244</u>
Payback Period	2 Years

DIALOGUE ITEMS (Continued)

- Mr. Algeo reviewed the Proposed LED Light Bulb Replacement for Energy Efficiency Plan (Continued)

3. Auxiliary Gym

Initial Cost	\$3,053
Less Rebate	<u>801</u>
Net Initial Cost	<u>\$2,252</u>
Annual Energy Savings	<u>\$1,122</u>
Payback Period	2 Years

4. Total Project

Initial Cost	\$9,518
Less Rebate	<u>2,603</u>
Net Initial Cost	<u>\$6,915</u>
Annual Energy Savings	<u>\$3,926</u>
Payback Period	1.7 Years

- Mr. Algeo reviewed the Access Road Surfacing. The Proposal is to Tar and Chip the Access Road this fall at a cost of \$7,270 by Hager Paving with funds from Capital Reserve. *Mr. Slagle said to have this Item added to next week's Agenda.*
- Mr. Algeo requested to have Michelle Hartzell as a Van Driver for Randy McLendon, Inc.
- Mr. Algeo requested the following Upcoming Field Trips:
 1. 11-2-2017: Math Competition Team to Clarion University for Math Competition. Requested by Dustin Kifer, using Budgeted Funds.
 2. 12-13-2017: 7th Graders to Byham Theater in Pittsburgh. Requested by Karen McGiffin with funds from Student Contribution, Budgeted Monies and Jr. High Student Government Scholarships.
- Mr. Algeo reviewed the Siemens Building Maintenance Contract. *Mr. Slagle said to have this Item added to next week's Agenda.*
- Mr. Algeo reviewed the Paris Uniform Services Contract.

An Executive Session was held from 7:35 P.M. until 8:02 P.M.

ADJOURNMENT

With no further business, the Meeting Adjourned at 7:35 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

