

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
November 21, 2016**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, November 21, 2016 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight immediately following the Regular Business Meeting to discuss one (1) Collective Bargaining Issue and two (2) Employment Matters.
- ❑ Mr. Slagle said the next scheduled Meeting is the Reorganizational Meeting and the Regular Work Session on Monday, December 5, 2016 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

Mr. Slagle commended Mrs. Milliron's and all the helpers for a wonderful PMEA Chorus Festival last Friday.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. Athletic Event Guidelines.
 2. IU6 Drivers' Training Program.
 3. Garbage Disposal Contracts.

REPORTS (Continued)

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Fall Sports Season Summary.
 2. CUP Mathematics Competition.
 3. Senior Trip.
 4. County Music Festival.
 5. Winter Sports Season.
 6. PMEA Chorus Fest.
 7. Upcoming Concerts.
 8. Start and End Times for High School Schedule.
 9. Minimum Credit Issue.

- ❑ **Elementary School Principal—Mr. McCormick reviewed:**
 1. Thanked Barbi Milliron for the wonderful PMEA Chorus Fest.
 2. Veterans' Day Assembly—Thanks to Bobbie Heller for speaking.
 3. Title I Movie Night.
 4. Act 80 Day for Parent/Teacher Conferences will be held on November 29, 2016.

- ❑ **Special Education—Mrs. Chomas reviewed:**
 1. Annual Child Count.
 2. Upcoming Gifted Audit.
 3. 504 Plans.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed Christine Texter, Cafeteria Monitor, Resignation Letter as of October 28, 2016.

- ❑ Mr. Algoe requested the Posting for a Cafeteria Monitor, retroactively.

- ❑ Mr. Algoe requested Ruth Sands, Van Driver.

- ❑ Mr. Algoe reviewed the Intent to Retire Letter from Steve Condon, Elementary Teacher, at the end of the 2016-17 School Year.

- ❑ Mr. Algoe said the recommendation from the Buildings & Grounds Committee for the Full-Time Custodian position is Troy Peterson.

- ❑ Mr. Algoe explained the future Basic Education Funding based on the New Distribution Formula. He said this could have a positive or negative impact on any Annual Funding. In any event, the current year Basic Education Funding will never be less than 2013-14.

- ❑ Mr. Algoe said a potential New Requirement for Bidding of Bus and Van Contracts paid above the State Formula may impact the District.

DIALOGUE ITEMS (Continued)

- **Mr. Algoe Requested the Following Field Trips:**
 1. **11-4-2016: Oil Painting Class to CUP Bookstore. Requested by Fred Carrow, using van and needing a Substitute.**
 2. **11-16-2016: Honors English II Class to CUP English Day. Requested by Kami Coursen, using two vans.**
 3. **11-21-2016: Astronomy Class to CUP Oras Observatory. Requested by Tyler Chambers, using one van and needing a Substitute.**
 4. **12-8-2016: Business Math Class to KGC Federal Credit Union and Farmers National Bank. Requested by Kim Exley, at no cost to the District.**
 5. **12-9-2016: 7th Graders to Performance at Byham Theatre, Pittsburgh. Requested by Karen McGiffin, using Student Contribution and Jr High Student Government.**
 6. **12-20-2016: Elementary Select Choir to Knox Senior Center. Requested by Barbi Milliron at no cost to the District.**
 7. **5-17-2017: 4th Graders to Clear Creek State Park. Requested by Cotton, using CATS Funds and Student Contribution to cover the cost of transportation.**

- **Mr. Algoe Requested the Following Professional Development:**
 1. **11-2-2016: Echoes & Reflections on Elie Wiesel's Night, IU 6. Requested by Brett Vaughn, at a cost of \$10, using Budgeted Funds (Retroactively).**
 2. **11-8-2016: Update on KSP Suicide Prevention Planning, Grove City. Requested by Jen Wingard at a cost of \$75, with funds from Principal's Contingency Fund (Retroactively).**

- **Mr. Algoe Requested the 2nd Reading of the Following Policies:**
 1. **#247: Hazing.**
 2. **#608: Investment of District Funds.**

- **Mr. Algoe Reviewed the Athletic Recommendations from the Athletic Committee, pending proper completion of Personnel File Documentation and Clearances:**
 1. **Head Boys' Varsity Baseball Coach: J.P. Samay.**
 2. **Boys' Varsity Wrestling Volunteer Coach: Austin Curtis.**
 3. **Girls' Varsity Basketball Volunteer Coach: Kacy Lewis.**
 4. **Weight Room/Panther Powerlifting Volunteer Coach/Advisor: Andy Hogue.**

- **Mr. Algoe Requested the Additions to the Substitute List:**
 1. **Jay Wolfgang, Custodian.**
 2. **Roberta Hurrelbrink, Cafeteria Monitor.**

**REGULAR WORK SESSION MINUTES
NOVEMBER 21, 2016
PAGE 4**

ADJOURNMENT

With no further business, the Meeting adjourned at 7:40 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

