

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
November 18, 2019**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, November 18, 2019 at 7:49 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda with the Following Changes:

Additions:

- V.A. Trisha Dixon, Volunteer Swim Coach
- VI. A. 2. Senior Trip
- VI. I. Electricity Easement—Penelec
- VI. J. Mixers Sale

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- Minutes:**

1. Approve the October 21, 2019 Regular Business Meeting Minutes*

- Financial Reports:**

1. File the October, 2019 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the October, 2019 Elementary School Student Activities Report for Audit*
3. File the October, 2019 High School Student Activities Report for Audit*
4. File the October, 2019 High School Athletics Report for Audit*
5. File the October, 2019 Contingency Fund Report for Audit*
6. Approve the October, 2019 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
7. Approve the October, 2019 Cafeteria Bills for payment as presented and located in Attachment C*
8. Approve the October, 2019 Capital Reserve Bills as presented and located in Attachment B*
9. File the October, Cafeteria P&L Report for Audit*

CONSENT AGENDA (Continued)

□ **Written Reports:**

1. Accept the September, 2019 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Beary made the Motion to Approve TRISHA DIXON, as VOLUNTEER SWIM COACH. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

□ Mr. Barrett made the Motion to APPROVE the FOLLOWING ITEMS:

1. UPCOMING FIELD TRIPS:

- A. 4-2-2019 through 4-4-2019: Music Department to Toronto. Requested by Chris Long, using Student Contributions, Fund Raising, Scholarship Grants and the Choral Student Activity Fund.
- B. 11-15-2020 through 11-19-2020: Senior Class to Washington, D.C. Requested by Bill Irwin and Dustin Kifer at a maximum cost of \$675, using voluntary contributions from students, earnings from the Senior Class Magazine Fundraiser, money allocated from the Senior Class Student Activity Account and outside Charitable Agencies, as needed.

2. 7/1/2029 to 6/30/2023 COMPREHENSIVE PLAN.

3. ESS SUBSTITUTE TEACHER CONTRACT EXTENSION for 7/1/2020 through 6/30/2023.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

□ Mr. Barrett made the Motion to APPROVE the FOLLOWING ITEMS:

1. ACT 93 AGREEMENT for 7/1/2020 to 6/30/2025.

2. RETIREMENT MEMORANDUM of UNDERSTANDING with IRS REGULATIONS CLARIFICATION for ACT 93 AGREEMENT expiring 6/30/2020.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the BUDGETARY TRANSFERS for 2018-19. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the ELEMENTARY GO-MATH TEXTBOOK EXTENSION for 2020-21, at a cost of \$17,848.44, with funds from the General Fund Balance. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to DECLARE DEFAULT of ROUTE #1 CONTRACT, with CONSEQUENT TERMINATION of SAME, with BROWN BUSING, effective October 7, 2019. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the ELEMENTARY UTILITY POLE EASEMENT with PENELEC. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. Burr made the Motion to APPROVE the MIXER SALE at a cost of \$3,500 to \$4,000 each, with Funds to be Deposited in Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

ADJOURNMENT

- ❑ **With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:55 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

