

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
February 17, 2020**

**OPENING/ATTENDANCE**

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, February 17, 2020 at 7:40 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Dustin L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle and Mr. Kenneth L. Swartfager were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Martin Frederick, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

**CONSIDERATION OF AGENDA**

- Mr. Beary made the Motion to Approve the Agenda with the Following Changes:

**Additions:**

1. V.A. Hiring of Hunter Sliker as Girls' Varsity Soccer Head Coach.
2. V.B. Approval of the Letter of Resignation from Hunter Sliker as Boys' Varsity Soccer Assistant Coach.
3. V.C. Approval of Posting and Advertising for the Boys' Varsity Soccer Assistant Coach.
4. V.D. Approval of Nicholas Banner as Boys' Varsity Baseball Volunteer.
5. VI.G. Approval of the Quote from Pioneer Athletics for a Brite Striper at a cost of \$5,174.55.
6. VI.H. Approval of the Quote from Blake Brothers for Carpet at the High School at a cost of \$455 and Tile at the High School at a cost of \$3,498.
7. VI.I. Approval of the Quote from MF Athletic for a Pole Vault Pit at a cost of \$19,995.

**Deletions:**

1. IV.B.11. Approve the January, 2020 Capital Reserve Bills as presented and located in Attachment B\*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

**CONSENT AGENDA**

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

**Minutes:**

1. Approve the January 20, 2020 Regular Business Meeting Minutes\*

**Financial Reports:**

1. File the January 2020 Board Summary Report for Audit\*
2. File the January, 2020 Liquid Cash and Investment Activity Analysis Report for Audit\*

**CONSENT AGENDA (Continued)**

**Financial Reports (Continued)**

3. File the January, 2020 Elementary School Student Activities Report for Audit\*
4. File the January, 2020 High School Student Activities Report for Audit\*
5. File the January, 2020 High School Athletics Report for Audit\*
6. File the December, 2019 Contingency Fund Report for Audit\*
7. File the January, 2020 Contingency Fund Report for Audit\*
8. Approve the January, 2020 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G\*
9. Approve the January, 2020 Cafeteria Bills for payment as presented and located in Attachment C\*
10. File the January, 2020 Cafeteria P&L for Audit\*

**Written Reports:**

1. Accept the December, 2019 Northwest School Combine Report\*
2. Accept the Career Center Report\*
3. Accept the IU Report\*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

**PERSONNEL (For Individual or Separate Consideration)**

- Mr. VanTassel made the Motion to APPROVE the Following Items:
1. HUNTER SLIKER as GIRLS' VARSITY SOCCER HEAD COACH.
  2. HUNTER SLIKER'S LETTER of RESIGNATION as BOYS' VARSITY SOCCER ASSISTANT COACH.
  3. POST and ADVERTISE for a BOYS' VARSITY SOCCER ASSISTANT COACH.
  4. NICHOLAS BANNER as VARSITY BASEBALL Volunteer.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

**NEW BUSINESS (For Individual or Separate Consideration)**

- Mr. Beary made the Motion to APPROVE the Following Items:
1. LAURIE WISE, Bus and Van Driver, pending proper completion of Clearances.
  2. PAUL EVERETT, Bus and Van Driver, pending proper completion of Clearances.
  3. UPCOMING FIELD TRIPS:
    - a. 3-13-2020: 5<sup>th</sup> Grade to Clarion University. Requested by Autumn Marshall, using Budgeted Funds, Pencil Sales and Student Contribution.
    - b. 5-5-2020: 6<sup>th</sup> Grade to Career Center. Requested by Jennifer Wingard, using Budgeted Funds.

**NEW BUSINESS** (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Beary made the Motion to APPROVE the Following Items (Continued)

4. 2<sup>nd</sup> READING of the FOLLOWING POLICIES:

- a. #223: Suspension and Expulsion
- b. #333: Professional Development
- c. #705: Facilities and Workplace Safety
- d. #709: Building Security
- e. #805: Emergency Preparedness and Response
- f. #805.1 Relations with Law Enforcement Agencies

5. ADDENDUM to the AGREEMENT with ESS NORTHEAST for  
SUBSTITUTE NURSING SERVICES.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

- ❑ Mr. Beary made the Motion to ACCEPT the LETTER of REQUEST for EARLY TERMINATION of ROUTE #11 by BROWN BUSING, INC. The Board recognizes that provisions of this Contract may apply to satisfy the Early Termination Request. A Letter of Appreciation shall be drafted to Brown Busing for their years of service. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

- ❑ Mr. Beary made the Motion to AWARD ROUTE #11 BUS CONTRACT for the BALANCE of the FISCAL YEAR END, June 30, 2020, to B. LISA BAILEY. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

- ❑ Mr. Beary made the Motion to APPROVE the QUOTE from PIONEER ATHLETICS for a BRITE STRIPER at a cost of \$5,174.55, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

- ❑ Mr. Beary made the Motion to APPROVE the Following Items, with the funds from Capital Reserve:

- 1. CARPET for the High School from BLAKE BROTHERS at a cost of \$455.
- 2. CVT TILE for the High School from BLAKE BROTHERS at a cost of \$3,498.
- 3. POLE VAULT PIT from MF ATHLETIC at a cost of \$19,995.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.

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**ADJOURNMENT**

**With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:45 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 5-0.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**