

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
November 16, 2020**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, November 16, 2020 at 7:55 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, and Mrs. Stacey I. Thompson. Mrs. Trisha D. Dixon and Mr. Dwayne E. VanTassel were absent,. Also present were: Mr. Shawn Algoe, Mr. Jim McConnell, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mr. Bradley Wagner and Mrs. Kathi Weaver.

CONSIDERATION OF AGENDA

- Mr. Barrett made the Motion to Approve the Agenda as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**
 1. Approve the October 19, 2020 Regular Business Meeting Minutes*
- **Financial Reports:**
 1. File the October, 2020 Liquid Cash and Investment Activity Analysis Report for Audit*
 2. File the October, 2020 Elementary Student Activities Report for Audit*
 3. File the October, 2020 High School Student Activities Report for Audit*
 4. File the October, 2020 High School Student Athletics Report for Audit*
 5. File the October, 2020 Contingency Fund Report for Audit*
 6. Approve the October, 2020 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
 7. Approve the October, 2020 Cafeteria Bills for payment as presented and located in Attachment C*
 8. File the October, 2020 Cafeteria P&L Report for Audit*
 9. Approve the October, 2020 Capital Reserve Bills as presented in Attachment B-2*

CONSENT AGENDA (Continued)

□ **Written Reports:**

1. Accept the September, 2020 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

PERSONNEL (For Individual or Separate Consideration)

□ Mr. Barrett made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:

1. Retroactive Approval of DAVID WENTLING as SUBSTITUTE CUSTODIAN, effective October 29, 2020, pending proper completion of Personnel File Documentation and Clearances.
2. HIRING of DAVID WENTLING as FULL-TIME, 1-YEAR, TEMPORARY CUSTODIAN, effective November 17, 2020, pending proper completion of Personnel File Documentation and Clearances.
3. POSTING for a BOYS' ASSISTANT TRACK COACH POSITION.
4. RESIGNATION of MICHAEL MELLOTT as HIGH SCHOOL GUIDANCE COUNSELOR, effective November 6, 2020.
5. Retroactive Approval to POST and ADVERTISE for the HIGH SCHOOL GUIDANCE COUNSELOR Position.
6. RESIGNATION of JAMES RHOADS as GIRLS' JV BASKETBALL COACH, effective September 11, 2020.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

- Mr. Barrett made the Motion to HIRE TORRI SWARTFAGER as GIRLS' JV BASKETBALL COACH, effective immediately, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

NEW BUSINESS (For Individual or Separate Consideration)

- Mr. Beary made the Motion to APPROVE the PURCHASE of a RAULAND TCU IP CONSOLE from OPEN SYSTEMS PITTSBURGH at a cost of \$1,398, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

**REGULAR BUSINESS MEETING MINUTES
NOVEMBER 16, 2020
PAGE 3**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 2019-20 FINAL BUDGET TRANSFERS, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.**

POLICY (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the FOLLOWING POLICIES for 1st Reading, as presented:**

- 1. #113.1: Discipline of Students with Disabilities.**
- 2. #113.2: Behavior Support.**
- 3. #113.4: Confidentiality of Special Education Student Information.**
- 4. #616: Paying of Bills.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

ADJOURNMENT

With no further business, Mr. Burr made the Motion to Adjourn the Meeting at 8 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mrs. Thompson—yes. Motion carried 7-0.

Respectfully submitted,

Kathi L. Weaver, Acting Board Secretary

Vernon F. Lauffer, Board Secretary