

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
January 13, 2020**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 13, 2020 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Brad Wagner.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said the next scheduled Meeting would be the January 20, 2020 Regular Business Meeting at 7 P.M. in the Elementary School Library.

**PUBLIC COMMENT**

- ❑ Mrs. Dixon commented that the Co-Op Program operating at Keystone School District is great.

**REPORTS**

- ❑ **Superintendent—Mr. Algoe reviewed:**
  1. Buildings & Grounds Projects.
  2. Special Education Audit, which resulted in an excellent review.
  3. 2020-21 School Calendar is a work in progress.
  4. Resolution for Statewide Charter School Program.
  5. Legislative Topics in Harrisburg.
  6. Cafeteria Operation Policy vs. PDE Interpretation of Current Law.
  7. Sunshine Law Requirements.
  8. Budget & Finance.
  9. Athletic Personnel Issues.
  10. January is “Board Appreciation Month” and his thanks to the Board for their dedication and commitment.

**REPORTS (Continued)**

- ❑ **Elementary School Principal—Mr. McCormick reviewed:**
  1. **Elementary Robotics Program at Redbank Tournament on December 14:**
    - A. **Robot Skills Award: Josh Kline, Kord Stewart, Seth Slaughaupt and Brady Dunlap.**
    - B. **Drew Crompton, Eli Anger, Jacob Henry and Sean Karg received 3<sup>rd</sup> Place.**
    - C. **Braden Baylor and Jorge Reyes received the Robot Design Award.**
  2. **Elementary Choir Fest will be held at Brookville High School on February 21, 2020.**
  3. **2020-21 Kindergarten Sign-Ups.**
  
- ❑ **High School Principal—Mr. Wagner reviewed:**
  1. **Tri-Fold Athletics Calendar.**
  2. **Keystone Exams.**
  3. **Updates from High School Curricular Committees.**
  4. **School Musical is “Grease”.**
  5. **Update on Athletics.**
  6. **Possible Offsite Prom Location.**

**DIALOGUE ITEMS**

- ❑ **Mr. Algoe reviewed and requested the Hiring of Dawn Keighley as Elementary Health Aide, effective January 7, 2020.**
  
- ❑ **Mr. Algoe requested the Approval of the Letter of Retirement from Suzanne Chomas as Director of Special Education, effective June 30, 2020.**
  
- ❑ **Mr. Algoe requested the Approval of the Letter of Intent to Retire from Linda Lewis, Confidential Secretary, effective June 30, 2020.**
  
- ❑ **Mr. Algoe requested the Approval of the Letter of Intent to Retire from Fred Carrow, High School Art Teacher, effective September 24, 2020.**
  
- ❑ **Mr. Algoe requested the Approval of the Letter of Resignation from Josh Albright as Jr. High Football Coach, effective immediately**
  
- ❑ **Mr. Algoe requested the Approval of the Letter of Resignation from Josh Albright as Weight Room Spring Coordinator, effective immediately.**
  
- ❑ **Mr. Algoe requested the Approval of Randy Tharan as Substitute Bus Driver, pending proper completion of Clearances.**

**DIALOGUE ITEMS (Continued)**

- Mr. Algoe reviewed and requested the Approval of the Upcoming Field Trips:
  1. 3/5/2020: Keystone Elementary Qualifying Robotics Team to Clarion University. Requested by Ryan Smith, with cost to be determined.
  2. 1/25/2020 and 1/26/2020: Competitive Cheerleaders to Cleveland, Ohio. Requested by Kami Tharan, with Funds to be paid by the Cheerleading Boosters.
  3. 5/20/2020: 4<sup>th</sup> Graders to Clear Creek and Farmers Inn. Requested by Brandi Fisher, using CATS Funds and Student Contribution.
  
- Mr. Algoe reviewed and requested the Approval of the 1<sup>st</sup> Reading of the Following Policies:
  1. #223: Suspension and Expulsion
  2. #333: Professional Development
  3. #705: Facilities and Workplace Safety
  4. #709: Building Security
  5. #805: Emergency Preparedness and Response
  6. #805.1: Relations with Law Enforcement Agencies

**ADJOURNMENT**

With no further business, the Meeting adjourned at 8:14 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary