

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
September 21, 2020**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 21, 2020 at 7 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mr. Bradley Wagner, Mr. Nick Banner, Mrs. Kaylan Blair, Mr. Thomas Bowser, Mrs. Suzanne Buckley, Mrs. Michele Clover, Mrs. Kami Coursen, Mr. Kevin Craig, Mrs. Heather Crompton, Mrs. Kim Davis, Mrs. Debra Filson, Mrs. Jenna Fink, Mrs. Amy Goldthwaite, Mrs. Kendall Hickman, Mrs. Laura Hogue, Mrs. Amber Hubler, Mrs. Barb Hurst, Mr. Bill Irwin, Mrs. Robin Kerle, Mrs. Petula King, Mr. Barney Knorr, Mr. Jim Lyle, Mr. Jim McConnell, Mrs. Sandi McElravy, Mrs. Amanda Phillips, Mr. Jordan Popolis, Mrs. Brynn Space Renninger, Mrs. Kim Riley, Mrs. Brigitte Rivers, Mrs. Sue Shaner, Mrs. Terrie Shaw, Mrs. Franki Sheatz, Ms. Nicole Taydus, Mrs. Lauren Tharan and Mrs. Maria Vaughn.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle welcomed all the guests to the Meeting.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Regular Work Session on October 12, 2020 at 7 P.M. in the Elementary School Gymnasium.

**PUBLIC COMMENT**

- ❑ Mr. Jim Lyle addressed the Board regarding the No Mask/No Entry Policy supporting Mr. Algoe and the Board for their Policy and Enforcement, thereof. He detailed much information and statistics supporting the need for mask wearing in our schools.
- ❑ Mr. Slagle thanked the Teachers for their extra efforts this School Year due to the challenges added for Covid-19.

**REPORTS**

- **Superintendent—Mr. Algoe reviewed:**
  1. **Operational Considerations for the 2020-21 School Year:**
    - a. **Health & Safety Plan.**
    - b. **Indoor/Outdoor Capacity Restrictions.**
    - c. **PIAA Guidance.**
    - d. **Chromebook delivery anticipated within two weeks.**
    - e. **Free Meal Service for 9/14/2020 through 12/31/2020.**
  2. **School Physical/Plant Update:**
    - a. **Elementary Boiler Project.**
    - b. **Elementary Sidewalk/Bollard Project—Complete.**
    - c. **High School Tank Replacement Project—Complete.**
    - d. **High School Roof Replacement Project—Complete.**
    - e. **Elementary Kitchen Hood Exhaust Fans Project—\$25,869.29.**

He thanked the Teachers, Custodians and the Administration for their contributions to keep School open and continuing.

- **Elementary—Mr. McCormick reviewed:**
  1. **VLN Online Program.**
  2. **Math Textbook Series.**
  3. **Olweus Bullying Assembly.**
- **High School—Mr. Wagner reviewed:**
  1. **Abundant work required for Contact Tracing.**
  2. **Athletic and Marching Band involvement at Football Games.**
  3. **Cheerleading Coach Update.**
  4. **7<sup>th</sup> Grade Language Arts Textbooks.**

**DIALOGUE ITEMS**

- **Mr. Algoe requested Approval of the Letter of Retirement from Linda Weilacher, Crossing Guard, effective August 26, 2020.**
- **Mr. Algoe requested Approval of Alison Albright as Jr. High Girls' Basketball "Team A" Coach, pending proper completion of Personnel File Documentation and Clearances.**
- **Mr. Algoe requested Approval of Josh Albright as Jr. High Girls' Basketball Volunteer, pending proper completion of Clearances.**
- **Mr. Algoe requested Approval of Ralph Emery as Van Driver, pending proper completion of Personnel File Documentation and Clearances.**
- **Mr. Algoe reviewed and requested Approval of the Handbook Addendum—Title IX.**

**DIALOGUE ITEMS (Continued)**

- **Mr. Algoe reviewed and requested Approval of the 1<sup>st</sup> Reading of the Following Title IX Policies:**
  1. **#103: Discrimination/Title IX Sexual Harassment Affecting Students.**
  2. **#104: Discrimination/Title IX Sexual Harassment Affecting Staff.**
  3. **#247: Hazing.**
  4. **#249: Bullying/Cyberbullying.**
  5. **#317.1: Educator Misconduct.**
  6. **#824: Maintaining Professional Adult/Student Boundaries.**
  
- **Mr. Algoe reviewed and requested Retroactive Approval of the Redemption of Plant/Physical CD with Farmers' National Bank on September 11, 2020 for \$219,531.28.**
  
- **Mr. Algoe reviewed and requested Approval of the 2020-21 Contract for Transportation Nursing Services with Bayada.**
  
- **Mr. Algoe reviewed and requested Approval of the Keystone School District Health & Safety Plan, Version 4 (Fall Sports Spectator Protocol).**
  
- **Mr. Algoe requested Approval of the Intent to Retire Letter from Bill Irwin as Dean of Students and Athletic Director effective at the end of the 2020-21 School Year.**
  
- **Mr. Algoe requested Approval of Jason Best as a Volunteer for Football.**

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 7:48 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**

