

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
January 18, 2021**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, January 18, 2021, at 7:37 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Tom Bowser, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda with the Following Amendments:

Additions: V.E. Tom Brown as Substitute Bus Driver.

VI. B. Reimbursement for Café Delivery to Bus Contractors.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**

1. Approve the December 7, 2020 Reorganization Meeting Minutes*
2. Approve the December 7, 2020 Regular Work Session Minutes.*
3. Approve the December 7, 2020 Regular Business Meeting Minutes*

- **Financial Reports:**

1. File the December, 2020 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the December, 2020 Elementary Student Activities Report for Audit*
3. File the December, 2020 High School Student Activities Report for Audit*
4. File the December, 2020 High School Student Athletics Report for Audit*
5. File the December, 2020 Contingency Fund Report for Audit*
6. Approve the December, 2020 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
7. Approve the December, 2020 Cafeteria Bills for payment as presented and located in Attachment C*
8. File the December, 2020 Cafeteria P&L Report for Audit*
9. Approve the December, 2020 Capital Reserve Bills as presented and located in Attachments B-1 and B-2*

CONSENT AGENDA (Continued)

❑ **Written Reports:**

1. Accept the November, 2020 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to APPROVE the LETTER of RESIGNATION from TONYA STERNER, Custodian, effective December 31, 2020, with regret. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to HIRE LYNDSEY BLYSTONE as HIGH SCHOOL GUIDANCE COUNSELOR (9th through 12th Grade) effective when released from Redbank Valley, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. K. Swartfager made the Motion to APPROVE CAMERON GRUMLEY as VAN DRIVER, pending proper completion of Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to APPROVE the LETTER of RESIGNATION from SHAWN ALGOE, SUPERINTENDENT, with the afforded Act 93 Contract Benefits for Sick Day Reimbursement, effective February 1, 2021, along with Posting/Advertising of the vacated position, with regret. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to APPROVE TOM BROWN as SUBSTITUTE BUS DRIVER, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

**REGULAR BUSINESS MEETING MINUTES
JANUARY 18, 2021
PAGE 3**

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE the CHANGE ORDER for WHALEN CONTRACTING, INC. for ELEMENTARY BOILER REPLACEMENT in the amount of \$1,105.94 for Manual to Auto Chemical Feed. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPPROVE the REIMBURSEMENT to BUS CONTRACTORS for CAFETERIA MEAL DELIVERY for Fuel and Maintenance Costs on days delivered from the Cafeteria Funds. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

ADJOURNMENT

- ❑ **With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:59 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

Respectfully submitted,

Vernon F. Lauffer, Board Secretary