

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
July 19, 2021**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, July 19, 2021 at 7 P.M. The Meeting was held in the Keystone High School Library, 700 Beatty Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. James A. Beary and Mrs. Trisha D. Dixon were absent. Also present were: Mrs. Kaylan Blair, Mr. Brett English, Mr. Marty English, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Brad Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle welcomed the guests to the Meeting.
- ❑ Mr. Slagle said there would be an Executive Session held tonight immediately following the Work Session to discuss an Employee Discipline Issue.
- ❑ Mr. Slagle said there would be Superintendent Interviews on July 27, 2021 beginning at 6 P.M.
- ❑ Mr. Slagle said a Special Executive Session will be held to discuss an Employee Discipline Issue on Tuesday, August 3, 2021 at 7 P.M. in the Elementary School Library.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Work Session/Special Business Meeting on Monday, August 9, 2021 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

Mr. Slagle said it was good to have Mr. Wagner back.

REPORTS

- ❑ **Superintendent—Mr. McCormick reviewed:**
 1. 2021-22 KSD Health and Safety Plan.
 2. Sunshine Law Amendments.
 3. Update on Buildings & Grounds Projects.
 4. Special Education Teacher.

REPORTS (Continued)

- ❑ **Elementary—Mr. McCormick reviewed:**
 1. Elementary School Student Handbook Changes.
 2. Elementary School Faculty Handbook Changes.
- ❑ **High School—Mr. Wagner reviewed:**
 1. High School Student Handbook Changes.
 2. High School Athletic Handbook Changes.
 3. Vape Detectors.
 4. Natalie Bowser Softball Achievements.
 5. Hip Surgery went well.
- ❑ **High School—Mrs. McNaughton reviewed:**
 1. High School Teacher Handbook Changes.

DIALOGUE ITEMS

- ❑ Brett English reported that he has receive \$1,250 in donations for his Eagle Scout Project. The total cost of the project is to be \$4,469. The Construction of the Project will be August 13 through August 16.
- ❑ Mr. McCormick requested Granting Tenure to Thomas Crumlish as of August 27, 2021.
- ❑ Mr. McCormick requested Brett Vaughn as a Mentor for Jay Gilford, Social Studies Teacher.
- ❑ Mr. McCormick reviewed and requested the Hiring of Misty Graham as Paraprofessional, effective August 25, 2021.
- ❑ Mr. McCormick requested Approval of the Resignation of Hunter Sliker as Girls' Soccer Head Coach.
- ❑ Mr. McCormick requested the Posting and Advertising for the Girls' Soccer Head Coach.
- ❑ Mr. McCormick requested Approval of the Resignation of Nick Banner as Boys' Jr. High Basketball Team B Coach.
- ❑ Mr. McCormick requested the Posting and Advertising for the Boys' Jr High Basketball Team B Coach.
- ❑ Mr. McCormick requested Approval of the Resignation of J.P. Samay as Boys' Varsity Baseball Coach.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. McCormick reviewed and requested Nick Banner as Boys' Varsity Baseball Coach.**

- ❑ **Mr. McCormick reviewed and requested the Appointment of Michael McCormick as VLN Coordinator for the 2021-22 School Year, with a Stipend of \$4,000.**

- ❑ **Mr. McCormick reviewed the Keystone School District Health & Safety Plan Summary.**

- ❑ **The Administration has previously reviewed the Changes to the following 2021-22 Handbooks in their Reports:**
 - 1. **Keystone Elementary School Student Handbook.**
 - 2. **Keystone Elementary School Faculty Handbook.**
 - 3. **Keystone Jr/Sr High School Student Handbook.**
 - 4. **Keystone Jr/Sr High School Faculty Handbook.**
 - 5. **Keystone Jr/Sr High School Athletic Handbook.**

- ❑ **Mr. McCormick reviewed and requested the Upcoming Field Trips:**
 - 1. **September 24, 2021: 7th Grade, Environthon Club, Ecology Class and AP Environmental Science Class to Cook's Forest, using Budgeted Funds, Student Government Funds and/or Student Funds. Requested by Pam McCandless.**
 - 2. **November 14 to November 18, 2021: Senior Class to Washington, D.C. at an approximate maximum cost of \$700 to \$750 per student, using Magazine Sales Funds, Student Funds, Senior Class Student Activity Account Funds and Outside Charitable Agency Funds. Requested by Dustin Kifer.**
 - 3. **Gifted Jr/Sr High Trips, requested by Nicole Gorog:**
 - a. **November 8, 2021 to RIU#6 for Chess Competition, at no cost.**
 - b. **January 12, 2022 to RIU#6 for LinguisHTIKS Competition, at no cost.**
 - c. **February 15, 2022 to RIU#6 for Presidents Competition, at no cost.**
 - d. **March 15, 2022 to RIU#6 for Equations Competition, at no cost.**
 - 4. **Gifted Elementary Trips, requested by Nicole Gorog:**
 - a. **September 22, 2021 to RIU#6 for Scrabble Competition and CUP for Planetarium Show, at no cost.**
 - b. **November 9, 2021 to RIU#6 for Chess Competition, at no cost.**
 - c. **January 13, 2022 to RIU#6 for LinguisHTIKS Competition, at no cost.**
 - d. **January 31, 2022 (February 1, 2022—Snow Date) to Clarion Mall for Spelling Bee, using Funding from the Principal's Contingency Fund for Scripps Registration.**
 - e. **March 16, 2022 to RIU#6 for Equations Competition, at no cost.**
 - f. **May 13, 2022 to RIU#6 for Math 24 Competition, at no cost.**
 - 5. **Gifted Elementary and Jr/Sr High School Trips:**
 - a. **December 2, 2021 to CUP for Edge of Extinction, at no cost.**

DIALOGUE ITEMS (Continued)

- ❑ Mr. McCormick requested Retroactive Approval for the Purchase of Air Conditioning Equipment for the District Special Education Office in the Elementary School, Guidance Office and Server Room/Nurse's Office in the High School at a cost of \$17,230.26 from H&H Supply, Inc., with funds from Capital Reserve.
- ❑ Mr. McCormick reviewed and requested the Excavation and Paving of the Pole Vault Pad at the High School Athletic Field by Deible's Landscaping at a cost of \$8,736.
- ❑ Mr. McCormick reviewed and requested the Excavation and Installation of two Sections of 20-foot Corrugated Pipe on both sides of the Upper Entrance to the Elementary School by Deible's Landscaping at a cost of \$6,155.38.
- ❑ Mr. McCormick requested the Posting for a Mentor for Erin Neely, Elementary Special Education Teacher.
- ❑ Mr. McCormick requested the following Items from the Athletic Committee:
 1. Alesha Lee for Jr. High Cheerleading Coach.
 2. Bailey Harle for Assistant Jr. High and Assistant Varsity Cheerleading Coach.
 3. Chad Nellis for Jr. High Football Assistant Coach.
 4. Jason Hansford for Boys' Varsity Soccer Assistant Coach.
 5. Chad Nellis for Jr. High Basketball Team A Coach.
 6. Andrew Lauer for Boys' Jr. High Basketball Team B. Coach.
- ❑ Mr. Lauffer reviewed and requested Approval of the High School Auxiliary Gym Ceiling Painting Project. He said that Dan Ferringer has appropriate Liability increase and does not need Workers' Compensation Insurance.

POLICY

- ❑ Mr. McCormick requested the 2nd Reading of Policy #008: Organizational Chart.
- ❑ Mr. McCormick reviewed and requested the 1st Reading of the Following Policies:
 1. #218.1: Weapons
 2. #218.2: Terroristic Threats
 3. #236.1: Threat Assessment
 4. #237: Hazing
 5. #249: Bullying/Cyberbullying
 6. #805: Emergency Preparedness and Response

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ADJOURNMENT

With no further business, the Meeting Adjourned at 8:02 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary