

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
June 21, 2010**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, June 21, 2010 at 7 P.M. The Meeting was held in the Group Instruction Room of the Keystone Elementary School, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mrs. Stacey I. Thompson. Mr. Kenneth L. Swartfager was absent. Also present were Mr. Harold Best, Mr. Richard Bonnar, Mrs. Sue Chomas, Mrs. Shawn Corcetti, Mr. Doug Frampton, Mr. Jarrod Kapp, Mr. Jonathan Maddy, Mrs. Kim Riley, Mrs. Franki Sheatz, Mr. Rodney Sherman, Mrs. Lauren Tharan, Mr. Chuck Weaver and Mrs. Erin Zacherl.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said there would be an Executive Session tonight to discuss Attorney Communications, Personnel and Collective Bargaining.

**PUBLIC COMMENT**

None.

**REPORTS**

- ❑ **Mr. Bonnar--Acting Superintendent reviewed:**
  - Posted for Special Education and Social Studies Department Chairs.
  - Posted and Advertised for 2010-11 Anticipated Vacancies.
  - Department Chair Job Descriptions.
  - Robert Kraus, Junior High Football Assistant Coach Resignation.

**Mr. Swartfager arrived at 7:25 P.M.**

**DIALOGUE ITEMS**

- **2010-11 Annual Board-Approved Items:** *Mr. Slagle stated all of these items are on tonight's Regular Business Meeting Agenda.*

- **Board Discussion was held on the 5-cent increase in Regular Student Breakfasts and Lunches and Adult Breakfasts and Lunches.**

	<b>Breakfast</b>	<b>Breakfast Reduced</b>	<b>Lunch</b>	<b>Lunch Reduced</b>
<b>High School</b>	\$ .90	\$ .30	\$1.75	\$ .40
<b>Elem</b>	\$ .75	\$ .30	\$1.65	\$ .40
<b>Adults</b>	\$1.25		\$3.05	

- **Monthly Medical Insurance Rates:**

<b>PPO Blue</b>	<b>Individual</b>	<b>Parent/Child</b>	<b>Parent/Children</b>	<b>Husband/Wife</b>	<b>Family</b>
46867-19	\$450.68	\$1117.14	\$1117.14	\$1255.35	\$1321.20
46867-35	\$465.90	\$1155.55	\$1155.55	\$1297.88	\$1365.71

- **Monthly Dental Insurance Rates:**

<b>Individual</b>	<b>Family</b>
\$32.25	\$73.25

- **Vision Insurance Rates:**

<b>Individual</b>	<b>Family</b>
\$5.38	\$13.07

- **Monthly Life Insurance Rates: \$0.14/\$1,000 coverage.**
- **Football Accident Insurance Rates at \$75 per Player for JV and Varsity Football and Student Accident Insurance as Parent Paid.**
- **Mark Whisner as Athletic Director.**
- **PSBA BUCS for Employers Unemployment Compensation Insurance.**
- **Property/Liability/Workers Compensation/E&O Package for 2010-11.**

**DIALOGUE ITEMS (Continued)**

- Troese & Associates as Local Auditors.
  - Dr. Dale Myers as School Dentist.
  - Dr. Ronald Grubb as School Physician.
  - Frank Bifano, Kris Glosser, Titania Pashkov, Maria Vaughn and Kerri Anthony as Contracted School Psychologists.
  - G.H. Harris as Delinquent Occupation/Per Capita Tax Collector.
  - Deible Landscaping as Lawn Mowing Contractor. As per the letter submitted, there is no increase for Mowing from the Original Bid. The Fuel Surcharge is requested to remain in effect if needed.
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- Retirement of Penny Kinch, High School Family Consumer Science Teacher, effective June 7, 2010. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
  - Resignation of Phillip Witkowski as Social Studies Department Chair. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
  - Sharon Nesta, Elementary Music Teacher, Medical Sabbatical for the 2010-11 School Year. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
  - Trisha Hepler, Elementary Teacher, Family Medical Leave from August 25, 2010 through October 29, 2010. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
  - Hiring of Rick Hurst, Knox, as Jr High Football Assistant Coach, pending proper completion of Personnel File Documentation and Clearances. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
  - Hiring of Brittany Coursen, Knox, as Jr High Volleyball Head Coach, pending proper completion of Personnel File Documentation and Clearances. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
  - Hiring of Brynn Space as Jr High Basketball Head Coach. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*

**DIALOGUE ITEMS (Continued)**

- ❑ **Hiring of Chris McConnell, Clarion, as Varsity Football 2<sup>nd</sup> Assistant Coach, pending proper completion of Personnel File Documentation and Clearances. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Hayley Smith and Jenna Best as Volunteer Cheerleading Coaches, pending proper completion of Clearances. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Larry Curran as Custodial Night Foreman Position at the High School. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **John Gaetano as High School, 3-11 Full Time Custodial Position. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Posting and Advertising for a High School Chemistry Teacher. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Mrs. Beggs request to maintain Clearances by Volunteering in the District. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **9<sup>th</sup> Grade Overnight Field Trip, May 4, 5 and 6, 2011 to Harrisburg, Philadelphia and Gettysburg. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Electricity Procurement Resolution. Mr. Lauffer stated that the Resolution as presented in the packet would allow the Business Manager to purchase Electricity for a 29-month period. Mr. Slagle stated that he receives a low cost through his consortium and recommended to research this option. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Natural Gas Procurement. After significant Board discussion, it was generally agreed to purchase Natural Gas for the Fiscal Year End June 30, 2012 while it is below \$6.15 per DTH during February 2012. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Education Consortium of the Upper Allegheny Resolution. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **Homestead/Farmstead Resolution. Mr. Slagle stated that the Annual Board Resolution to award the Homestead/Farmstead subsidy could only be created after the Budget is adopted. He said Mr. Lauffer would correct the Resolution during the Executive Session and return it for Board review prior to Board action or adjournment. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***

**DIALOGUE ITEMS** (Continued)

- ❑ **Roof Bids.** Mr. Lauffer referred to the Roof Bid Recap in the packets resulting in the Low Bid submitted by Alex Roofing. Mr. Best gave a favorable recommendation to Alex Roofing and to the bid amount. Mr. Lauffer presented a financial process of allocating funds to pay for the two critical sections of the roof. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Sewer Line Replacement Bids.** Mr. Lauffer referred to the Sewer Line Recap of Bids in the Board packet. The Board discussed the options of completing the Elementary only, High School only or the entire Project. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Tile Installation in High School Classrooms.** Mr. Barrett reviewed a need for carpet removal and corresponding tile replacement in specific areas of the High School. The low quote was from Parker Furniture for \$8,900. Mrs. Thompson requested a review of the materials used and a written warranty for the project. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Table Extension on Elementary Dishwasher.** Mr. Bonnar requested an option for retroactive approval to add a table extension to the Elementary Dishwasher for \$1,800. Mr. Swartfager did not approve of the addition, as it should have been proposed with initial equipment purchase. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Career Center Resolution (In support of Alternate Funding Source).** *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Pathways Contract for the 2010-11 School Year.** *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Misty Isle Bridges Contract for the 2010-11 School Year.** *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **Even Start Family Literacy Agreement.** *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*
- ❑ **IU Board Member Election Ballot for the 2010-11 School Year.** Mr. Slagle said this is not necessary for Board action, but ballots will need completed by individual Board members and returned to the IU.
- ❑ **IU Guest Teacher Consortium Board Resolution.** Mr. Bonnar outlined the Guest Teacher Program with the IU. After Board discussion and questions, *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.*

**DIALOGUE ITEMS (Continued)**

- ❑ **IU Contract for \$500 Flat Fee for Seminars. *Mr. Slagle stated this Annual Board-Approved Item is on tonight's Business Meeting Agenda.***
- ❑ **IDEA-B Contract with IU. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***
- ❑ **2010-11 Budget. Mr. Lauffer reviewed the adjustments to the Budget since the May 10, 2010 Meeting. The net adjustment was (\$1,108)--affecting the Balanced Budget that was tentatively approved. Significant discussion occurred on the PSERS increase in the employer contributions. Mr. Bonnar reviewed pending legislation on changes to the employee for contributions and benefits. *Mr. Slagle stated this Item is on tonight's Business Meeting Agenda.***

**ADJOURNMENT:**

With no further business, the Meeting adjourned at 8:30 P.M.

Respectfully submitted,

Vernon F. Lauffer  
Board Secretary