

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
January 17, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, January 17, 2011 at 7 P.M. The Meeting was held in the Keystone Elementary Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Mr. Alan F. Seigworth and Mrs. Stacey I. Thompson were absent. Also present were: Mr. Richard L. Bonnar, Mrs. Sue Chomas, Mr. Dave Colwell, Mrs. Shawn Corcetti, Mr. Martin Frederick, Mrs. Laura Hogue, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Mr. Rodney Sherman, Mrs. Vicky Walters and Mrs. Amy Winger.

PUBLIC COMMENT

Mr. Dave Colwell addressed the Board regarding Cheerleading and thanked the Board for their streamlining of the distribution of fundraising materials. He also requested guidelines on paying the Athletic Trainer at this Weekend's Cheer Camp.

ANNOUNCEMENTS

- ❑ Mr. Slagle said an Executive Session was held on January 10, 2011 to discuss a Contract Issue.
- ❑ Mr. Slagle said that an Executive Session would be held tonight, January 17, 2011, to discuss a Personnel Issue.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the Motion to approve the Agenda as Amended:
 - Additions:
 - III. Public Comment
 - VII. Consent Agenda:
 - B. Financial Reports:
 - 8. File the November, 2010 Elementary Student Activities Report for Audit
 - 9. File the December, 2010 Elementary Student Activities Report for Audit

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CONSIDERATION OF AGENDA (Continued)

Additions (Continued):

- VIII. Personnel (For Individual or Separate Consideration)
- K. Consideration of Posting and Advertising for an Elementary Cafeteria Monitor position effective for the 2011-12 School Year.
 - L. Consideration of Splitting the Co-Curricular Contract for the Elementary Choral Position 1/2 to Danielle Weaver and 1/2 to Jenna Fink for the 2010-11 School Year.
- IX. New Business (For Individual or Separate Consideration)
- A. Consideration of Approving the Following Teacher Continuing Professional Development Conferences:
 - 7. April 14 to 16, 2011: PMEA All State Inservice Conference Hershey Conference Center. Requested by Jerry Rembold Cost is \$797.
 - B. Consideration of Approving the Following Student Field Trips:
 - 6. April 29, 2011 or May 13, 2011: Spanish Classes to Cathedral of Learning and Mallorca Restaurant in Pittsburgh. Requested by Margaret Patton.

Deletions:

- VII. C. 3. IU Report
- VII. C.4 SMILES Report

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

REPORTS

- Mr. Lauffer reviewed two concerns by the Board from last Meeting: 1) Deed name of Central Clarion County School Building Authority for the High School property, and 2) Elimination of 15-year Natural Gas Lease from 1933. He said two options are available for the elimination of the Gas/Oil Rights Lease from 1933. One is to file an Affidavit of Non-Production and have it filed at the Recorder's Office at the Courthouse for permancy at an estimated cost of \$300 -OR- filing of a Quiet Title, which would involve advertising and a court decision and which could cost \$2,000 to \$3,000 estimated. Jarah Heeter said she is researching the cost and process for transferring the name of the High School property to Keystone School District and hopes to have that available at the next meeting.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda as Amended:

- **Minutes:**
 - Approve the December 13, 2010 Regular Business Meeting Minutes*
 - Approve the January 10, 2011 Work Session Minutes*

CONSENT AGENDA (Continued)

❑ **Financial Reports:**

- File the December, 2010 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the December, 2010 High School Student Activities Report for Audit*
- File the December, 2010 High School Student Athletics Report for Audit*
- File the December, 2010 Contingency Fund Detail Report for Audit*
- Approve the December, 2010 General Fund Bills, the Interim Bills and the Wire Transfers as presented and located in Attachments A and G for Payment*
- Approve the December, 2010 Cafeteria Bills for payment as presented and located in Attachment C*
- Approve the December, 2010 Cafeteria P&L Report for Payment*
- File the November, 2010 Elementary School Student Activities Report for Audit*
- File the December, 2010 Elementary School Student Activities Report for Audit*

❑ **Written Reports:**

- Accept the November, 2010 Northwest School Combine Report*
- Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

PERSONNEL (For Individual or Separate Consideration)

❑ Mr. Barrett made the Motion to Approve the Following:

- **APPROVE the RESIGNATION from BOBBIE HELLER as ASSISTANT GIRLS' TRACK COACH effective immediately, with regret.**
- **APPROVE the POSTING for an ASSISTANT GIRLS' TRACK COACH.**
- **APPROVE the RESIGNATION from JIM RHOADS as 7th GRADE BOYS' BASKETBALL COACH effective immediately, with regret.**
- **APPROVE the POSTING for a 7th GRADE BOYS' BASKETBALL COACH.**
- **APPROVE ERIN ZACHERL as VOLUNTEER BOYS' and GIRLS' TRACK COACH, effective immediately.**
- **APPROVE JAY IVANCO as VOLUNTEER WRESTLING COACH, pending completion of Clearances, effective immediately.**

PERSONNEL (For Individual or Separate Consideration) (Continued)

- **APPROVE the RETIREMENT of SANDY HANNOLD, ELEMENTARY CAFETERIA MONITOR, effective at the end of the 2010-11 School Year, with regret.**
- **APPROVE RICK HURST as BUS DRIVER, pending proper completion of Personnel File Documentation and Clearances.**
- **APPROVE GRANTING of TENURE to ERIN ZACHERL, ELEMENTARY TEACHER, as of January 21, 2011.**
- **APPROVE SHARON MADISON, ELEMENTARY TEACHER, for the SUBSTITUTE LIST, pending proper completion of Personnel File Documentation and Clearances.**
- **APPROVE the ADVERTISING and POSTING for an ELEMENTARY CAFETERIA MONITOR.**
- **APPROVE the SPLITTING of the ELEMENTARY CHORAL CO-CURRICULAR POSITION as 1/2 to DANIELLE WEAVER and 1/2 to JENNA FINK for the 2010-11 School year.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

NEW BUSINESS (For Individual or Separate Consideration)

- Mrs. Stempeck made the Motion to **APPROVE the REQUESTED EMPLOYEE PROFESSIONAL DEVELOPMENT CONFERENCES as follows:**
 - **January 6, 2011: Life After School Planning Meeting, Riverview IU. Requested by Jennifer Slaughenhoup. Cost is \$7.**
 - **January 27, 2011: Power Teaching Follow-Up Training at Riverview IU. Requested by Catherine Schoeppner and Amanda Phillips. Cost is \$8 per person.**
 - **February 6 to 9, 2011: SAS: Bridging Research at Penn State Requested by Kami Coursen. Cost is \$113.48.**
 - **February 18, 2011: 5th Annual School Nurse Inservice. Requested by Kim Scheer. Cost is \$45.75.**
 - **March 30, 2011 and April 19, 2011: Teaching Mathematics for Learning--Aligning Instruction K-12 at Riverview IU. Requested by Jennifer Slaughenhoup. Cost is \$14.**
 - **April 3 to 6, 2011: PA Association of Federal Program Coordinators at Seven Springs. Requested by Linda Heath. Cost is \$1,079.**
 - **April 14 to 16, 2011: PMEA All State Inservice Conference at Hershey Conference Center. Requested by Jerry Rembold. Cost is \$797.**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- Mr. Beary made the Motion to **APPROVE the FOLLOWING REQUESTED STUDENT FIELD TRIPS:**
 - **Gifted Program to A-C Valley High School, February 22, 2011. Requested by Kelli McNaughton.**
 - **Correction of Approval of Student Field Trip Dates from December 13, 2010 Meeting. December 16, 2010, February 23, 2011 and May 11, 2011: Tech 4S Team to Riverview IU. Requested by Ryan Smith.**
 - **March 9, 2011: Gifted Program to Riverview IU: Ukrainian Easter Egg Technique--Pysanky. Requested by Kelli McNaughton.**
 - **Early June 2011: Europe Club to Rome, Paris and London. Requested by Franki Sheatz.**
 - **March 4, 2011: 6th Grade Trip to Heinz Hall, Pittsburgh. Requested by Danielle Weaver.**
 - **April 29, 2011 or May 13, 2011: Spanish Classes to Cathedral of Learning and Mallorca Restaurant in Pittsburgh. Requested by Margaret Patton.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- Mr. Barrett made the Motion to **APPROVE the FOLLOWING PERFORMANCE DESCRIPTIONS as presented:**
 - **12th Grade Head Advisor.**
 - **12th Grade Advisor.**
 - **11th Grade Head Advisor.**
 - **Elementary Band.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- Mr. Beary made the Motion to **APPROVE the 2008 PA INCOME INFORMATION RELEASE to the CENTRAL TAX BUREAU.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mrs. Stempeck made the Motion to **APPROVE the CONTRACT for the TANF YOUTH PROGRAMS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- ❑ Mrs. Stempeck made the Motion to **APPROVE the SOPHOS SOFTWARE as the District Anti-Virus Software to Commence Immediately and Remain in Effect for 5 Years from Commencement at a Total Cost of \$6,644 Payable in Two Installments--\$3,322 due January, 2011 and \$3,322 due August, 2011, with the Administration to attempt to re-negotiate the Lightspeed Contract with a decreased cost for next year.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- ❑ Mr. Beary made the Motion to **AMEND the NOVEMBER, 2004 BID AWARD to C.E. WEAVER EXCAVATING for SNOW PLOWING to record, "Payment for Anit-Skid Material at the Current Rate will be Paid Directly to Ashland Township on an Annual Basis."** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- ❑ Mr. Barrett made the Motion to **APPROVE the DEPOSITORY AMOUNT and CERTIFICATE of DEPOSIT for the ELEVATOR FUND and APPROVE an ELEVATOR INSTALLATION PROJECT in the ELEMENTARY SCHOOL with approval entailing the filing of appropriate forms with PDE, Core Drillings, Architect Planning Costs, and Preparation of Bid Documents.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

- ❑ Mr. Barrett made the Motion to **APPROVE the 1st READING of the FOLLOWING POLICIES as presented:**
 - **#005: Organization**
 - **#103: Nondiscrimination in School and Classroom Practices**
 - **#113.1: Discipline of Students with Disabilities**
 - **#113.2: Behavior Support**
 - **#114: Gifted Education**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

An Executive Session was held from 7:50 P.M. until 8:53 P.M.

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ADJOURNMENT

With no further business, Mr. Barrett made the Motion to Adjourn the Meeting at 7:50 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary