

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
February 21, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, February 21, 2011 at 7 P.M. The Meeting was held in the Keystone Elementary Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Alan F. Seigworth, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mrs. Stacey I. Thompson. Mr. Thomas L. McCoy and Mr. Kenneth L. Swartfager were absent. Also present were: Mr. Richard L. Bonnar, Mrs. Shawn Corcetti, Mrs. Kathy Henry, Mr. Lester Henry, Mr. Jarrod Kapp, Ms. Victoria Kapp, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Pastor Dan Myers, Mr. Jim O'Neil, Mrs. Heather Seigworth, Mr. Lon Seigworth, Mr. Tim Seigworth, Mr. Rodney Sherman, Mrs. Vicky Walters and Mrs. Erin Zacherl.

ANNOUNCEMENTS

- ❑ Mr. Slagle said an Executive Session was held on February 14, 2011 to discuss a Contract/Personnel Issue.
- ❑ Mr. Slagle said the next Meeting would be a Combined Work Session and Business Meeting on March 21, 2011.

Mr. McCoy arrived at the Meeting at 7:03 P.M.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the Motion to approve the Agenda as Amended:
Additions:
 - VIII. New Business:
 - I. Consideration of Approving the Following Student Field Trips:
 - 9. 5th Grade to Carnegie Museum of Natural History, Pittsburgh, May 20, 2011. Requested by 5th Grade Teachers. Cost will be paid from CATS Funds, Budgeted Money, Student Contributions and Pencil Sales.
 - M. Consideration of Approving a 60-Month Lease for a Neopost Mailing Machine.
 - N. Resolution for Opposition of SB1.
 - X. Personnel:
 - K. Consideration of an Addition to the Substitute List: Linda Miller, Elementary, pending proper completion of Personnel File Documentation and Clearances.
 - L. Consideration of a Sick Day Bank Request.
 - M. Consideration of the Retirement of John Vickers, High School Maintenance, effective June 10, 2011.
 - N. Advertising of Maintenance position.

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CONSIDERATION OF AGENDA (Continued)

Changes:

VIII. New Business:

I. Consideration of Approving the Following Student Field Trips:

3. March 12 and 13, 2011: Junior High and Varsity Cheerleaders to Cheerleading Competition in Cleveland, Ohio. Requested by Kami Coursen. Paid for with Student Fundraisers.

Deletions:

VII. Consent Agenda:

C. 2. Accept the Career Center Report

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

PUBLIC COMMENT

None.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda as Amended:

Minutes:

- Approve the January 17, 2011 Regular Business Meeting Minutes*
- Approve the February 14, 2011 Work Session Minutes*

Financial Reports:

- File the January, 2011 Board Summary Report for Audit*
- File the January, 2011 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the January, 2011 Elementary Student Activities Report for Audit*
- File the January, 2011 High School Student Activities Report for Audit*
- File the January, 2011 High School Student Athletics Report for Audit*
- File the January, 2011 Contingency Fund Detail Report for Audit*
- Approve the January, 2011 General Fund Bills, the Interim Bills and the Wire Transfers as presented and located in Attachments A and G for Payment*
- Approve the January, 2011 Cafeteria Bills for payment as presented and located in Attachment C*
- Approve the January, 2011 Cafeteria P&L Report for Payment*

Written Reports:

- Accept the December, 2010 Northwest School Combine Report*
- Accept the SMILES Report*

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CONSENT AGENDA (Continued)

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes, Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Seigworth made the Motion to **APPROVE the BOB LENZ PROGRAM** at the High School on March 18, 2011 with no cost to the District. The roll call vote was recorded as follows: Mr. Barrett--no; Mr. Beary--no; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--no; Mrs. Thompson--yes. Motion carried 5-3.
- ❑ Mr. Barrett made the Motion to **APPROVE VICTORIA KAPP'S engagement in an INDEPENDENT STUDY CAREER EDUCATION PROGRAM as submitted.** Approval is granted pending receipt of a letter from Waynesburg College indicating their acceptance of the Independent Study Career Education Program and an authorization from the American Cancer Society. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- ❑ Mrs. Stempeck made the Motion to **APPROVE the STING COMMUNICATIONS VOICE SERVICE AGREEMENT for 7 VOICE PHONE LINES** at a monthly cost of \$224 before e-Rate reimbursement effective July 11, 2011. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to **APPROVE THE 2011-12 REFERRAL AGREEMENT with CLARION PSYCHIATRIC CENTER.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the ELECTRICAL CURTAILMENT PROGRAM for YEAR 2, 2011-12, with CLEAR CHOICE.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to **APPROVE a CD with FARMERS' NATIONAL BANK for \$800,000 @ 2.75% for 7 years.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to **APPROVE the FOLLOWING REQUESTED EMPLOYEE CONTINUING PROFESSIONAL DEVELOPMENT CONFERENCES:**
- **February 9, 2011: Enhancing Parent Engagement, IU 6. Requested by Jennifer Slaughaupt. Cost is \$12.75.**
 - **February 17, 2011: CPI Training, IU 6. Requested by Kelli McNaughton. Cost is \$13.77.**
 - **February 24, 2011: Clarion County Partnerships Mtg., CCCC. Requested by Jennifer Slaughaupt. Cost is \$7.65**
 - **March 30, 2011 and April 19, 2011: Teaching Mathematics for Learning: Aligning Instruction K-12, IU 6. Requested by Marlene Smith. Cost is \$13.26.**
 - **March 23 to March 25, 2011: PMEA Regional II Band Festival, North East High School. Requested by Ali Hall. Cost is \$414.**
 - **February 17, 2011: Secondary Transition Coordinators' Mtg, IU 6. Requested by Jennifer Slaughaupt. Cost is \$14.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- Mrs. Stempeck made the Motion to **APPROVE the FOLLOWING REQUESTED STUDENT FIELD TRIPS:**
- **February 11, 2011: Driver's Ed. Class to Seat Belt Safety, Brookville Municipal Building. Requested by Brigitte Irwin. No cost.**
 - **March 4, 2011: Kindergarten Classes to SMILES for Dr. Seuss Day. Requested by Kindergarten Teachers. No cost.**
 - **March 12 and 13, 2011: Junior High and Varsity Cheerleaders to Cheerleading Competition in Cleveland, Ohio. Requested by Kami Coursen. Paid for with Student Fundraisers.**
 - **March 30, 2011: Elementary Band to Oil City YMCA. Requested by Jerry Rembold. Transportation and Admission Fee paid for by students.**
 - **May 13, 2011: 2nd Grade to Carnegie Science Center. Requested by 2nd Grade Teachers. CATS will pay for transportation; admission fees will be paid by students.**
 - **May 20, 2011: 1st Grade to Pittsburgh Zoo. Requested by 1st Grade Teachers. Student Contribution/CATS Funds.**
 - **May 27, 2011: Kindergarten to Erie Zoo. Requested by Kindergarten Teachers. Student Contribution/CATS Funds.**
 - **May 3, 2011: Kindergarten to Gene Smith's Farm. Requested by Kindergarten Teachers. Budgeted Funds.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mrs. Stempeck made the Motion to **APPROVE the FOLLOWING REQUESTED STUDENT FIELD TRIPS (Continued):**

- **May 20, 2011: 5th Grade to Carnegie Museum of Natural History, Pittsburgh. Requested by 5th Grade Teachers. Cost will be paid from CATS Funds, Budgeted Money, Student Contributions and Pencil Sales.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- ❑ Mr. Beary made the Motion to **APPROVE the FOLLOWING PERFORMANCE DESCRIPTIONS, as presented:**

- **ASSISTANT MARCHING BAND**
- **MARCHING BAND**
- **INTRAMURAL COORDINATOR**
- **WEIGHT TRAINING COORDINATOR (Strength Training Coordinator)**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- ❑ Mr. Barrett made the Motion to **APPROVE the 2011-12 DUAL ENROLLMENT AGREEMENT with BUTLER COMMUNITY COLLEGE.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- ❑ Mr. Beary made the Motion to **APPROVE the BUS DRIVER RANDOM DRUG & ALCOHOL TESTING with CLARION HEALTHWORKS for January 1, 2011 through December 31, 2011.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- ❑ Mr. Seigworth made the Motion to **TABLE the 60-MONTH LEASE with NEOPOST.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- ❑ Mr. Barrett made the Motion to **APPROVE the RESOLUTION TO OPPOSE SB1.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

POLICY (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the 2nd READING of the FOLLOWING POLICIES:**

- **#005: ORGANIZATION**
- **#103: NON-DISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES**
- **#113.1: DISCIPLINE OF STUDENTS WITH DISABILITIES**
- **#113.2: BEHAVIOR SUPPORT**
- **#114: GIFTED EDUCATION**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- ❑ **Mrs. Stempeck made the Motion to APPROVE 1st READING of the FOLLOWING POLICIES:**

- **#227: CONTROLLED SUBSTANCES/PARAPHERNALIA**
- **#247: HAZING**
- **#248: UNLAWFUL HARASSMENT--PUPILS**
- **#348: UNLAWFUL HARASSMENT--EMPLOYEES**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:**

- **POSTING and ADVERTISING for SUBSTITUTE AIDE and TEACHER POSITIONS.**
- **RETIREMENT of G. EDWARD BEST, High School Maintenance, effective June 10, 2011, with regret.**
- **POSTING and ADVERTISING of the ELEMENTARY SCHOOL PRINCIPAL RETROACTIVELY.**
- **BRYNN SPACE as GIRLS' TRACK ASSISTANT COACH.**
- **JESSICA VISSEAU as GIRLS' TRACK VOLUNTEER COACH.**
- **BOBBIE HELLER as GIRLS' TRACK VOLUNTEER COACH.**
- **JOSHUA HOFFMAN as BOYS' BASEBALL VOLUNTEER COACH, pending proper completion of Clearances.**
- **JOCELYN BASH, ENGLISH SUBSTITUTE, pending proper completion of Personnel File Documentation and Clearances.**

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- **LINDA MILLER, ELEMENTARY for SUBSTITUTE LIST, pending proper completion of Personnel File Documentation and Clearances.**
- **RETIREMENT of JOHN VICKERS, High School Maintenance, effective June 10, 2011, with regret.**
- **ADVERTISE the MAINTENANCE POSITION.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- Mrs. Thompson made the Motion to **APPROVE KATHY HENRY as HIGH SCHOOL CHORAL OFFICE VOLUNTEER with services supplied after the end of the school day.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- Mr. Barrett made the Motion to **ACCEPT the RESIGNATION of PATTY MILLS' as HIGH SCHOOL SUBSTITUTE CALLER effective February 4, 2011.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--no; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--no. Motion carried 6-2.
- Mr. Barrett made the Motion to **APPROVE a SICK DAY BANK for KAREN MCGIFFIN, HIGH SCHOOL TEACHER.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--no; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 7-1.
- Mr. Barrett made the Motion to **SUSPEND the RULES TO AMEND THE AGENDA TO ADD TWO (2) ITEMS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- Mr. Barrett made the Motion to **ADD THE FOLLOWING ITEMS to the AGENDA:**
 - Consideration of **RETROACTIVE APPROVAL for POSTING OF HIGH SCHOOL SUBSTITUTE CALLER.**
 - Consideration of Approving **LEIGH ANN MATTHEWS as HIGH SCHOOL SUBSTITUTE CALLER** effective February 7, 2011 for the remainder of the 2010-11 School Year.The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mrs. Stempeck made the Motion to **APPROVE**:
 - **RETROACTIVE POSTING OF HIGH SCHOOL SUBSTITUTE CALLER.**
 - **LEIGH ANN MATTHEWS as HIGH SCHOOL SUBSTITUTE CALLER**
effective February 7, 2011 for the remainder of the 2010-11 School Year.
The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes;
Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs.
Thompson--no. Motion carried 7-1.

ADJOURNMENT

Mr. Beary made the Motion to Adjourn the Meeting at 7:56 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mrs. Thompson--yes. Motion carried 8-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary