

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
June 27, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, June 27, 2011 at 8:02 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck, Mr. Kenneth L. Swartfager, and Mrs. Stacey I. Thompson. Mr. Alan F. Seigworth was absent. Also present were: Mr. Richard Bonnar, Mrs. Sue Chomas, Mrs. Shawn Corcetti, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Mrs. Vicky Walters, and many in attendance from the public.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to approve the Agenda as Amended:

Additions:

- V. E. 15. Carl Beard, Solicitor
- VI. H. Declare Jr/Sr High Band Position Vacant
- VI.I. Post/Advertise Jr/Sr High Band Position
- VI. N. Resignation of Jason Nellis, Varsity Football Coach. Declare position vacant, and post and advertise position
- VI. O. Todd Gruber as Volunteer Summer Girls' Basketball Coach
- VIII. B. NEA Student Improvement Grant
- IX. F. Alternative Education Program (KARES)

Deletions:

- VI. M. Dean of Students
- V. D. 3. IU Report

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda:

- Minutes:

- Approve the May 16, 2011 Regular Business Meeting Minutes*
- Approve the May 24, 2011 Special Business Meeting Minutes*

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CONSENT AGENDA (Continued)

❑ Financial Reports:

- File the May, 2011 Board Summary Report for Audit*
- File the May, 2011 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the May, 2011 Elementary Student Activities Report for Audit*
- File the May, 2011 High School Student Activities Report for Audit*
- File the May, 2011 High School Student Athletics Report for Audit*
- File the May, 2011 Contingency Fund Detail Report for Audit*
- Approve the May, 2011 General Fund Bills, the Interim Bills and the Wire Transfers as presented and located in Attachments A and G for Payment*
- Approve the May, 2011 Cafeteria Bills for payment as presented and located in Attachment C*
- Approve the May, 2011 Cafeteria P&L Report for Payment*
- Approve the May, 2011 Capital Reserve Bills as presented and located in Attachment B and E*

❑ Written Reports:

- Accept the April, 2011 Northwest School Combine Report*
- Accept the Career Center Report*
- Accept the SMILES Report*

❑ New Business:

- **Approve the 2011-12 Cafeteria Breakfast/Lunch Prices:** (No increase in Breakfast or Lunch).

	Breakfast	Breakfast Reduced	Lunch	Lunch Reduced
High School	\$.95	\$.30	\$1.75	\$.40
Elem	\$.80	\$.30	\$1.65	\$.40
Adults	\$1.40		\$3.05	

- **Approve the 2011-12 Monthly Medical Insurance Rates:**

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
53861-50	\$705.74	\$1675.38	\$1786.08	\$1971.46	\$2073.18
46867-19	\$468.22	\$1160.21	\$1160.21	\$1304.12	\$1372.68
12696-23	\$468.22	\$1160.21	\$1160.21	\$1304.12	\$1372.68
46867-35	\$484.83	\$1200.35	\$1200.35	\$1350.18	\$1421.58
12696-35	\$484.83	\$1200.35	\$1200.35	\$1350.18	\$1421.58
12696-43	\$491.52	\$1219.10	\$1219.10	\$1369.26	\$1440.82
12696-19	\$500.63	\$1241.87	\$1241.87	\$1394.66	\$1467.48

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CONSENT AGENDA (Continued)

- **Approve the 2011-12 Monthly Dental Insurance Rates:**

Individual	Family
\$32.25	\$73.25

- **Approve the 2011-12 Monthly Life Insurance Rates: \$0.14/\$1,000 coverage.**
- **Approve the Football Accident Insurance Rates** at \$75 per Player for JV and Varsity Football AND Student Accident Insurance as Parent Paid.
- **Approve Mark Whisner as Athletic Director for 2011-12.**
- **Approve Jeremiah Lukers (CHAMPS) as Athletic Trainer** for 2011-12 at an annual cost of \$25,875.22.
- **Approve PSBA BUCS for Employers Unemployment Compensation Insurance.**
- **Approve Property/Liability/Workers Compensation/E&O Package with Selective Insurance for 2011-12 as follows:**

Property	\$28,512
Liability	\$14,466
Vehicles	\$ 2,229
Board E&O	\$12,844
<u>Workers Comp</u>	<u>\$27,526</u>
Total	\$85,577

- **Approve Troese & Associates as Local Auditor.**
- **Approve the 2011-12 Contracted School Psychologists and Rates as follows:**

A. Frank Bifano:

1) Reevaluations--No Testing	\$226.20
2) Reevaluations--Testing	\$395.84
3) Gifted Testing	\$395.84
4) Initial Testing	\$395.84

B. Kris Glosser:

1) Reevaluations--No Testing	\$339.41
2) Gifted Testing	\$339.41
3) Initial Testing	\$396.12

- **Approve G.H. Harris as Delinquent Occupation/Per Capita Tax Collector.**
- **Approve Deible's Landscaping for Lawn Mowing** with no increase from prior year.

CONSENT AGENDA (Continued)

- **Approve the 2011-12 through 2013-14 Bus Contracts for Renewal:**
 - A. **Craig Brothers, Bus #2**
 - B. **Brown Busing, Bus #1**
 - C. **Lisa Bailey, Bus #14**
 - D. **Martin & Lisa Whitmore, Bus #15**
- **Approve Carl Beard as School Solicitor for the 2011-12 School Year.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Barrett made the **Motion to Approve the Performance Descriptions for:**
 - **School Nurse**
 - **Guidance Counselor**
 - **Superintendent**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- Mr. Beary made the Motion to **APPROVE the 2011-12 NON-BARGAINING SECRETARIES, MAINTENANCE SUPERVISOR, and CAFETERIA DIRECTOR SALARY & BENEFITS CONTRACT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- Mr. Barrett made the Motion to **APPROVE the following PERSONNEL ITEMS:**
 - **RESIGNATION of COREY RITCHEY as JR HIGH CHEERLEADING COACH.**
 - **JENNA BEST as JR HIGH CHEERLEADING COACH, pending proper completion of personnel file documentation and clearances.**
 - **COREY RITCHEY and JAIME WEETER as VOLUNTEER JR HIGH CHEERLEADING COACHES.**
 - **JILLIAN LOVE as VOLUNTEER VARSITY GIRLS' BASKETBALL COACH, pending proper completion of personnel file documentation and clearances.**
 - **GRANT TENURE to AMY KAPP, AMANDA KLINE, AMANDA PHILLIPS and MELANIE RODGERS effective JUNE 2, 2011.**

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- **DECLARE the MARCHING BAND and JR/SR HIGH BAND DIRECTOR SUPPLEMENTAL POSITIONS VACANT.**
- **POSTING and ADVERTISING for the MARCHING BAND and JR/SR HIGH BAND DIRECTOR SUPPLEMENTAL POSITIONS.**
- **APPOINT GARY HENRY as ELEMENTARY MATH TEACHER/COACH.**
- **POSTING for the JV VOLLEYBALL COACH VACANCY.**
- **RESIGNATION of JASON NELLIS as VARSITY FOOTBALL HEAD COACH and DECLARE the POSITION OPEN and APPROVE the POSTING and ADVERTISING of the POSITION.**
- **TODD GRUBER as VOLUNTEER GIRLS' BASKETBALL COACH for the summer, pending proper completion of Clearances.**
- **DECLARE the ASSISTANT MARCHING BAND POSITION VACANT and APPROVE the POSTING and ADVERTISING of the POSITION.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- Mrs. Stempeck made the Motion to **APPROVE the NON-RENEWAL of TEMPORARY PROFESSIONAL CONTRACTS of KELLI KIFER, ADAM WEETER, JENNA FINK and HALEE MCCANCE as of June 2, 2011.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

CONTRACTS (For Individual or Separate Consideration)

- Mr. Swartfager made the Motion to **APPROVE INFOCON for TAX BILL PRINTING for 2011-12.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- Mrs. Stempeck made the Motion to **APPROVE the 2011-12 JEFFERSON/CLARION HEAD START AGREEMENT for CAFETERIA LUNCH PRICES at \$3.35 for ADULTS and \$2.20 for STUDENTS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- Mr. Barrett made the Motion to **APPROVE the 2011-13 MEMORANDUM of UNDERSTANDING between JEFFERSON/CLARION HEAD START, INC., and KEYSTONE SCHOOL DISTRICT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

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CONTRACTS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Beary made the Motion to **APPROVE the 2011-12 AGREEMENT with SCOTT MYERS for the TTSR CLASSROOM RENTAL with an ANNUAL COST OF \$9,000.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the IDEA INSTRUCTIONAL PROGRAMS and SERVICES AGREEMENT with RIVERVIEW INTERMEDIATE UNIT for 2011-12.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--no; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 7-1.
- ❑ Mr. Beary made the Motion to **APPROVE the MEMORANDUM of UNDERSTANDING with RIVERVIEW INTERMEDIATE UNIT for 2011-12 SPECIAL EDUCATION INSTRUCTION.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--no; Mrs. Stempeck--yes; Mr. Swartfager--no; and Mrs. Thompson--yes. Motion carried 6-2.

GRANTS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Beary made the Motion to **ACCEPT the HIGHMARK GRANT for CROSS-COUNTRY SKIING for \$7,257.00.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.
- ❑ Mrs. Stempeck made the Motion to **APPROVE the SUBMISSION of the APPLICATION for the NEA STUDENT IMPROVEMENT GRANT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to **APPROVE the following NEW BUSINESS ITEMS:**
 - **APPROVE the HOMESTEAD/FARMSTEAD RESOLUTION for 2011-12.**
 - **APPROVE the 9th GRADE FIELD TRIP to HARRISBURG, PHILADELPHIA, and GETTYSBURG on MAY 2, 3, and 4, 2012, requested by GREG HEATH at an estimated cost per student of \$350 with no cost to the District.**
 - **APPROVE the EMPLOYEE PROFESSIONAL DEVELOPMENT LEADERSHIP CONFERENCE in BEDFORD on JULY 25, 2011 through JULY 28, 2011 requested by SUZANNE CHOMAS at a District Cost of \$585.72.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- **APPOINT MARILYN STEMPECK as BOARD TREASURER for the 2011-12 SCHOOL YEAR.**
- **APPROVE the ALTERNATIVE EDUCATION PROGRAM--KARES.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

- Mr. Slagle made the Motion to **ADOPT THE 2011-12 BUDGET as follows: Total Expenditures = \$13,453,996 including:**

- **Superintendent/Board Contingency Fund of \$49,492**
- **Principal Contingency Fund of \$8,420**
- **Capital Reserve Transfer of \$10,482**
- **Elementary Roof Project of \$100,000**
- **Athletics Transfer of \$15,639**
- **Non-Annual Funding Stream of \$30,702**
- **PSERS Allowance of \$181,092**
- **Cyber/Charter/SMILES/Other Tuition of \$342,500**
- **Natural Gas of \$142,000**
- **Career Center Tuition of \$665,569**
- **Transportation Fuel Adjustment of \$30,000**
- **CFF Grant Sustainability of \$0**
- **PC Replacement via Lease of \$102,011**

Total Revenues = \$13,453,996

- **Real Estate Tax Millage Increase of 1.0099 mills or \$69,683**
- **Real Estate Tax Millage for 2011 is set at 49.1049 mills**
- **Basic Education Subsidy, Accountability Block Grant, Charter School, and Dual Enrollment at levels projected by 3/8/2011 Governor Budget.**

Mr. Slagle said that we would re-open the 2011-12 Budget in the event that additional funding will arrive from the Commonwealth. The roll call is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--no; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--no. Motion carried 6-2.

With no further business, the Mr. Barrett made the Motion to Adjourn the Meeting at 8:20 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary