

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
July 18, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, July 18, 2011 at 8:53 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. Roll Call was taken with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck, Mr. Kenneth L. Swartfager, and Mrs. Stacey I. Thompson. Also present were: Mr. Richard Bonnar, Mrs. Sue Chomas, Mrs. Shawn Corcetti, Mr. Vernon Lauffer, Mr. Rodney Sherman, Mrs. Vicky Walters, and many in attendance from the public.

CONSIDERATION OF AGENDA

Mr. Beary made the Motion to approve the Agenda as presented. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda:

- ❑ Minutes:
 - Approve the June 27, 2011 Work Session Minutes*
 - Approve the June 27, 2011 Regular Business Meeting Minutes*
- ❑ Financial Reports:
 - File the June, 2011 Board Summary Report for Audit*
 - File the June, 2011 Liquid Cash and Investment Activity Analysis Report for Audit*
 - File the June, 2011 Elementary Student Activities Report for Audit*
 - File the June, 2011 Contingency Fund Detail Report for Audit*
 - Approve the June, 2011 General Fund Bills, the Interim Bills and the Wire Transfers as presented and located in Attachments A and G for Payment*
 - Approve the June, 2011 Cafeteria Bills for payment as presented and located in Attachment C*
 - Approve the June, 2011 Cafeteria P&L Report for Payment*
 - Approve the June, 2011 Capital Reserve Bills as presented and located in Attachment B*

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CONSENT AGENDA (Continued)

❑ **Written Reports:**

- Accept the May, 2011 Northwest School Combine Report*
- Accept the Career Center Report*
- Accept the IU Report*
- Accept the SMILES Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

CONTRACTS (For Individual or Separate Consideration)

- ❑ Mrs. Stempeck made the Motion to **APPROVE the PA PRE-K COUNTS AGREEMENT in the amount of \$63,180 with JEFFERSON/CLARION HEAD START for the 2011-12 School Year.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. McCoy made the Motion to **APPROVE the COPIER MAINTENANCE AGREEMENT with MCCLEARY BUSINESS MACHINES at a cost of \$13,409.40 for the 2011-12 School Year.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Swartfager made the Motion to **APPROVE the CO-CURRICULAR SUPPLEMENTAL SCHEDULE and the EXTRACURRICULAR SUPPLEMENTAL SCHEDULE for the 2011-12 School Year as presented.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to **HIRE FRAN NESTA for the MARCHING BAND CO-CURRICULAR SUPPLEMENTAL and KAMI COURSEN for the ASSISTANT MARCHING BAND CO-CURRICULAR SUPPLEMENTAL for the 2011-12 School Year.** The voice vote is recorded as follows: Mr. Barrett--no; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-1.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- Mr. Beary made the Motion to **APPROVE THE SALARIES and WAGES for the 2011-12 SCHOOL YEAR as PRESENTED:**

▪ CAFETERIA DIRECTOR	\$37,436
▪ CAFETERIA WORKERS:	
A. Permanent 0-90 Days	\$8.00/hour
B. Permanent 91 Days thru 352 Days	\$10.21/hour
C. Permanent 353 Days thru 880 Days	\$11.71/hour
D. Permanent Over 880 Days	\$13.16/hour
E. Assist. Head Cook/Baker	\$13.64/hour
F. Head Cook	\$14.17hour
▪ CAFETERIA MONITORS:	
A. Service of Year 1	\$8.00/hour
B. Service of Year 2 and Subsequent	\$12.00/hour
▪ MAINTENANCE SUPERVISOR	\$44,882
▪ CONFIDENTIAL SECRETARIES:	
A. Linda Lewis	\$38,692
B. Sue Staley	\$29,354
C. Kathi Weaver	\$31,381
▪ ELEMENTARY NURSE AIDE	\$24,409
▪ BUS VERIFIER	\$12.09/hour
▪ CROSSING GUARD	\$10.46/trip
▪ SUBSTITUTES:	
A. Teacher Substitute Rate	\$80.00/day
B. Custodial Substitute Rate	\$8.00/hour
C. Secretarial Substitute Rate	\$8.00/hour
D. Cafeteria Substitute Rate	\$8.00/hour
E. Cafeteria Monitor Rate	\$8.00/hour
F. Teacher Aide Substitute Rate	\$8.00/hour

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE BILL IRWIN for the ALTERATION of ONE (1) FULL-TIME HIGH SCHOOL SOCIAL STUDIES POSITION to ONE-HALF (1/2) SOCIAL STUDIES POSITION and CREATING a ONE-HALF (1/2) FULL-TIME EQUIVALENT HIGH SCHOOL DEAN OF STUDENTS POSITION EFFECTIVE JULY 1, 2011.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--no; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-1.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Beary made the Motion to **APPROVE the POSTINGS for a HIGH SCHOOL SUBSTITUTE CALLER and ELEMENTARY CHORAL CO-CURRICULAR SUPPLEMENTAL**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. Seigworth made the Motion to **APPROVE HEATHER PRITT for the CAFETERIA SUBSTITUE LIST, pending proper completion of Personnel File Documentation and Clearances**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mrs. Stempeck made the Motion to **APPROVE the RESIGNATION of MISTY ANGEL, TITLE I ELEMENTARY TEACHER, effective August 15, 2011, with regret**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **HIRE DAN REED as VARSITY FOOTBALL HEAD COACH for the 2011-12 School Year**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--no; Mr. Johns--no; Mr. McCoy--no; Mr. Seigworth--no; Mr. Slagle--yes; Mrs. Stempeck--no; Mr. Swartfager--no; and Mrs. Thompson--no. Motion defeated 2-7.
- ❑ Mr. Beary made the Motion to **HIRE JOHN STIGLITZ as VARSITY FOOTBALL HEAD COACH for the 2011-12 School Year**. The roll call vote is recorded as follows: Mr. Barrett--no; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 8-1.
- ❑ Mr. Beary made the Motion to **HIRE HALEE MCCANCE as JV VOLLEYBALL COACH for the 2011-12 School Year**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **HIRE KARENA MILFORD as CAFETERIA MONITOR effective August 29, 2011, pending proper completion of Personnel File Documentation and Clearances**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to **APPROVE LAUREN FYE and BEN WEETER as VOLUNTEER CHEERLEADING COACHES, pending proper completion of Clearances.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

- ❑ Mr. Barrett made the Motion to:
 - **ACCEPT the TAX COLLECTOR AUDITS for FYE DECEMBER 31, 2009.**
 - **APPROVE a TAX REFUND TO RONALD STROTMAN for a PENNSYLVANIA VETERANS' EXEMPTION for 2010 in the AMOUNT of \$1,226.17.**
 - **APPROVE the PSERS CD for \$279,817 for 84 months @ 2.75% from FARMERS' NATIONAL BANK.**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

- ❑ Mr. Swartfager made the Motion to **APPROVE the IMMEDIATE PROCUREMENT of NATURAL GAS (Nymex) for the 2012-13 SCHOOL YEAR provided that the NYMEX PURCHASE COST is \$5.50 or less for the month of February, 2013. Also, to APPROVE the IMMEDIATE PROCUREMENT of BASIC TRANSPORTATION for 2 Years (2012-14).** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

- ❑ Mr. McCoy made the Motion to **APPROVE the ELEMENTARY SCHOOL STUDENT and TEACHER HANDBOOKS and the HIGH SCHOOL STUDENT, TEACHER and ATHLETIC HANDBOOKS for the 2011-12 School Year.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

- ❑ Mr. Swartfager made the Motion to **RE-OPEN the 2011-12 BUDGET.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. Swartfager made the Motion to **ADJUST THE 2011-12 ADOPTED BUDGET dated June 27, 2011 as follows:**

- **RE-INSTATE FULL-DAY KINDERGARTEN.**
- **RE-INSTATE ELEMENTARY PRINCIPAL POSITION.**
- **RE-INSTATE FOUR (4) FOURTH GRADE TEACHERS.**
- **HIRE ADDITIONAL PARAPROFESSIONALS.**
- **HIRE ONE ELEMENTARY AMERICORPS MEMBER.**
- **DECREASE ATHLETIC CUT BY \$14,000.**

Mr. Swartfager made the Motion to amend his original Motion to include **TOTAL REVENUES--\$13,846,994; EXPENSES--\$13,846,994 and TAX RATES-- Real Estate Tax Millage Increase of 1.0099 mills or \$69,683. Real Estate Tax Millage for 2011 is set at 49.1049 mills. All Other Tax Rates Remain at Same Levels as 2010-11.** The voice vote to amend the Original Motion is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

The roll call vote to adjust the 2011-12 Adjusted Budget is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

ADJOURNMENT

With no further business, the Mr. Beary made the Motion to Adjourn the Meeting at 9:13 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Seigworth--yes. Mr. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--yes; and Mrs. Thompson--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary