

**Keystone School District
Knox, Pennsylvania
Special Business Meeting Minutes
December 5, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Special Business Meeting to order on Monday, December 5, 2011 at 8 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Ms. Tiffany Beary, Mr. Richard Bonnar, Mrs. Sue Chomas, Mr. Jarrod Kapp, Mr. Vernon Lauffer, and Mrs. Erin Zacherl.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to approve the Agenda as Amended:
Changes:
V.A. Consideration of Hiring a Varsity Girls' Basketball Coach--Allen Johnson,
Additions
V. B. Consideration of Hiring Samantha Schwabenbauer as JV Girls' Basketball Coach
V. C. Consideration of Hiring James Rhoads as Jr. High Girls' Basketball Coach "A"
V. D. Consideration of Hiring Brynn Space as Jr. High Girls' Basketball Coach "B"

PERSONNEL

- Mr. K. Swartfager made the Motion to **HIRE ALLEN JOHNSON as VARSITY GIRLS' HEAD BASKETBALL COACH**, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
- Mr. Barrett made the Motion to **HIRE SAMANTHA SCHWABENBAUER as JV GIRLS' BASKETBALL COACH**, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

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PERSONNEL (Continued)

- Mr. Beary made the Motion to **HIRE JAMES RHOADS as JR HIGH GIRLS' BASKETBALL COACH "A" and BRYNN SPACE as JR HIGH GIRLS' BASKETBALL COACH "B"**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

NEW BUSINESS

- Mr. Barrett made the Motion to **APPROVE the 2010-11 ANNUAL FINANCIAL REPORT BUDGET TRANSFERS as follows:**

Keystone School District

Budget Transfers Recap

For 2010/11

	Previous Approved Budget	Actual Per AFR	Variance Favorable (Unfavorable)	Budget Transfer Requested
1100 Regular Instruction	5,922,599	5,819,462	103,137	(103,137)
1200 Special Ed Instruction	1,818,736	1,750,757	67,979	(67,979)
1300 Vocational Instruction	1,003,367	847,242	156,125	(156,125)
1400 Other Instruction	311,091	349,171	(38,080)	38,080
1800 Pre-Kindergarten	62,000	61,558	442	(442)
2100 Pupil Personnel	299,295	277,631	21,664	(21,664)
2200 Instruction Staff Services	277,423	269,942	7,481	(7,481)
2300 Administrative	1,158,132	1,119,329	38,803	(38,803)
2400 Pupil Health	145,085	134,247	10,838	(10,838)
2500 Business/Fiscal	235,674	216,275	19,399	(19,399)
2600 Buildings/Grounds	1,195,061	1,175,933	19,128	(19,128)
2700 Transportation	960,555	881,741	78,814	(78,814)
2800 Technology Support	175,818	196,447	(20,629)	20,629
2900 Café Monitors/IU Effort	35,101	37,532	(2,431)	2,431
3200 Student Activities/Athletics	258,732	216,136	42,596	(42,596)
3300 Community	10,864	13,686	(2,822)	2,822
5100 Debt Service/Prior Year	91,228	97,643	(6,415)	6,415
5200 Fund Transfers	290,000	290,000	-	-
5900 Contingency Reserve	60,495	-	60,495	(60,495)
Total Expenses	14,311,256	13,754,732	556,524	(556,524)
6000 Local Revenues	4,170,479	4,139,237	(31,242)	31,242
7000 State Revenues	9,577,416	8,377,699	(1,199,717)	1,199,717
8000 Federal Revenues	563,361	1,931,324	1,367,963	(1,367,963)

Total Revenues	14,311,256	14,448,260	137,004	(137,004)
Fund Balance	-	693,528	693,528	(693,528)
Less: PSERS Set-aside		279,817		
Less: Long-term Funding Stream		100,000		
Net Surplus from Operations		\$ 313,711		

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

Mr. Beary made the Motion to **APPROVE the ASSIGNED and COMMITTED FUND BALANCES as follows:**

Keystone School District
Assigned Fund Balance Parameters
As of 6/30/2011

PC Leases

Year Executed	Years Remaining	Annual Cost	Total Funds Committed
2008/09	1	\$ 10,883	\$ 10,883
2009/10	2	36,975	73,950
2010/11	3	26,590	79,770
2011/12	4	28,616	114,464
Total		\$ 103,064	\$ 279,067

Prior Year's Designation was 4 Years for \$282,177

Retiree Insurance

Year Paid	Annual Cost
2011/12	\$ 152,331
2012/13	168,936
2013/14	180,195
Total 3 Years	\$ 501,461

Prior Year's Designation was 3 Years for \$371,566

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NEW BUSINESS (Continued)

Keystone School District
Committed General Fund Balances
As of 6/30/2011

PSERS Set-aside

Current Year Committed Amount	\$	528,023
Prior Year's Committed Amount was	\$	242,200

Long-Term Funding Stream

Current Year Committed Amount	\$	148,157
Prior Year's Committed Amount was	\$	48,157

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

ADJOURNMENT

With no further business, Mr. Beary made the Motion to Adjourn the Meeting at 8:02 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary