

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
July 18, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, July 18, 2011 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. Alan Seigworth, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck, Mr. Kenneth L. Swartfager and Mrs. Stacey I. Thompson. Also present were: Mr. Richard Bonnar, Mrs. Suzanne Chomas, Mrs. Shawn Corcetti, Mr. Vernon Lauffer, Mr. Rodney Sherman, Mrs. Vicky Walters and many members of the public.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Slagle.
- The Pledge of Allegiance was recited.
- Mr. Slagle said an Executive Session would be held tonight between the Work Session and Regular Business Meeting to discuss Personnel.
- Mr. Slagle said that the next Meeting would be a combined Work Session and Regular Business Meeting on Monday, _____, 2011 at 7 P.M. in the Elementary Group Instruction Room.

PUBLIC COMMENT

None.

REPORTS

- Mr. Bonnar--Superintendent:**
 - Dean of Students--High School.
 - Marching Band, Assistant Marching Band, and Jr/Sr High Band Co-Curricular Supplemental Positions and Coaching Positions.
 - PA Pre-K Counts Agreement with Jefferson/Clarion Head Start.
 - Budgetary Adjustments for 2011-12 for State Subsidies.
 - Re-instatement of Positions recently Furloughed or Curtailed.
 - NEA Student Achievement Grant.

REPORTS (Continued)

- ❑ **Mrs. Walters--High School Principal:**
 - High School Handbooks.
 - Keystone High School has made AYP for 2011-12 in all 13 areas tested and evaluated.
 - Jen Wingard discussed Olweus Bullying Program.

- ❑ **Mrs. Corcetti--Elementary School Principal:**
 - Passed around changes in the Student Handbook. She said the Elementary changes mirror the High School changes.
 - Passed around changes in the Teacher Handbook. She said the Elementary changes mirror the High School changes.
 - Clarion News article for Summer Steps and Survey.

- ❑ **Mr. Barrett--Athletics:**
 - Varsity Football Head Coach.
 - JV Volleyball Coach.
 - 2 Volunteer Cheerleading Coaches.

DIALOGUE ITEMS

- ❑ Mr. Slagle and Mr. Bonnar outlined the following items that are on tonight's Regular Business Meeting Agenda:
 - *Homestead/Farmstead Resolution for 2011-12.*
 - *Infocon Contract for Tax Bill Printing.*
 - *2011-12 Jefferson/Clarion Head Start Cafeteria Pricing:*
 - 1. *Adults: \$3.35*
 - 2. *Students: \$2.20*
 - *2011-13 Memorandum of Understanding between Jefferson/Clarion Head Start, Inc. and Keystone School District.*
 - *Acceptance of Highmark Grant for Cross-Country Skiing for \$7,257.00.*
 - *2011-12 Contract with Scott Myers for TTSR Classroom Rental with Annual Cost of \$9,000 (Old Jordan Hardware Building).*
 - *Memorandum of Understanding with Riverview Intermediate Unit for 2011-12 Special Education Instruction.*
 - *IDEA Instructional Programs and Services Agreement with Riverview Intermediate Unit.*
 - *Performance Descriptions:*
 - 1. *School Nurse*
 - 2. *Guidance Counselor*
 - 3. *Superintendent*

DIALOGUE ITEMS (Continued)

- *9th Grade Field Trip to Harrisburg, Philadelphia and Gettysburg on May 2, 3 and 4, 2012. Requested by Greg Heath. Estimated cost per student is \$350 at no cost to the District.*
- *Employee Professional Development Leadership Conference in Bedford on July 25, 2011 through July 28, 2011. Requested by Suzanne Chomas. District Cost of \$585.72.*
- *2011-12 Annual Board-Approved Items:*

1. Cafeteria Breakfast/Lunch Prices: (No increase in Breakfast or Lunch)

	<i>Breakfast</i>	<i>Breakfast Reduced</i>	<i>Lunch</i>	<i>Lunch Reduced</i>
<i>High School</i>	\$.95	\$.30	\$1.75	\$.40
<i>Elem</i>	\$.80	\$.30	\$1.65	\$.40
<i>Adults</i>	\$1.40		\$3.05	

2. Monthly Medical Insurance Rates:

<i>PPO Blue</i>	<i>Individual</i>	<i>Parent/Child</i>	<i>Parent/Children</i>	<i>Husband/Wife</i>	<i>Family</i>
<i>53861-50</i>	\$705.74	\$1675.38	\$1786.08	\$1971.46	\$2073.18
<i>46867-19</i>	\$468.22	\$1160.21	\$1160.21	\$1304.12	\$1372.68
<i>12696-23</i>	\$468.22	\$1160.21	\$1160.21	\$1304.12	\$1372.68
<i>46867-35</i>	\$484.83	\$1200.35	\$1200.35	\$1350.18	\$1421.58
<i>12696-35</i>	\$484.83	\$1200.35	\$1200.35	\$1350.18	\$1421.58
<i>12696-43</i>	\$491.52	\$1219.10	\$1219.10	\$1369.26	\$1440.82
<i>12696-19</i>	\$500.63	\$1241.87	\$1241.87	\$1394.66	\$1467.48

3. Monthly Dental Insurance Rates:

<i>Individual</i>	<i>Family</i>
\$32.25	\$73.25

- 4. *Monthly Life Insurance Rates: \$0.14/\$1,000 coverage.*
- 5. *Football Accident Insurance Rates at \$75 per Player for JV and Varsity Football AND Student Accident Insurance as Parent Paid.*
- 6. *Mark Whisner as Athletic Director at a salary of \$1,301.*
- 7. *Jeremiah Lukers (CHAMPS) as Athletic Trainer at an annual cost of \$25,875.22.*
- 8. *PSBA BUCS for Employers Unemployment Compensation Insurance.*

DIALOGUE ITEMS (Continued)

9. *Property/Liability/Workers Compensation/E&O Package with Selective Insurance for 2011-12 as follows:*

<i>Property</i>	<i>\$28,512</i>
<i>Liability</i>	<i>14,466</i>
<i>Vehicles</i>	<i>2,229</i>
<i>Board E&O</i>	<i>12,844</i>
<i>Workers Comp</i>	<i>27,526</i>
<i>Total</i>	<i>\$85,577</i>

10. *Troese & Associates as Local Auditor.*

11. *2011-12 Contracted School Psychologists Rates:*

A. *Frank Bifano:*

<i>1) Reevaluations--No Testing</i>	<i>\$226.20</i>
<i>2) Reevaluations--Testing</i>	<i>\$395.84</i>
<i>3) Gifted Testing</i>	<i>\$395.84</i>
<i>4) Initial Testing</i>	<i>\$395.84</i>

B. *Kris Glosser:*

<i>1) Reevaluations--No Testing</i>	<i>\$339.41</i>
<i>2) Gifted Testing</i>	<i>\$339.41</i>
<i>3) Initial Testing</i>	<i>\$396.12</i>

12. *G.H. Harris as Delinquent Occupation/Per Capita Tax Collector.*

13. *Marilyn Stempeck as Board Treasurer.*

14. *2011-12 through 2013-14 Bus Contracts for Renewal:*

- A. *Craig Brothers, Bus #2*
- B. *Brown Busing, Bus #1*
- C. *Lisa Bailey, Bus #14*
- D. *Martin & Lisa Whitmore, Bus #15*

15. *Lawn Mowing, Deible's Landscaping.*

- *2011-12 Non-Bargaining Secretaries, Maintenance Supervisor, and Cafe Director Salary & Benefits Contract.*
- *Resignation of Corey Ritchey as Jr. High Cheerleading Coach.*
- *Jenna Best as Jr. High Cheerleading Coach, pending proper completion of Personnel File Documentation and Clearances.*
- *Corey Ritchey and Jaime Weeter as Volunteer Jr. High Cheerleading Coaches.*
- *Jillian Love as Volunteer Varsity Girls' Basketball Coach, pending proper completion of Clearances.*
- *Granting of Tenure to the following Teachers effective June 2, 2011:*
 - 1. *Amy Kapp*

2. *Amanda Kline*
3. *Amanda Phillips*
4. *Melanie Rodgers*

WORK SESSION MINUTES
JUNE 27, 2011
PAGE 5

DIALOGUE ITEMS (Continued)

- *Declare Marching Band Director and Jr/Sr High Band Director Supplemental Positions Vacant.*
- *Post and/or Advertise for the Marching Band Director and Jr/Sr High Band Director positions.*
- *Non-Renewal of Temporary Professional Contracts effective June 2, 2011 as follows:*
 1. *Kelli Kifer*
 2. *Adam Weeter*
 3. *Jenna Fink*
 4. *Halee McCance*
- *Appoint Gary Henry as the Elementary Math Teacher/Coach.*
- *Post for the JV Volleyball Coach.*
- *The Alteration of One (1) Full Time High School Social Studies Position to One-Half (1/2) Social Studies Position and Creating a one-half (1/2) Full-Time Equivalent High School Dean of Students position effective July 1, 2011.*
- *2011-12 Budget.*

ADJOURNMENT

With no further discussion, the Meeting adjourned at 7:50 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary