

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
December 5, 2011**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, December 5, 2011 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Ms. Tiffany Beary, Mr. Richard Bonnar, Mrs. Sue Chomas, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mr. Rodney Sherman and Erin Zacherl.

ANNOUNCEMENTS

- ❑ Members of the public were welcomed by Mr. Slagle.
- ❑ Mr. Slagle said an Executive Session was held on November 21, 2011 to discuss a Personnel Item and Collective Bargaining.
- ❑ Mr. Slagle said there would be an Executive Session held tonight, December 5, 2011 to discuss a Personnel Issue.
- ❑ Mr. Slagle said there would be a Special Business Meeting held tonight, December 5, 2011 immediately following this Work Session.
- ❑ Mr. Slagle said the next Meeting would be a Regular Business Meeting on Monday, December 12, 2011 at 7 P.M. in the Elementary Group Instruction Room.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Mr. Bonnar--Superintendent reviewed:**
 - School Immunizations.
 - Venango Training Development Training Center Contract--\$4,000 for the Industry Club. *Mr. Slagle said this Item would be on next week's Business Meeting Agenda.*

REPORTS (Continued)

- ❑ **Mr. Bonnar--Superintendent reviewed (Continued):**
 - Surplus of \$313,799 for 2010-11.
 - 2nd Reading of Policies, which make District compliant with Act 24. *Mr. Slagle said this Item would be on next week's Business Meeting Agenda.*
 - RUI Superintendents' Legislative Trip to Harrisburg on January 23 to 25, 2012 with an anticipated cost of \$350. *Mr. Slagle said this Item would be on next week's Business Meeting Agenda.*
 - Tax Assessment Appraisal filed in County Court on property formerly known as Knox Glass Plant.

- ❑ **High School--Mr. Slagle reported:**
 - Upcoming Events:
 1. Instrumental Christmas Concert, Tuesday, 12/13/11, 7:30 P.M.
 2. Choral Christmas Concert, Monday, 12/19/11, 7:30 P.M.
 3. Senior Project Evaluations, Monday, 1/16/12, 7:30 - 11 A.M.

- ❑ **Mr. Algoe--Elementary reviewed:**
 - Upcoming Events:
 1. Charitable Deeds Event.
 2. Elementary Band Concert.
 3. Elementary Choir Concert.

DIALOGUE ITEMS

- ❑ Mr. Bonnar reported that a donation was received from the St. Paul's UCC Sunday School Class.

- ❑ Mr. Bonnar previously discussed the Agreement with Venango Training & Development Center for the 2011-12 School Year. *Mr. Slagle said this Item would be on next week's Business Meeting Agenda.*

- ❑ Mr. Bonnar reviewed the Secretary Performance Description for Board review. *Mr. Slagle said this Item would be on next week's Business Meeting Agenda.*

- ❑ Mr. Lauffer said that a revised Budget Transfer Report has been issued in the Board Packet detailing a description of the function. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

- ❑ Mr. Lauffer reviewed the proposal for Assigned and Committed Fund Balance as of June 30, 2011. After Board discussion, *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

DIALOGUE ITEMS

- ❑ Mr. Bonnar requested the Board to consider transferring the 2010-11 surplus to various funds to set aside for future use. He said that this Motion would not need to be considered until next week's Business Meeting. ***Mr. Slagle said this Item would be on next week's Business Meeting Agenda.***

- ❑ Mr. Bonnar said the following Policies are for 2nd Reading:
 - #304: Employment of District Staff (New)
 - #305: Employment of Substitutes (New)
 - #306: Employment of Summer School Staff (New)
 - #307: Student Teachers/Interns (New)
 - #317: Conduct/Disciplinary Procedures (Revised)***Mr. Slagle said this Item is on next week's Business Meeting Agenda.***

- ❑ Mr. Slagle reported that the recommendation of the Athletic Committee is to hire the following:
 - Allen Johnson as Varsity Girls' Basketball Head Coach.
 - Samantha Schwabenbauer as JV Girls' Basketball Coach.
 - James Rhoads as Girls' Basketball "A" Coach.
 - Brynn Space as Girls' Basketball "B" Coach.***Mr. Slagle said these Items are on tonight's Business Meeting Agenda.***

- ❑ Mr. Bonnar reviewed a School Board Workshop to be held at the IU on January 4, 2012. He said to let him know if Board Members are interested in attending.

- ❑ Mr. Bonnar reviewed the Field Trip for the Varsity Cheerleaders to U.S. Spirit Nationals, Atlantic City, New Jersey, February 10 to 12, 2012. It is requested by Kami Courson using Cheer Boosters Fundraising and Profits from the Basketball Concession Stand and Home Competition and Student Contribution, if needed. ***Mr. Slagle said this Item would be on next week's Business Meeting Agenda.***

- ❑ Mr. Bonnar reviewed the Continuing Professional Development for Jessica Resig and Kelsi Boyles to PA Educational Technology Expo and Conference in Hershey on February 12 to 15, 2012, at a cost of \$699.73 using Stem Grant Funds. ***Mr. Slagle said this Item would be on next week's Business Meeting Agenda.***

- ❑ Mr. McCoy requested a 2-Hour Early Dismissal for December 22 for Students and Employees. With no objections by the Board, ***Mr. Slagle said this Item would be on next week's Business Meeting Agenda.***

An Executive Session was held from 7:50 P.M. to 7:58 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:50 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary