

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
August 13, 2012**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 13, 2012 at 8:25 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mr. Craig Brothers, Mrs. Suzanne Chomas, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mrs. Amanda O'Neil, Mr. Jimmy O'Neil, Mr. Rodney Sherman and Mrs. Vicky Walters.

**ANNOUNCEMENTS**

Mr. Slagle said an Executive Session was held tonight to discuss Attorney Communications/Collective Bargaining.

**PUBLIC COMMENT**

None.

**CONSIDERATION OF AGENDA**

□ Mr. Barrett made the Motion to approve the Agenda as amended:

■ Additions:

Personnel:

VII. B. 14. Sarah Madison, Science

VII. B. 15. Brenda Gerber, RN

VII. B. 16. Deborah Warner, RN

VII. C. 4. Brittany Courson, Volunteer Volleyball Coach

VII. C. 5. Molly Wise, Volunteer Girls' Soccer Coach

VII. C. 6. Samantha Black, Volunteer Girls' Soccer Coach

VII. H. Brynn Space, Jr. High Girls' Basketball Coach

VII. I. Resignation of Brittany Courson as Girls' JV Volleyball Coach effective immediately

VII. J. Kelly McQuiston, JV and 7<sup>th</sup> Grade Volleyball Coach.

VII. K. Hiring of Petula King as High School Nurse

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**CONSIDERATION OF THE AGENDA (Continued)**

▪ **Additions (Continued)**

VIII. J. Consideration of the Approval of the Design for the Vinyl Cover for the Scoreboard to be donated by the Boys' Basketball Boosters for use by all sports at home games in the Main Gym.

VIII. K. Consideration of the Renewal of Bus Contracts effective 2012-13 through 2014-15 Bus #1--Brown Busing; Bus #13--Martin & Lori Whitmore; and Bus #16--Gina Karnes.

VIII. L. Paraprofessional Handbook.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

**PERSONNEL (For Individual or Separate Consideration)**

□ Mr. Beary made the Motion to **APPROVE the ATHLETIC HEAD COACH PERFORMANCE DESCRIPTION**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

□ Mr. Beary made the Motion to **APPROVE the FOLLOWING ADDITIONS to the SUBSTITUTE LIST, pending proper completion of Personnel File Documentation and Clearances:**

- **Nathaniel Blachier, Math/Biology**
- **Wayne Fitzgerald, Early Childhood**
- **Brianna Glenn, Elem/Special Ed**
- **Megan Lutz, English**
- **Alyssa Marchand, Elem/Special Ed**
- **Erika Vorse, Elementary**
- **Melissa Ace, Secretary**
- **Heather Cospers, Secretary, Cafeteria and Custodian**
- **Jacqueline Kaiser, Secretary, Paraprofessional**
- **Terry Kline, Custodian**
- **Rachel Matus, Paraprofessional**
- **Stephanie Rhoades, Secretary, Cafeteria, Custodian,**
- **William Slee, Custodian**
- **Sarah Madison, Science**
- **Brenda Gerber, RN**

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**PERSONNEL (For Individual or Separate Consideration) (Continued)**

- Mr. Beary made the Motion to **APPROVE the FOLLOWING ADDITIONS to the SUBSTITUTE LIST, pending proper completion of Personnel File Documentation and Clearances (Continued)**

- **Deborah Warner, RN**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE the FOLLOWING ADDITIONS to the VOLUNTEER LIST:**

- **Lisa Frederick, Marching Band Volunteer**
  - **Kathy Smerkar, Marching Band Volunteer**
  - **Danielle Weaver, Marching Band Volunteer**
  - **Brittany Courson, Girls' Volleyball Coach**
  - **Molly Wise, Girls' Soccer Coach**
  - **Samantha Black, Girls' Soccer Coach**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

- Mr. Swartfager made the Motion to **APPROVE the RESIGNATION OF KIM SCHEER, High School Nurse, effective August 17, 2012, with regret.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE the RESIGNATION of JUDY GILLILAND, Elementary Cafeteria Worker, effective August 3, 2012, with regret.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes. Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the POSTING and ADVERTISING of an ELEMENTARY CAFETERIA WORKER and an additional TITLE I PARAPROFESSIONAL.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes. Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

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**PERSONNEL (For Individual or Separate Consideration) (Continued)**

- Mr. Barrett made the Motion to **APPROVE the following:**
  - **Brynn Space, Jr. High Girls' Basketball Coach.**
  - **Resignation of Brittany Courson, Girls' JV Volleyball Coach, effective immediately, with regret.**
  - **Kelly McQuiston as JV and 7<sup>th</sup> Grade Volleyball Coach.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the HIRING of PETULA KING as HIGH SCHOOL NURSE, with 3 Salary Years' Credit, at a Salary of \$46,389**, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

**NEW BUSINESS (For Individual or Separate Consideration)**

- Mr. Beary made the Motion to **APPROVE the TERMINATION of the BUS CONTRACT for ROUTE #2 by CRAIG BROTHERS with 2 years remaining on the Contract and a REQUEST for NON-RENEWAL of THREE (3) BUS ROUTES by BERLIN ENTERPRISES--#7, #17 and #19.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
- Mr. Beary made the Motion to **AWARD the CONTRACT for the PINE CITY AREA BUS ROUTE, #12 to JAMES and AMANDA O'NEIL for a 3-YEAR PERIOD.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
- Mr. Beary made the Motion to **APPROVE the MODIFICATION of HIGH SCHOOL BUS ROUTES to MANDATE HIGH SCHOOL STUDENTS WALK to BUS STOP if RESIDENCE is .4 MILES or LESS from the MAIN ROUTE.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

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**NEW BUSINESS (For Individual or Separate Consideration) (Continued)**

- ❑ Mr. Barrett made the Motion to **APPROVE the PROCUREMENT OF NATURAL GAS for the FISCAL YEAR ENDED JUNE 30, 2014 and the PROCUREMENT of the BASIS TRANSPORTATION for the two (2) FISCAL YEARS ENDED JUNE 30, 2016.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
  
- ❑ Mr. Beary made the Motion to **APPROVE the CAFETERIA ALA CARTE PRICES for 2012-13.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
  
- ❑ Mr. Slagle made the Motion to **APPROVE the new ELECTRONIC MESSAGE DISPLAY SIGN for the HIGH SCHOOL provided by local benefactors with a 5-YEAR LIMITATION for FARMERS' NATIONAL BANK ADVERTISING.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
  
- ❑ Mr. Beary made the Motion to **APPROVE the JEFFERSON-CLARION HEAD START REQUEST to MOVE CLASSES to the ELEMENTARY SCHOOL.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
  
- ❑ Mr. Barrett made the Motion to **APPROVE the DESIGN for the VINYL COVER for the SCOREBOARD to be DONATED by the BOYS' BASKETBALL BOOSTERS for use by all sports at home games in the Main Gym.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.
  
- ❑ Mr. Swartfager made the Motion to **APPROVE the RENEWAL of BUS CONTRACTS effective 2012-13 through 2014-15 for BUS #1--BROWN BUSING; BUS #13--MARTIN & LORI WHITMORE; and BUS #16--GINA KARNES.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

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**NEW BUSINESS (For Individual or Separate Consideration) (Continued)**

- Mr. Swartfager made the Motion to **APPROVE the PARAPROFESSIONAL HANDBOOK as presented.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

**ADJOURNMENT**

With no further business, Mr. Beary made the Motion to Adjourn the Meeting at 8:42 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. John R. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. Van Tassel--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer  
Board Secretary