

**KEYSTONE SCHOOL DISTRICT
KNOX, PA 16232
MINUTES OF REORGANIZATION MEETING
DECEMBER 3, 2012**

I. ATTENDANCE

The Board of School Directors of the Keystone School District held their annual Reorganization Meeting on Monday, December 3, 2012 in the Keystone Elementary School Group Instruction Room. The meeting was called to order at 7 P.M. by Mr. John Slagle, President. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were Mr. Shawn Algoe, Mr. Richard Bonnar, Mrs. Sue Chomas, Mr. Vernon Lauffer and Mr. Rodney Sherman.

II. ELECTION OF A TEMPORARY PRESIDENT

Mr. Beary nominated Mr. Barrett for the position of Temporary President. Receiving no other nominations for the office of Temporary President, Mr. McCoy made the motion to close the nominations. The voice vote to close nominations is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0. With nominations closed, Mr. Slagle called for a voice vote for Mr. Barrett as Temporary President as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0. Mr. Barrett assumed the duties of the Chair.

III. ELECTION OF 2013 PRESIDENT

Mr. Beary nominated Mr. Slagle for the position of President. Receiving no other nominations for the office of President, Mr. McCoy made the motion to close nominations. The voice vote to close nominations is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0. With nominations closed, Mr. Barrett called for a voice vote for Mr. Slagle as President. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0. Mr. Slagle assumed the duties of the Chair.

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IV. ELECTION OF VICE-PRESIDENT

Mr. Beary nominated Mr. Barrett for the position of Vice-President. Receiving no other nominations for the office of Vice-President, Mr. McCoy made the motion to close nominations. The voice vote to close nominations is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0. With nominations closed, Mr. Slagle called for a voice vote for Mr. Barrett as Vice-President. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.

V. ADOPTION OF RULES AND REGULATIONS FOR THE 2013 CALENDAR YEAR

Mr. Barrett made the Motion to **ADOPT THE RULES and REGULATIONS for the 2013 CALENDAR YEAR.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.

Rules and Regulations:

1. The Board will abide by the Pennsylvania School Code of 1949 as amended and Act 84 of 1986, "Sunshine Law", Act 20 of 1993 "Public Comments", Act 9 of 1996 "Selection of Candidates for Vacancies", and Act 93 of 1998 "Recodification."
2. The Board will follow Robert's Rules of Order in cases not covered by law, regulations or board policy.
3. Anyone of any group who wants to be placed on the Agenda, must comply with the following rules:
 - a. Send a written request to the Superintendent, at least seven days before the scheduled meeting, stating the area of concern.
 - b. Each person is limited to five (5) minutes speaking time.
 - c. There will be a limit of fifteen (15) minutes speaking time on any one subject or area of concern.
 - d. In group meetings, a spokesperson and all other presenters shall be designated in advance along with the time needed to make the presentation.
 - e. The Board reserves the right to refuse to place any matter upon its Agenda that has been discussed at any meeting during the previous twelve month period and upon which the Board has rendered an

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V. ADOPTION OF RULES AND REGULATIONS FOR THE 2013 CALENDAR YEAR (Continued)

opinion. The Board will not accept any requests to place the same matter on its agenda in two consecutive regular board meetings unless the matter was tabled by the Board at previous meeting or unless the Superintendent and the Board President determines that circumstances require that the request be handled immediately. Any person requesting that the Board place a matter upon the Board's Agenda that has been discussed during the preceding twelve months must, in addition to following the steps set forth in Items 3.a. through 3.d. above, include a statement explaining what additional new matter or pertinent information to the original request will be presented and explaining why the new information was not made available to the Board when the matter was first considered. The Superintendent and Board President shall review the new information submitted with the second request and shall determine whether the matter warrants reconsideration. If the Superintendent and the Board President determine that the new information warrants consideration, the matter will be placed on the Agenda for the next Board Meeting. If the Superintendent and the Board President cannot agree to either place the item on the Agenda or to delete the item from the Agenda, then the matter will automatically be placed on the Agenda for the next Board Meeting.

4. The Board will allow time for public comment at each meeting.
5. Agenda items requested by Board Members should be submitted to the President/Superintendent five days in advance of the meeting or added during the Agenda adopted at that meeting.

VI. ADOPTION OF THE MEETING SCHEDULE FOR THE 2013 CALENDAR YEAR:

Mr. Barrett made the Motion to **ADOPT the MEETING SCHEDULE for the 2013 CALENDAR YEAR.**Calendar Year. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.

<u>DATE</u>	<u>MEETING</u>	<u>REPORTING</u>
<u>January:</u>		
Monday, January 14	Board Work Session	Technology
Monday, January 21	Board Business Meeting	
(Act 80 Day)		

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VI. ADOPTION OF THE MEETING SCHEDULE FOR THE 2013 CALENDAR YEAR (Continued)

<u>DATE</u>	<u>MEETING</u>	<u>REPORTING</u>
<u>February:</u>		
Monday, February 11	Board Work Session (At Career Center)	
Monday, February 18	Board Business Meeting (Presidents/ Day/Act 80)	
<u>March:</u>		
Monday, March 18	Board Work Session/ Board Business Meeting	Cafeteria
<u>April:</u>		
Monday, April 8	Board Work Session (At SMILES)	SMILES
Monday, April 15	Board Business Meeting	Athletics
<u>May:</u>		
Monday, May 13	Board Work Session/ Board Business Meeting	
<u>June:</u>		
Monday, June 10	Board Work Session	Spec Ed
Monday, June 17	Board Business Meeting	
<u>July:</u>		
Monday, July 15	Board Work Session/ Board Business Meeting	
<u>August:</u>		
Monday, August 5 (1 st Monday)	Board Work Session/ Board Business Meeting	
Monday, August 12 (2 nd Monday)	Board Work Session/ Board Business Meeting	
Monday, August 19 (3 rd Monday)	Board Business Meeting	
*Note: The August 5, 12, or 19 Meeting may be cancelled— depending on Personnel Hiring Requirements.		
<u>September:</u>		
Monday, September 9	BoardWork Session	B & G
Monday, September 16	Board Business Meeting	

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**VI. ADOPTION OF THE MEETING SCHEDULE FOR THE 2013
CALENDAR YEAR (CONTINUED)**

<u>DATE</u>	<u>MEETING</u>	<u>REPORTING</u>
<u>October:</u>		
Monday, October 21	Board Work Session/ Board Business Meeting	
<u>November:</u>		
Monday, November 18	Board Work Session/ Board Business Meeting	Spec Ed
<u>December:</u>		
Monday, December 2 (Thanksgiving Break)	Reorganization/ Work Session	
Monday, December 9	Board Business Meeting	

All meetings are scheduled for the Keystone Elementary School Group Instruction Room located on the First Floor of the Elementary School, 451 Huston Avenue, Knox, PA, except for the Meetings which will be held at the places as indicated in the schedule. Additional meetings and/or changes will be published in the local newspapers and posted on the outside front doors of the school buildings.

**VII. ADOPTION OF THE COMMITTEE ASSIGNMENTS FOR 2013
CALENDAR YEAR**

Mr. Barrett made the **MOTION TO ADOPT THE COMMITTEE ASSIGNMENTS for the 2013 CALENDAR YEAR**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.

ATHLETICS:

John Slagle--Chairperson, Greg Barrett, Jim Beary, Dwayne Van Tassel, Rich Bonnar, Superintendent and Vicky Walters, High School Principal.

BUILDINGS & GROUNDS:

Greg Barrett--Chairperson, Jim Beary, Wayne Johns, Dustin Swartfager, Bill Baughman, Supervisor of Building & Grounds (Ex. Officio), Rich Bonnar, Superintendent, and Vern Lauffer, Business Manager.

CAFETERIA & TRANSPORTATION:

Jim Beary--Chairperson, Greg Barrett, Ken Swartfager, Rich Bonnar, Superintendent, and Vern Lauffer, Business Manager.

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**VII. ADOPTION OF THE COMMITTEE ASSIGNMENTS FOR 2013
CALENDAR YEAR (Continued)**

CLARION COUNTY CAREER CENTER REPRESENTATIVES:

Jim Beary, Wayne Johns, Tom McCoy (Alternate) and Stacey Thompson (Alternate).

CURRICULUM & INSTRUCTION:

Rich Bonnar, Superintendent--Chairperson, Tom McCoy, Ken Swartfager, Stacey Thompson and Dwayne Van Tassel.

INTERMEDIATE UNIT REPRESENTATIVES:

Greg Barrett and Ken Swartfager (Alternate).

LEGISLATIVE & PSBA REPRESENTATIVE:

Ken Swartfager.

NEGOTIATIONS & ACT 93:

Greg Barrett--Chairperson, Wayne Johns, John Slagle, Stacey Thompson, Rich Bonnar, Superintendent and Vern Lauffer, Business Manager.

PERSONNEL:

Jim Beary--Chairperson, Tom McCoy, John Slagle, Stacey Thompson, Dustin Swartfager (Alternate), and Rich Bonnar Superintendent.

POLICY:

John Slagle--Chairperson, Tom McCoy, Stacey Thompson, Dwayne Van Tassel, and Rich Bonnar, Superintendent.

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Stacey Thompson and Wayne Johns (Alternate).

TECHNOLOGY:

Tom McCoy--Chairperson, Wayne Johns, Dustin Swartfager, Ken Swartfager, and Rich Bonnar, Superintendent.

- VIII. Mr. Barrett made the Motion to RE-APPOINT MR. JAMES BEARY and RE-APPOINT MR. WAYNE JOHNS TO THE JOINT OPERATING COMMITTEE OF THE CLARION COUNTY CAREER CENTER AND MR. THOMAS MCCOY AND MRS. STACEY THOMPSON AS ALTERNATES for 2013. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.**

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- IX. Mr. Beary made the Motion to RE-APPOINT MR. GREGORY A. BARRETT as IU #6 REPRESENTATIVE and MR. KENNETH L. SWARTFAGER AS THE ALTERNATE for 2013.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.
- X. Mr. Beary made the Motion to RE-APPOINT MR. KENNETH L. SWARTFAGER as LEGAL and PSBA REPRESENTATIVE.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.
- XI. Mr. Beary made the Motion to RE-APPOINT MRS. STACEY I. THOMPSON as KEYSTONE SCHOOL DISTRICT EDUCATION FOUNDATION REPRESENTATIVE.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.
- XII. Mr. Swartfager made the Motion to RE-APPOINT MR. VERNON F. LAUFFER as CLARION COUNTY TAX COLLECTION COMMITTEE DELEGATE and MR. RICHARD L. BONNAR as ALTERNATE DELEGATE for 2013.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.
- XIII. ADJOURNMENT**

With no further business, Mr. Van Tassel made the motion to adjourn the Meeting at 7:05 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes, Mr. K. Swartfager--yes; Mrs. Thompson--yes, and Mr. Van Tassel--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary