

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
April 9, 2012**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, April 9, 2012 at 7 P.M. The Meeting was held at the SMILES Center, 420 Main Street, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mrs. Joyce Fosdick, Mrs. Shannon Johns, Ms. Tiki Kahle, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mr. Rodney Sherman, Mrs. Vicky Walters, Mr. Chuck Weaver and Mr. Jerry Weaver.

**ANNOUNCEMENTS**

- ❑ Members of the public were welcomed by Mr. Slagle.
- ❑ Mr. Slagle said an Executive Session was held on March 19, 2012 to discuss Collective Bargaining.
- ❑ Mr. Slagle said the next Meeting would be the Regular Business Meeting on April 16, 2012. It will be held in the Keystone Elementary School Group Instruction Room.

**PUBLIC COMMENT**

- ❑ Mr. Jerry Weaver addressed the Board regarding the Assembly at the High School last month. He questioned the Board regarding the pulling of the fire alarm at the High School during the Assembly. Mr. Bonnar responded to this issue noting that he has reviewed the situation completely, and no further investigation will be done.
- ❑ Mrs. Fosdick addressed the Board with a Presentation on Americorps showing their Program Involvement within the United States, Pennsylvania and Clarion County.
  - Ms. Kahle said Ag Safety Days for Local Schools would be held on April 27, 2012, at the Clarion County Park, with 500 children to participate.
  - Brochures were distributed for the Summer Steps Program.

**REPORTS**

□ **Mr. Bonnar--Superintendent reviewed:**

- Use of Facilities.
- Clarion County Career Center Agreement for Nursing Services. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- Extended School Year for a Kindergarten Student.
- Concern regarding a "Hard-Wired" Connection to the Fire/Police Department. After Board discussion, it was agreed to research this subject and get some pricing.
- Immunization Update--35 Students Still Outstanding.
- High School Stage Improvements.
- Unpaid Leaves of Absence for Employees. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.* Mr. Bonnar stated that there are an increasing number of requests for Days Without Pay occurring. He said the Board could approve him to have the authority to approve up to 10 days, if desired. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- Audit Reports. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- Mr. Bonnar will be on Vacation April 13 through 21, 2012.
- 2012-13 Budget Draft #2. Results for Draft #1 to Draft #2 net an improvement of \$216,762 to bottom line, resulting in a \$90,631 Deficit. He Detailed the Changes to Expenses and Revenues.
- Mr. Barrett reported that the IU Unions have given Concessions on Medical Insurance Mid-Term of the Existing Contract amounting to \$120,000 savings, mainly from Deductibles.

□ **High School--Mrs. Walters reviewed:**

- Review of the General Reading/Academic Reading Format.
- High School Musical, *Seussical*, will be presented on April 11 through 14, 2012.
- Mock Accident will be held on May 4 in cooperation with Knox and Shipperville Fire Departments, Knox Borough Police, Hawk's Service, Clarion County Coroner, Stat Med Evac and the Student Leadership Team. Mr. Irwin has coordinated the event for student awareness of driving under the influence.
- Pollinator Garden--Ms. Warner.
- Graduation Requirements and Students Not Achieving These Requirements.
- Mrs. Thompson questioned the difference in General Math and Academic Math being taught from the same textbooks. It was requested that Mrs. Walters prepare a review of these courses.

□ **Elementary--Mr. Algoe reviewed:**

- Grade 5 Writing Assessment.
- Grade 4 Reading Assessment.
- Summer Steps Program for Kindergarten Students.
- Invitation to Academic Awards Banquet.

**DIALOGUE ITEMS**

- Mr. Bonnar reviewed the Continuing Professional Development Requests:
  - March 28, 2012: Secondary Transition Coordinators' Meeting, IU6. Requested by Jennifer Slaughaupt, at a cost of \$14, using Budgeted Funds.
  - April 18, 2012: Asperger Syndrome in Your Classroom, IU6. Requested by Matt Clark, Catherine Schoeppner and Tami Winters, at a cost of \$12 per person, using Budgeted Funds.
  - April 18, 2012: Slippery Rock Convention, Slippery Rock University. Requested by Jason Nellis at a cost of \$38.50, using Principal's Contingency Funds.
  - April 18, 2012: Spring Food Show 2012, Erie. Requested by Carol Meier, at a cost of \$118.77, using Budgeted Funds.

***Mr. Slagle requested these Items be added to next week's Business Meeting Agenda.***

- Mr. Bonnar reviewed the Student Field Trip Requests:
  - April 20, 2012: Traffic Safety Class to Clarion/Jefferson County Driving Competition, Brookville. Requested by Brigitte Irwin, at no cost to the District.
  - April 4, 2012: Grade 8 and 9 Group to University of Pitt Bradford. Requested by Jessica Resig, at no cost to the District.
  - May 1, 2, or 3, 2012: Kindergarten to Gene Smith Farm in Strattanville. Requested by Kim Riley and Ryan Smith, using Student Contributions.

***Mr. Slagle requested these Items be added to next week's Business Meeting Agenda.***

- Mr. Bonnar previously reviewed the Unpaid Leaves of Absence:
  - Carolyn Thompson, Cafeteria/Elementary Traffic Monitor, for February 7, 8, 9, and 10, 2012.
  - Terri Bifano, Cafeteria, for April 18, April 26, May 29, and May 30, 2012--#6, #7, #8, and #9.

- Mr. Bonnar reviewed the Following Policies for 2<sup>nd</sup> Reading:

- #419.1: Intellectual Property (New)
- #209.1: Head Lice (New)

***Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.***

- Mr. Bonnar reviewed the Additions for the Substitute List:

- Sharon Priester, Nurse.
- Molly Wise, Custodian

***Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.***

- Mr. Bonnar reviewed the Emergency Operation Plan for 2<sup>nd</sup> Reading. ***Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.***

**DIALOGUE ITEMS (Continued)**

- ❑ Mr. Bonnar previously reviewed the Single Audit/Report on General Purpose Financial Statements for Year Ended June 30, 2012.
- ❑ Mr. Bonnar reviewed the High School 10-inch Water Gate Valve that needs Replaced at a cost of \$6,586, by Roy C. Deeter Plumbing and Heating, Inc., with funds being used from Capital Reserve. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- ❑ Mr. Barrett said he and Mr. Dustin Swartfager reviewed the under structure of the High School Roof. He said that it was expected to need minimal repairs once the old roof was removed. *Mr. Slagle said that this would be acted on later tonight at the Special Business Meeting.*
- ❑ Mr. Bonnar reviewed the 2012-13 Clarion County Career Center Budget. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar previously reviewed the Clarion County Career Center Agreement for Nursing Services commencing with the 2012-13 School Year.
- ❑ Mr. Bonnar reviewed the Purchasing of 30 Copies of a 10<sup>th</sup> Grade Glencoe English Literature Book at a cost of \$2,563.78, with funds to come from the High School Principal's Contingency. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Keystone High School Program of Studies. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Dual Enrollment Agreement with Clarion University. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar previously reviewed the 2012-13 Keystone School District Budget.
- ❑ Mr. Bonnar reviewed the 2012-13 SAM Agreement with Service Access & Management, Inc. *Mr. Slagle requested this Item be added to next week's Business Meeting Agenda.*

**ADJOURNMENT**

With no further business, the Meeting adjourned at 8:49 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary