

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
July 16, 2012**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Work Session to order on Monday, July 16, 2012 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Mr. John R. Slagle was absent. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mr. Craig Brothers, Mrs. Suzanne Chomas, Mrs. Dee Henry, Mr. Ian Henry, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mrs. Vicky Walters and Mrs. Tami Winters.

ANNOUNCEMENTS

- ❑ Members of the public were welcomed by Mr. Barrett.
- ❑ Mr. Barrett said an Executive Session was held on June 25, 2012 to discuss an Agency Contract.
- ❑ Mr. Barrett said the next Meeting would be the combined Work Session and Regular Business Meeting on Monday, August 6, 2012 at 7 P.M. in the Elementary Group Instruction Room, if needed.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Mr. Bonnar--Superintendent reviewed:**
 - High School Sign Project (\$4,000 needed yet).
 - Eagle Scout Ceremony.
 - 2012 Renewal of Liability Insurance.
 - Ed Jobs Subsidy.
 - Pilot Program for Tech Vision Research in the Utilization of Devices in the Classroom.
 - Breakfast & Lunch Prices--15 cent Increase for Lunch & 5 cent Increase for Breakfast due to Audit Corrective Actions.
 - Non-Bargaining Salaries & Wages.

REPORTS (Continued)

- ❑ **Mr. Bonnar--Superintendent reviewed (Continued)**
 - Distribution of ABG Funds--\$75,976.
 - Main Contracts Reviewed for Transportation.
 - Central Tax Bureau Collections.
 - Policy #247 Bullying/Cyberbullying.

- ❑ **Mrs. Walters--High School reviewed:**
 - Handbook Changes.
 - Student Reporting on PSSA has been released.
 - AP Test Scores.
 - Sale of Teardrop Trailer.
 - Co-Ed Soccer Scrimmage to be held on Saturday, August 25, 2012 at the Athletic Field in conjunction with the Parade and Fireworks of Horse Thief.

- ❑ **Mr. Algoe--Elementary reviewed:**
 - PDE PSSA Results.
 - Handbook Changes.
 - Class Rosters Publicized in Newspapers and Front of Elementary Building.

- ❑ **Athletic Committee--Mr. Barrett reviewed:**
 - Samantha Ferguson, Assistant Girls' Basketball Coach.
 - Mike Graham, Assistant Football Coach.
 - Dan Kerle, Jr. High Football Volunteer Coach.

DIALOGUE ITEMS

- ❑ Mr. Bonnar previously reviewed the Athletic Handbook for the 2012-13 School Year.

- ❑ Mr. Bonnar previously reviewed the High School Student Handbook for the 2012-13 School Year.

- ❑ Mr. Bonnar previously reviewed the High School Teacher Handbook for the 2012-13 School Year.

- ❑ Mr. Bonnar previously reviewed the Elementary Student Handbook for the 2012-13 School Year.

- ❑ Mr. Bonnar previously reviewed the Elementary Teacher Handbook for the 2012-13 School Year.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar reviewed the Bus Driver Handbook for the 2012-13 School Year. He said only two changes were noted.
- ❑ Mr. Bonnar reviewed the Extracurricular Transportation Contract for 2012-13 through 2014-15 School Years with Martin and Lori Whitmore.
- ❑ Mr. Bonnar reviewed the Jefferson-Clarion Head Start Contract for Meal Pricing for the 2012-13 School Year.
- ❑ Mr. Bonnar previously reviewed the Cafeteria Breakfast/Lunch Milk Prices for the 2012-13 School Year as follows:

2012-13	Breakfast	Breakfast Reduced	Lunch	Lunch Reduced
H.S.	\$1.00	\$.30	\$1.90	\$.40
Elem	\$.85	\$.30	\$1.80	\$.40
Adults	\$1.45		\$3.50	
Snacks-- \$.40				
Milk Only-- \$.40				

- ❑ Mr. Bonnar reviewed the Workers' Compensation/Property/Liability/E&O Insurance Cost for the 2012-13 School Year with Selective Insurance at a total cost of \$92,163.
- ❑ Mr. Bonnar requested Debra Cline, Certified Nurse Practitioner, \$10 per IEP Review to be approved for the 2012-13 School Year.
- ❑ Mr. Bonnar previously reviewed the Non-Bargaining Wages Proposal for the 2012-13 School Year.
- ❑ Mr. Bonnar reviewed the Performance Descriptions for the Confidential Secretary for the Superintendent and the Extended School Year Instructor.
- ❑ Mr. Bonnar reviewed the 2nd Reading of the following Policies:
 - **#122 Extracurricular Activities**
 - **#123 Interscholastic Activities**
 - **#123.2 Concussion Management**
 - **#216 Student Records**
 - **#216.1 Supplemental Discipline Records**
- ❑ Mr. Bonnar previously reviewed the Distribution of ABG Subsidy--\$75,976.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar previously reviewed the High School Bathroom Renovation.
- ❑ Mr. Bonnar presented Policy #249 Bullying/Cyberbullying for Board review.
- ❑ Mr. Bonnar reviewed the Intent to Retire from Linda McCoy at the end of the First Semester of the 2012-13 School Year, with regret.
- ❑ Mr. Bonnar previously reviewed the Additional Edu Jobs Revenue Grant for the 2011-12 School Year for \$7,020.
- ❑ Mr. Bonnar reviewed the Expected Title I Allocation of \$352,892 for the 2012-13 School Year.
- ❑ Mr. Barrett said that most of the Work Session Items were on the Business Meeting Agenda. He also said he would entertain a Motion for Additions as needed at the start of the Business Meeting.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:44 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary