

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
March 18, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, March 18, 2013 at 8:56 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. James A. Beary was absent. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Ms. Carol Meier, Mrs. Belinda Reed, Ms. Natasha Simmons, Mrs. Susan Simmons, Mr. Rodney Sherman, Mrs. Vicky Walters and Mrs. Karen Wedekind.

CONSIDERATION OF AGENDA

Mr. McCoy made the Motion to approve the Agenda as amended:

■ Additions:

- VI. B. Consideration of the Approval of Electrical Curtailment Program For Three (3) Years Ending March 31, 2016 with ECS/Clear Choice Energy.
- VII.A.1 Posting of Mentor Teacher for New Jr. High English Teacher.
- VII. B. 5. Johnny Stiglitz, Boys' and Girls' Volunteer Track Coach.
- VII. C. Days 11 and 12 of Days Without Pay for Terri Bifano and Christine Texter.
- VIII.I. Consideration of Consultation with Knox/McLaughlin on Centax Claim and Policy #913.
- VIII.J. Approve the 2-Hour Early Dismissal of Natasha Simmons To work at Knox Auto Supply.
- VIII.K. To Deny KEA Grievance #GR130102.

■ Deletions:

- VIII.G.4. CYE December 31, 2011 Tax Collectors Audit.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Stacey Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

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CONSENT AGENDA

- Mr. McCoy made the Motion to Approve the Consent Agenda:

Minutes:

- Approve the February 18, 2013 Work Session Minutes*

Financial Reports:

- File the February, 2013 Board Summary for Audit*
- File the February, 2013 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the February, 2013 Elementary School Student Activities Report for Audit*
- File the February, 2013 High School Student Activities Report for Audit*
- File the February, 2013 High School Student Athletics Report for Audit*
- File the January, 2013 Contingency Fund Detail Report for Audit*
- Approve the February, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G for payment*
- Approve the February, 2013 Cafeteria Bills for payment as presented and located in Attachment C*
- File the February, 2013 Cafeteria P&L for Audit*
- Approve the February, 2013 Capital Reserve Bills for payment as presented and located in Attachment B*

Written Reports:

- Accept the January, 2013 Northwest School Combine Report*
- Accept the Career Center Report*
- Accept the IU Report*
- Accept the SMILES Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

CONTRACTS (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to **APPROVE the REGIONAL WIDE AREA NETWORK (RWAN) SERVICE AGREEMENT with RIVERVIEW IU6 for five years beginning July 1, 2013 and ending June 30, 2018.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

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CONTRACTS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to **APPROVE the ELECTRICAL CURTAILMENT PROGRAM as presented, for the three years ended March 31, 2016, with ECS/Clear Choice Energy.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Slagle made the Motion to **HIRE MEAGAN COLAIZZI as JR HIGH ENGLISH TEACHER, effective April 2, 2013, at Step I, Bachelors, pending proper completion of Personnel File Documentation and Clearances.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to **POST for the MENTOR for the JR HIGH ENGLISH TEACHER.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- ❑ Mr. McCoy made the Motion to **APPROVE the following ATHLETIC COACHES, pending proper completion of Personnel File Documentation and Clearances:**
 - **Tom Bowser, Boys' Track Assistant Coach.**
 - **Tyler Cotherman, Boys' and Girls' Track Volunteer Coach.**
 - **Cody Shaner, Boys' and Girls' Track Volunteer Coach.**
 - **Ryan Smith, Baseball Volunteer Coach.**
 - **Johnny Stiglitz, Boys' and Girls' Track Volunteer Coach.**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- ❑ Mr. Swartfager made the Motion to **APPROVE the REQUESTED DAYS WITHOUT PAY for TERRI BIFANO and CHRISTINE TEXTER.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

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NEW BUSINESS (For Individual or Separate Consideration)

- Mrs. Thompson made the Motion to **APPROVE the FOLLOWING UPCOMING FIELD TRIPS:**
- **April 11, 2013: Driver's Ed Class to Safe Driving Skills in Brookville. Requested by Brigette Irwin, at no cost to the District.**
 - **April 12, 2013: PMEA Bandfest at Purchase Line School District. Requested by Jerry Rembold, using Budgeted Funds and Student Contribution.**
 - **April 25, 2013: 6th Grade to Career Center. Requested by Jennifer Wingard at no cost to the District.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

- Mr. Barrett made the Motion to **APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT:**
- **April 15-17, 2013: PAFPC Annual Conference in Pittsburgh. Requested by Linda Heath, at a cost of \$1150, using Budgeted Funds.**
 - **April 10, 2013: Maplevale Food Show in Erie, Requested by Carol Meier and Agnes Burr, at a cost of \$118.77, using Budgeted Funds...**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

- Mr. D. Swartfager made the Motion to **APPROVE the 2013-14 SCHOOL CALENDAR, as presented, pending correction.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

- Mrs. Thompson made the Motion to **APPROVE the PURCHASE of the MMS "ONE CALL NOW" EMERGENCY SYSTEM at an annual cost of \$1,950.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

- Mr. Barrett made the Motion to **APPROVE the RIVERVIEW IU6 2013-14 OPERATING BUDGET, as presented.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. Swartfager made the Motion to **APPROVE the UTILIZATION of KEYSTONE SCHOOL DISTRICT CLASSROOMS for 2013 SUMMER PROGRAM SERVICES by RIVERVIEW IU6.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- Mr. Swartfager made the Motion to **APPROVE the following AUDIT REPORTS: FYE JUNE 30, 2012: Federal Single Audit, FYE JUNE 30, 2012: General Audit and CYE DECEMBER 31, 2010: Tax Collectors.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- Mr. Swartfager made the Motion to **APPROVE the ADVERTISING for the SUPPLY BIDS for CUSTODIAL/MAINTENANCE, TECHNOLOGY and GENERAL & ART.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- Mr. VanTassel made the Motion to **CONSULT with KNOX/MCLAUGHLIN on CENTAX CLAIM and POLICY #913.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- Mrs. Thompson made the Motion to **APPROVE a 2-Hour Early Daily Dismissal For NATASHA SIMMONS to work at KNOX AUTO SUPPLY. She has superior grades and all core classes satisfied.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.
- Mr. Barrett made the Motion to **DENY the KEA GRIEVANCE #GR130102.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

POLICY (For Individual or Separate Consideration)

- CONSIDERATION of the APPROVAL of the 2nd READING of POLICY #913 NON-SCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS DIED DUE TO LACK OF MOTION.**

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ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 10 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 8-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary