

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
April 15, 2013**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, April 15, 2013 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Ms. Meagan Colaizzi, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mr. Rodney Sherman, Mr. John Schultz, Mr. Brady Thompson and Mrs. Vicky Walters.

**ANNOUNCEMENTS**

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said there would be an Executive Session immediately following the Regular Business Meeting to discuss a Personnel Issue and KEA Contract Negotiations.
- Mr. Slagle said the next Meeting would be the Combined Work Session and Regular Business Meeting on Monday, May 13, 2013 at 7 P.M. It will be held in the Elementary School Group Instruction Room.

**PUBLIC COMMENT**

None.

**REPORTS**

- Superintendent—Mr. Bonnar reviewed:
  - 2013-14 Budget (with 0% Real Estate Tax Increase):

Revenues	\$14,411,574
<u>Expenses</u>	<u>\$14,649,536</u>
DEFICIT	\$ 237,962
  - Sick Day Bank—Gina Clark
- High School—Mrs. Walters:

Introduced Meagan Colaizzi, the new Jr. High English Teacher, who spoke to the Board on her outlook for the year.

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**REPORTS (Continued)**

- Student Government—Brady Thompson spoke on Student Activities:
  - Veterans' Day Assembly.
  - Santa's Workshop.
  - Fundraisers.
  - Advertising Sign Renewals.

**CONSIDERATION OF AGENDA**

- Mr. Beary made the Motion to approve the Agenda as amended:
  - Additions:
    - V.A.3.: Gina Clark, Sick Day Bank Request.
    - IX. M.: Gina Clark, Sick Day Bank.
    - VIII.C.: 2013-15 Pathways Adolescent Center Agreement.
  - Corrections:
    - IX. I.: Consideration of Approving the Hiring of Two (2) Custodians for Summer Work @ \$8.50 per hour for 440 hours each.
  - Deletions:
    - IX.A.: Elementary Principal.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Stacey Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

**CONSENT AGENDA**

Mr. Beary made the Motion to approve the Consent Agenda:

- Minutes:
  - Approve the March 18, 2013 Regular Work Session Minutes\*
  - Approve the March 18, 2013 Regular Business Meeting Minutes\*
  - Approve the April 8, 2013 Regular Work Session Minutes\*
- Financial Reports:
  - File the March, 2013 Board Summary for Audit\*
  - File the March, 2013 Liquid Cash and Investment Activity Analysis Report for Audit\*
  - File the March, 2013 Elementary School Student Activities Report for Audit\*
  - File the March, 2013 High School Student Activities Report for Audit\*
  - File the March, 2013 High School Student Athletics Report for Audit\*
  - File the March, 2013 Contingency Fund Detail Report for Audit\*
  - Approve the March, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G for payment\*

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**CONSENT AGENDA (Continued)**

**Financial Reports:**

- Approve the March, 2013 Cafeteria Bills for payment as presented and located in Attachment C\*
- Approve the March, 2013 Cafeteria P&L for Audit\*
- Approve the March, 2013 Capital Reserve Bills for payment as presented and located in Attachment B\*

**Written Reports:**

- Accept the February, 2013 Northwest School Combine Report\*
- Accept the Career Center Report\*
- Accept the IU Report\*
- Accept the SMILES Report\*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

**CONTRACTS (For Individual or Separate Consideration)**

- Mr. Beary made the Motion to **APPROVE the CONSOLIDATION APPLICATION and MASTER AGREEMENT RESOLUTION with the DEPARTMENT of EDUCATION for July 1, 2013 through June 30, 2018.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.
- Mr. Beary made the Motion to **APPROVE the EVEN START LITERACY PROGRAM AGREEMENT for the 2013-14 School Year.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.
- Mr. Beary made the Motion to **APPROVE the 2013-15 PATHWAYS ADOLESCENT CENTER AGREEMENT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

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**PERSONNEL (For Individual or Separate Consideration)**

- Mr. Barrett made the Motion to **APPROVE the FOLLOWING ITEMS:**
- **HIRING KELSI BOYLES as MENTOR for MEAGAN COLAIZZI, JR. HIGH ENGLISH TEACHER.**
  - **RESIGNATION OF SAMANTHA FERGUSON as GIRLS' BASKETBALL ASSISTANT COACH, effective immediately.**
  - **HIRING JOSUE BARRIOUS as BOYS' SOCCER HEAD COACH, pending proper completion of Personnel File Documentation and Clearances effective immediately.**
  - **RESIGNATION OF RYAN SMITH as GOLF HEAD COACH, effective immediately.**
  - **HIRING RYAN SMITH as JR HIGH FOOTBALL COACH, effective immediately.**
  - **CONRAD WARNER as BOYS' BASKETBALL VOLUNTEER COACH, effective immediately.**
  - **POSTING for the GOLF HEAD COACH.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE the MEMORANDUM OF AGREEMENT with the KESPA for the 4-DAY WORK WEEK DURING THE SUMMER OF 2013.** The roll call vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—no; Mr. Johns—no; Mr. McCoy—no; Mr. Slagle—no; Mr. D. Swartfager—no; Mr. K. Swartfager—no; Mrs. Thompson—yes; and Mr. VanTassel—no. Motion defeated 2-7.
- Mr. McCoy made the Motion to **APPROVE the TRANSFER of 10 SICK DAYS from GREG HEATH to LINDA HEATH, effective immediately.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.
- Mr. Beary made the Motion to **APPROVE SUSANA ELENA PIRELA ANCHIETA as a CONTRACTED ENGLISH LANGUAGE INTERPRETER, at an hourly rate of \$12.36, pending proper completion of Personnel File Documentation and Clearances.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.
- Mr. Beary made the Motion to **APPROVE the HIRING of TWO (2) CUSTODIANS for SUMMER WORK @ \$8.50 per hour for 440 hours each.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

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**PERSONNEL (For Individual or Separate Consideration) (Continued)**

- Mr. McCoy made the Motion to **APPROVE the SICK DAY BANK for GINA CLARK**. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

**NEW BUSINESS (For Individual or Separate Consideration)**

- Mr. K. Swartfager made the Motion to **APPROVE the FOLLOWING UPCOMING FIELD TRIPS:**
- **April 3, April 15, May 3, and May 6, 2013: Industry Club to Clarion University, Kahle's Kitchens, Carmate, Industry Club Expo and Long Acre's Potato Farm. Requested by Jen Slaugenhaupt, using funds from the Venango Training & Development Center Grant.**
  - **April 19, 2013: Art/Digital Photo Classes to Cook Forest. Requested by Fred Carrow at a cost of \$225, using Budgeted Funds and \$25 from Contingency Fund.**
  - **April 19, 2013: Business Math Learning Support Seniors to Carriage Inn. Requested by Kim Exley, using Transition Budget.**
  - **Early May, 2013: Kindergarten to Knox Post Office, Fire Station and Library. Requested by Kim Riley, Erin Zacherl, Amy Kapp and Vicky Campbell, at no cost to the District.**
  - **May 2, 2013: Kindergarten to Gene Smith Farm in Strattanville. Requested by Kim Riley, Vicky Campbell and Ryan Smith, using Student Contribution.**
  - **May 17, 2013: Math Students to IUP for Mathematics Competition. Requested by Bobbie Heller. The only cost would be van transportation.**
  - **May 24, 2013: 6<sup>th</sup> Graders to Cranberry Movie Theatre and Hoss's. Requested by Jen Wingard, using VTDC for Leadership Among 6<sup>th</sup> Graders Funds.**
  - **November 10 through 14, 2013: Senior Class Trip to Washington, D.C. Requested by Fran Nesta at an approximate cost of \$475 per student, using Magazine Sales Funds and various outside Charitable Agencies, as needed.**
  - **Spring 2014: Music Trip to New York City. Requested by Fran Nesta at an approximate cost of \$600 per student, using CATS Funds, Student Contribution and Budgeted Monies.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

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**NEW BUSINESS (For Individual or Separate Consideration) (Continued)**

- Mr. Beary made the Motion to **APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT:**

- **April 17, 2013: SRU-HPERD Mini Convention at Slippery Rock University. Requested by Kevin Craig and Brigette Irwin at a cost of \$64.40, using Budgeted Funds.**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

- Mr. K. Swartfager made the Motion to **APPROVE the AUDIT REPORT—CYE DECEMBER 31, 2011 TAX COLLECTORS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the SERVICE AGREEMENT with G.H. HARRIS for the COLLECTION OF DELINQUENT CAFETERIA BILLS, starting immediately.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the 2013-14 CLARION COUNTY CAREER CENTER BUDGET.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. McCoy made the Motion to **APPROVE the PURCHASE of 100 GLENCOE MIDDLE SCHOOL PHYSICAL SCIENCE TEXTBOOKS at a cost of \$9,338.26 and 30 PEARSON EARTH SCIENCE TEXTBOOKS at a cost of \$3,328.21, with Funds coming from Long-Term Funding Stream.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE the PURCHASE of FIVE (5) DIGITAL RADIOS for ELEMENTARY at a cost of \$1,400 and TEN (10) DIGITAL RADIOS for MAINTENANCE/CUSTODIANS at a cost of \$2,800 from MOBILCOM, with funds coming from Capital Reserve.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

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**NEW BUSINESS (For Individual or Separate Consideration) (Continued)**

- Mr. Beary made the Motion to **APPROVE the PURCHASE of TEN (10) Sets of 24-FOOT BLEACHERS from PIONEER ATHLETICS at a cost of \$1,717.20 each, with Funds coming from Capital Reserve.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—no; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K Swartfager—yes; Mrs. Thompson—yes; and Mr. Van Tassel—yes. Motion carried 8-1.
  
- The **PURCHASE of FENCING to SURROUND the HOME FOOTBALL FIELD BLEACHERS from PENN FENCING at a total installed cost of \$9,980, with funds coming from Capital Reserve, DIED DUE TO A LACK OF MOTION.**
  
- Mr. Beary made the Motion to **APPROVE the APPOINTMENT of JENNIFER GORNALL of KNOX, MCLAUGHLIN, GORNALL & SENNETT as SOLICITOR, effective APRIL 16, 2013.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. Van Tassel—yes. Motion carried 9-0.
  
- Mr. McCoy made the Motion to **APPROVE the BIDDING and ADVERTISING for BAND UNIFORMS.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

**POLICY (For Individual or Separate Consideration)**

- Mr. Johns made the Motion to **APPROVE the RESOLUTION of POLICY #913. It is hereby Resolved by the Board of Directors of the Keystone School District that Board Policy #913—Relations with Special Interest Group is hereby rescinded. The Administration is directed to present a revised policy or policies to the Board addressing the issues of student expression and distribution of materials by non-school organizations, groups and individuals, which policy/ies shall be consistent with the Third Circuit Court of Appeals decision K.A. v. Pocono Mountain School District, 2013 U.S. App. LEXIS 4877 (3<sup>rd</sup> Cir. 2013) and other applicable judicial rulings and laws. As the revised policy/ies are being drafted, the Administration shall apply the rationale of the K.A. case, and all other applicable judicial rulings and laws, to any requests made by students or non-school organizations, groups or individuals on a case by case basis.** The voice vote is recorded as follows: Mr. Barrett--no; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--no; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 7-2.

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**POLICY (For Individual or Separate Consideration) (Continued)**

Mr. Beary made the Motion to **APPROVE** the **1<sup>st</sup> READING** of the **FOLLOWING POLICIES:**

- **#610: Purchases Subject to Bid/Quotation.**
- **#611: Purchases Budgeted.**
- **#822: Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR).**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

**An Executive Session was held from 7:46 P.M. to 8:45 P.M.**

**ADJOURNMENT**

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:45 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Johns--yes; Mr. McCoy--yes; Mr. Slagle--yes; Mr. D. Swartfager--yes; Mr. K. Swartfager--yes; Mrs. Thompson--yes; and Mr. VanTassel--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer  
Board Secretary