

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
September 16, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, September 16, 2013 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mrs. Vicky Walters.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.

- Mr. Slagle said the next Meeting will be the Combined Work Session and Regular Business Meeting on Monday, October 21, 2013 at 7 P.M. It will be held in the Elementary School Group Instruction Room.

PUBLIC COMMENT

None.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to approve the Agenda as amended:
 - Additions:
 1. IX.E.7. Chelsea Kitchen, Social Studies
 2. IX.E.8. Meghan Schill, Social Studies
 - Corrections:
 1. IX. C. Consideration of the Approval of Hiring Tonya Sterner as High School Cafeteria Monitor, pending proper completion of Personnel File Documentation and Clearances, effective September 17, 2013.
 - Deletions:
 1. VII. C.3. IU Report
 2. VII. C.4. SMILES Report

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

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CONSENT AGENDA

Mr. Beary made the Motion to approve the Consent Agenda:

- ❑ Minutes:
 - Approve the August 19, 2013 Regular Business Meeting Minutes*
 - Approve the September 9, 2013 Regular Work Session Minutes*
- ❑ Financial Reports:
 - File the August, 2013 Liquid Cash and Investment Activity Analysis Report for Audit*
 - File the August 2013, Elementary School Student Activities Report for Audit*
 - File the August, 2013 High School Student Activities Report for Audit*
 - File the August, 2013 High School Student Athletics Report for Audit*
 - File the August, 2013 Contingency Fund Detail Report for Audit*
 - Approve the August, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
 - Approve the August, 2013 Cafeteria Bills for payment as presented and located in Attachment C*
 - Approve the August, 2013 Capital Reserve Bills for payment as presented and located in Attachment B*
- ❑ Written Reports:
 - Accept the July, 2013 Northwest School Combine Report*
 - Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

CONTRACTS (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE THE FOLLOWING CONTRACTS:**
 - **2013-14 ARMSTRONG-INDIANA-CLARION DRUG & ALCOHOL COMMISSION STUDENT ASSISTANCE PROGRAM AGREEMENT. (Mental Health).**
 - **2013-14 ARMSTRONG-INDIANA-CLARION DRUG & ALCOHOL COMMISSION STUDENT ASSISTANCE PROGRAM AGREEMENT (Drug & Alcohol).**
 - **2013-14 PROJECT MAX/PaTTAN Agreement.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

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PERSONNEL (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE a 3% SALARY INCREASE of \$193.50 for the ATHLETIC DIRECTOR for the 2013-14 School Year.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ **Mr. Beary made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS, pending proper completion of Personnel File Documentation and Clearances:**
 - **HIRE MAURA GEORGE as PARAPROFESSIONAL, effective September 17, 2013.**
 - **HIRE TONYA STERNER as HIGH SCHOOL CAFETERIA MONITOR, effective September 17, 2013.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS, pending proper completion of Personnel File Documentation and Clearances:**
 - **WILLIAM BAUGHMAN as VOLUNTEER CROSS COUNTRY COACH.**
 - **ADDITIONS TO THE SUBSTITUTE LIST:**
 1. **DANIELLE FESEMYER, Art**
 2. **CHELSEA KITCHEN, Social Studies**
 3. **SARAH MATSON, Music**
 4. **MEGHAN SCHILL, Social Studies**
 5. **BRANDON SLATER, Social Studies**
 6. **ADAM SWINGLE, Social Studies**
 7. **DIANNE BEISEL, Cafeteria**
 8. **SHELLY PARKES, Paraprofessional/Secretary**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the ELECTION OF PSBA OFFICERS AS CONDUCTED BY SEALED BALLOT and GIVEN TO THE BOARD SECRETARY.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. K. Swartfager made the Motion to **APPROVE the RESOLUTION for the EXCUSE of STUDENT A, as presented.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:04 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary