

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
March 18, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, March 18, 2013 at 7:05 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. Van Tassel. Mr. James A. Beary was absent. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mrs. Sue Chomas, Mr. Vernon Lauffer, Ms. Carol Meier, Mrs. Belinda Reed, Ms. Natasha Simmons, Mrs. Susan Simmons, Mr. Rodney Sherman, Mrs. Vicky Walters and Mrs. Karen Wedekind.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Slagle.
- Mr. Slagle said an Executive Session would be held immediately after the Work Session to discuss the Solicitor and Personnel.
- Mr. Slagle said the next Meeting would be the Work Session on Monday, April 8, 2013 At 7 P.M. at the SMILES Center.

PUBLIC COMMENT

None.

REPORTS

- **Cafeteria—Ms. Meier report to the Board:**
 - The District is now officially certified for Nutrition Facts. This certification will result in a subsidy addition of 6 cents per lunch from November 1 forward.
 - Rules were changed January 1 in regard to recommended grains and proteins that helped the Cafeterias.
 - Counts have been decreased in schools due to sickness.
 - Began ordering commodity foods for next year.
 - Steamer was installed on February 15, 2013, but still is not working.
 - Thanks to Mrs. Walters for help in guiding the Monitors' jobs.

REPORTS (Continued)

□ **Superintendent—Mr. Bonnar reviewed:**

- Policy #913.
- Statement of Energy Performance in both buildings: High School—83; Elementary—79. 75 is the Standard for Good.
- Digital 2-Way Radios (5 for \$1,400).
- Maintenance Report.
- One Call Now Poll results were 393 for and 53 against.
- District Calendar.
- Days Without Pay.
- RWAN Agreement.
- GOB for 2013-14 IU Operating. 0% increase from 2012-13.
- The Keystone School District Budget is showing a shortfall of \$238,000 for 2013-14 at this point. Medical Insurance is established at 7.5% for Keystone School District, CCCC Budget and IU Budget.

□ **High School—Mrs. Walters reviewed:**

- 8th Grade Science Textbook Purchase--\$9,338.
- Earth Science Textbook Purchase--\$3,200.
- Grade 8 NAEP Testing—Recognition.
- DAR Good Citizen—Megan Renfrew.
- National Honor Society Induction. Joyce Schwab spoke.
- KSAC All Conference:
 - A. Morgan Johnson—1st Team and MVP.
 - B. Courtney Greathouse and Malinda Brozenick—2nd Team.
 - C. Tyler Beichner—1st Team.
 - D. Adam Lencer—2nd Team.
- Americorps Recognition Service Project—Operation Gratitude.
- Wrestlers Qualified for Regionals—Brandon Chambers and Nick Baughman.
- Travelers Community Connections Matching Gifts from Cody Shaner who works for Travelers on the National Catastrophe Team as a Claims Professional. The gift is in Recognition of his Volunteer Services.
- 8 Seniors are on the Graduation Bubble.
- Introduced Natasha Simmons as a worker for training at Knox Auto Supply.
- Commencement and End of Year Senior Events.

REPORTS (Continued)

▪ **Elementary—Mr. Algoe reviewed:**

- Kindergarten Parent Night.
- Kindergarten Recognition.
- Elementary Book Fair.
- Reading Across America.
- National Archery in the Classroom.
- Americorps Recognition Week. Thanks to Sean Hanlon and Erin Voight.

DIALOGUE ITEMS

- Mr. Bonnar reviewed the Upcoming Student Field Trips:
 - April 11, 2013: Driver's Ed Class to Basic Driving Skills, Brookville, at no cost to the District.
 - April 12, 2013: PMEA Bandfest at Purchase Line. Requested by Jerry Rembold, using Budgeted Funds and Student Contribution.
 - April 25, 2013: 6th Grade to Career Center. Requested by Jen Wingard at no cost.
- Mr. Bonnar reviewed the Upcoming Professional Development:
 - April 15-17, 2013: PAFPC Annual Conference. Requested by Linda Heath, at a cost of \$1150, using Budgeted Funds.
 - April 19, 2013: Maplevale Spring Foods Show in Erie. Requested by Carol Meier and Agnes Burr, at a cost of \$118.77, using Budgeted Funds.
- Mr. Bonnar reviewed Tom Bowser as Boys' Track Assistant Coach.
- Mr. Bonnar reviewed Tyler Cotherman as Volunteer Boys' and Girls' Track Coach.
- Mr. Bonnar reviewed Ryan Smith as Volunteer Baseball Coach.
- Mr. Bonnar said the Personnel Committee is recommending Meagan Colaizzi as the new Jr. High English Teacher, effective April 2, 2013. There were 32 applicants, and 4 candidates were interviewed. We will need to post for a Mentor for Meagan.
- Mr. Bonnar previously reviewed the 2013-14 School Calendar.
- Mr. Bonnar previously reviewed the MMS "One Call Now" Emergency System.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar reviewed the Utilization of Keystone School District Classrooms for the 2013 Summer Program Services by the Riverview IU 6.
- ❑ Mr. Bonnar previously reviewed the Regional Wide Area Network (RWAN) Service Agreement with Riverview IU 6 for five years beginning July 1, 2013 and ending June 30, 2018.
- ❑ Mr. Lauffer reviewed the proposed Electrical Curtailment Contract with ECS/Clear Choice. He said that the Contract has been amended with all appropriate language as requested.
- ❑ Mr. Lauffer reviewed the Audit Reports for FYE June 30, 2012 Federal Single Audit, FYE June 30, 2013 General Audit and CYE December 31, 2010 Tax Collectors.
- ❑ Mr. Bonnar reviewed the need for Custodial/Maintenance, Technology and General & Art Supplies Bid Advertising.
- ❑ Mr. Bonnar previously reviewed the 2nd Reading of Policy #918 Non-School Organizations/Groups/Individuals
- ❑ Mr. Bonnar reviewed Johnny Stiglitz as Boys' and Girls' Volunteer Track Coach.

Mr. Slagle said to add all Items Requested to tonight's Regular Business Meeting Agenda.

An Executive Session was held from 8:36 P.M. to 8:55 P.M.

ADJOURNMENT

The Work Session adjourned at 8:35 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary