

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
April 8, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, April 8, 2013 at 7 P.M. The Meeting was held at the SMILES Center, 420 Main Street, Knox, Pennsylvania. The following Board Members were present: Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. Van Tassel. Mr. Gregory A. Barrett was absent. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mrs. Sue Chomas, Mrs. Joyce Fosdick, Ms. Jennifer Gornall, Mr. Vernon Lauffer, Mr. Rich Perhacs and Mrs. Vicky Walters.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Slagle.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting on Monday, April 15, 2013 at 7 P.M. It will be held in the Keystone Elementary School Group Instruction Room.

PUBLIC COMMENT

None.

REPORTS

- **Knox, McLaughlin, Gornall & Sennett, P.C.**
 1. Jennifer Gornall and Rich Perhacs spoke to the Board regarding the services to the School District by Knox/McLaughlin...
- **SMILES—Mrs. Fosdick spoke on the following:**
 1. Ross McGinnis Challenge Coin.
 2. Activities and Statistics for Americorps and SMILES.
 3. She presented a short Slide Show with an overview of programs.

REPORTS (Continued)

■ **Superintendent—Mr. Bonnar reviewed:**

1. Sick Days Between Teachers.
2. Summer Custodial Help.
3. New Policies: #610, #611 and #822.
4. Consolidated Application Agreement.
5. English Language Interpreter needs for a new student from Panama. A recommended individual to complete this task is Susana Elena Pirela Anchieta at a rate of \$12.36 per hour.
6. Clarion County Career Center Budget for 2013-14.
7. Keystone School District Budget for 2013-14.

Mrs. Thompson requested that the Board submit a Line Item for \$25,000 to complete the purchase of Band Uniforms by June 1, 2013.

■ **High School—Mrs. Walters reviewed:**

1. Earth Science Textbooks.
2. Distributive Occupation Research Report.
3. Career Center Students of the Month are: Travis Miller, Russell Bishop, Ashley Byers, Rodney Jones, and Joey Reichard.
4. Students attending Regional Band are Madison Dixon, Braden Ritts and Jacob Horner.
5. Will have a Student Government Report next week.
6. Will introduce the new English Teacher next week.
7. Seniors “on the bubble” for fulfilling graduation requirements.

■ **Elementary School—Mr. Algoe reviewed:**

1. PSSA Testing Underway as of today.
2. Math Leveling in Grades 4 and 5.
3. National Archery in Schools starts tomorrow.
4. Calendar of Events will be coming next Monday.

DIALOGUE ITEMS

■ **Mr. Bonnar reviewed the Upcoming Student Field Trips:**

1. **April 3, 15, May 3 and May 6: Industry Club to Clarion University, Kahle’s Kitchen’s, Carmate, Industry Club Expo and Long Acre’s Potato Farm. Requested by Jen Slaughaupt, using funds from the Venango Training & Development Center Grant.**
2. **April 19, 2013: Art/Digital Photo Class to Cook Forest. Requested by Fred Carrow at a cost of \$225, using Budgeted Funds and \$25 from Contingency Fund.**
3. **Early May: Kindergarten to Knox Post Office, Fire Station and Library. Requested by Kim Riley, Erin Zacherl, Amy Kapp and Vicky Campbell at no cost to the District.**

DIALOGUE ITEMS (Continued)

- **Mr. Bonnar reviewed the Upcoming Student Field Trips:**
 4. **May 2, 2013: Kindergarten to Gene Smith Farm in Strattanville.** Requested by Kim Riley, Vicky Campbell and Ryan Smith, using Student Contribution.
 5. **May 17, 2013: Math Students to IUP for Mathematics Competition.** Requested by Bobbie Heller. The only cost would be van transportation.
 6. **May 24, 2013: 6th Graders to Cranberry Movie Theatre and Hoss's.** Requested by Jen Wingard, using VRDC for Leadership Among 6th Graders Funds.
 7. **November 10 through 14, 2013: Senior Class Trip to Washington, D.C.** Requested by Fran Nesta at a cost of approximately \$475 per student, using Magazine Sales Funds and various outside Charitable Agencies, as needed.
 8. **Spring 2014: Music Trip to New York City.** Requested by Fran Nesta at an approximate cost of \$600 per student, using CATS Funds, Student Contribution and Budgeted Monies.

Mr. Slagle said these Items will be added to next week's Regular Business Meeting Agenda.

- **Mr. Bonnar reviewed the Upcoming Professional Development:**
 1. **April 17, 2013: SRU-HPERD Mini Convention at Slippery Rock University.** Requested by Kevin Craig and Brigitte Irwin at a cost of \$64.40, using Budgeted Funds. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.*
- **Mr. Bonnar updated the Board on the Interview Process for an Elementary Principal.** He said, hopefully, the Personnel Committee will have a recommendation to present next week.
- **Mr. Bonnar said Kelsi Boyles is the recommended Mentor for Meagan Colaizzi, Jr. High English Teacher.** *Mr. Slagle said this Item will be added to next week's Business Meeting Agenda.*
- **Mr. Bonnar reviewed the Resignation of Samantha Ferguson as Girls' Basketball Assistant Coach.** *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.*
- **Mr. Bonnar reviewed a letter from Marty Wise and a Prepared Memorandum of Agreement with the KESPA for a 4-Day Work Week During the Summer of 2013.** *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.*
- **Mr. Bonnar previously reviewed the Transfer of Sick Days Request from Greg Heath.** *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.*

DIALOUE ITEMS (Continued)

- **Mr. Lauffer reviewed the Audit Report—CYE December 31, 2011 Tax Collectors. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Lauffer and Mr. Beary outlined the possibility of having G.H. Harris collect our Delinquent Cafeteria Bills over \$50. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar previously reviewed the Consolidated Application and Master Agreement with the Department of Education for July 1, 2013 through June 30, 2018. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar reviewed the Even Start Family Literacy Program Agreement for the 2013-14 School Year. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar previously reviewed the Clarion County Career Center Budget for the 2013-14 School Year. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar reviewed the status of Policy #913. After significant discussion on Board Policy #913, *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar previously reviewed the 1st Readings of Policy #610, Purchases Subject to Bid/Quotation; Policy #611, Purchases Budgeted; and Policy #822, Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR). *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar and Mrs. Walters presented the Proposed Purchase of Physical Science/Earth Science Textbooks. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar reviewed the cost for the Digital Radios for Elementary and Maintenance/Custodians. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***
- **Mr. Bonnar reviewed the quotes received for the acquisition of 10 sets of bleachers. He said the low quote was from Pioneer Athletics at a cost of \$1,717.20 per set. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***

DIALOGUE ITEMS (Continued)

- **Mr. Bonnar reviewed the quotes received for the top rail and internal fencing of the Home Side Football Bleachers. The low quote is from Penn Fencing in the amount of \$9,980. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***

- **Mr. Bonnar previously reviewed the English Language Interpreter, Susana Elena Pirela Anchieta. *Mr. Slagle said this Item will be added to next week's Regular Business Meeting Agenda.***

ADJOURNMENT

With no further business, the Meeting adjourned at 9:25 P.M.

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**