

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
August 12, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, August 12, 2013 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room at 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Mr. Andrew Hogue, Mr. Alex Krach, Mrs. Heather Cosper, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Vicky Walters and Mr. Chuck Weaver.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Slagle.
- Mr. Slagle said there would be an Executive Session held tonight immediately following the Regular Business Meeting to discuss a KESPA Collective Bargaining Grievance and Attorney Communications.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting scheduled for August 19, 2013 at 7 P.M. in the Elementary School Group Instruction Room.

PUBLIC COMMENT

None.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. PAETEP and Teacher Rating System.
 2. PA Education Update.
 3. School Physical Plant Update.
 4. Thanks to the American Legion for a \$7,500 donation towards Band Uniforms.
 5. Mr. Barrett made a presentation with a Band Uniform that was purchased In the Summer of 1955 and utilized through the 1969-70 School Year.
- **High School—Mrs. Walters reviewed:**
 1. Keystone Exam scores.
 2. Inservice Agendas.
 3. \$3,000 Scholarship to Miranda Czap.

REPORTS (Continued)

- **Elementary School—Mr. McCormick reviewed:**
 1. **Teacher Handbooks Changes.** *Mr. Slagle said to add this Item to next week's Regular Business Meeting Agenda.*
 2. **Student Handbook Changes.** *Mr. Slagle said to add this Item to next week's Regular Business Meeting Agenda.*
 3. **Jena Dolby has been selected as the 2013-14 Americorps Service Member.**

- **Band Uniform Report—Mr. Johns reviewed:**
 1. **The revised uniform jacket should be received soon.**
 2. **Mr. Johns requested that the Board consider purchasing the Dancer & Front Line Uniforms directly and not P.O. these items to DeMoulin. He said DeMoulin has Agreed this is the best way to go. Mr. Slagle said to add this Item to next week's Regular Business Meeting Agenda.**

- **Athletic Committee--Mr. Slagle reviewed:**
 1. **Mr. Slagle said Items discussed are included on the Agenda tonight.**

DIALOGUE ITEMS

- **Mr. Algoe requested options of the Distribution of Old Bleachers.**

- **Board discussion occurred on the potential Re-purposing of the \$13,000 Surplus for Track Re-Surfacing Project from Capital Reserve. It was agreed to earmark this money in a Track Re-Surfacing Account and to complete the following list to protect the current re-surfacing:**
 1. **More signs needed.**
 2. **Steps down bank to Visitors Bleachers needed.**
 3. **New mats for players walking across Track needed.**
 4. **Removal of gravel in front of Track.**

- **Mr. Algoe reviewed the rate from C.E. Weaver Excavating for Front-End Loader for the 2013-14 Snow Removal at \$65 per hour and Anti-Skid at \$25 per application.**

- **Mr. Algoe reviewed Dr. Dale Myers as School Dentist for the 2013-14 School Year.**

- **Mr. Algoe discussed Rescinding the Professional Development Sabbatical for Mike Mellott, High School Guidance Counselor, for the 2013-14 Second Semester.**

- **Mr. Algoe reviewed Bobbie Heller as Math Department Chairperson.**

- **Mr. Algoe reviewed the Recommended Salary from the Athletic Committee for the 2nd Assistant Jr. High Football Coach, at \$1,045.45.**

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed the 4-Hour Custodial Memorandum of Agreement for the 2013-14 School Year.
- Mr. Algoe reviewed the Granting of Tenure to the following employees:
 1. Alison Albright, High School Chemistry
 2. Halee McCance, High School Math
 3. Pam Warner, High School Science
- Mr. Algoe reviewed the Resignation of Kelli Kifer as Paraprofessional, effective immediately.
- Mr. Algoe reviewed the Posting for a Paraprofessional. *Mr. Slagle said this Item is on Tonight's Regular Business Meeting Agenda.*
- Mr. Algoe reviewed the Resignation of Stacy Flannigan as High School Cafeteria Monitor.
- Mr. Algoe reviewed the Posting for a High School Cafeteria Monitor. *Mr. Slagle said this Item is on to Tonight's Regular Business Meeting Agenda.*
- Mr. Algoe reviewed Amanda Phillips as Elementary Science Lab Coordinator.
- Mr. Algoe reviewed Fran Nesta as Play Director for the 2013-14 School Year.
- Mr. Algoe reviewed Fran Nesta as 12th Grade Advisor for the 2013-14 School Year.
- Mr. Algoe reviewed the Additions to the Substitute List, pending proper Personnel Documentation and Clearances:
 1. Kelli Kifer, Special Education/Middle School Math/Elementary
 2. Jordan LaBue, Middle Level Science, Elementary
 3. Brook Peters, Elem/Early Childhood
 4. Linda Fenchak, Cafeteria
 5. Hannah Rembold, English
- Mr. Algoe outlined the 5-Year Agreement (July 1, 2013 through June 30, 2018) for Classroom Rental with Jefferson-Clarion Head Start, Inc.
- Mr. Algoe said that only one Student is currently projected for enrollment in classroom at Jordan's Hardware Building, which may not necessitate this separate facility....more information to come next week.

DIALOGUE ITEMS (Continued)

- Mr. Algoe previously discussed the Siemen's Service Proposal to Replace the Actuator for the Damper and Install an EP Switch and Revise Control Wiring to Operate on Room Thermostat. *Mr. Slagle said this Item will be added to tonight's Regular Business Meeting Agenda.*
- Mr. Algoe discussed the Agreement with Riverview IU6 for IDEA Allocations for the 2013-14 School Year. Mr. Slagle said this Item will be added to tonight's Regular Business Meeting Agenda.
- Mr. Algoe reviewed Ann Wolff as JV Volleyball Coach.
- Mr. Algoe reviewed the following Volunteer Football Coaches:
 1. Matthew Hurst
 2. Brandon Chambers
 3. Josh Albright
- Mr. Algoe reviewed the following Volunteer Girls' Soccer Coaches:
 1. Rick Hurst
 2. Rob Buzard
- Mrs. Thompson reviewed her potential election as Western Pennsylvania Regional PSBA representative.
- Mrs. Thompson also requested permission to attend the annual PSBA Conference in Hershey. *Mr. Slagle said this Item will be added to next week's Regular Business Agenda.*
- Mrs. Thompson also reviewed her intent to participate in the Federal Relations Network.
- Mr. Algoe reviewed Julie Hovis as JV Girls' Basketball Coach.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:03 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary