

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
September 9, 2013**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, September 9, 2013 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room at 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, and Mr. Dwayne E. Van Tassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mr. Bill Baughman, Mrs. Suzanne Chomas, Ms. Jena Dolby, Ms. Kayla Koda, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mrs. Vicky Walters.

**ANNOUNCEMENTS**

- Members of the public were welcomed by Mr. Slagle.
- Mr. Slagle said there would be an Executive Session held tonight immediately following the Regular Work Session to discuss a KESPA Emergency Day Grievance.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting scheduled for September 16, 2013 at 7 P.M. in the Elementary School Group Instruction Room.

**PUBLIC COMMENT**

None.

**REPORTS**

- **Superintendent—Mr. Algoe reviewed:**
  1. NCLB Flexibility Waiver.
  2. Number of Instructional Days Increased this Year from 177 to 178 Days.
  3. Potential of Restructuring of the Elementary and High School Lobby Areas from a Safety and Security Standpoint.
- **High School—Mrs. Walters reviewed:**
  1. Introduced New Staff-- Math Teacher, Kayla Koda and Jena Dolby—Americorps Staff Member.
  2. Enrollment Statistics.
  3. PA Youth Survey during 2011.
  4. Increased Drug Testing Parameters.

**REPORTS (Continued)**

- **Elementary School—Mr. McCormick reviewed:**
  1. School Year off to a good start.
  2. Enrollment Statistics.
  3. New Building Admission System.
  4. Upcoming Events.

Mrs. Thompson arrived at the Meeting at 7:15 P.M.

- **Maintenance Report—Mr. Baughman reviewed:**
  1. Thanked the Board for Approval of Summer help.
  2. Summer Projects Completed and On-Going Projects During the School Year.
  3. Asbestos Examination and Resulting Issues.
  4. Listing of Maintenance Repairs Past and Future.

**DIALOGUE ITEMS**

- **Mr. Algoe said that Pennsylvania has changed the requirements that Keystone School District will no longer be the Pass-Through for the Funds for the PA Pre-K Counts. Therefore, these contracts will no longer be requested for Board Approval.**
- **Mr. Algoe discussed the 2013-14 Armstrong-Indiana-Clarion Drug and Alcohol Commission Student Assistance Program Agreement (Mental Health).**
- **Mr. Algoe discussed the 2013-14 Armstrong-Indiana-Clarion Drug and Alcohol Commission Student Assistance Program Agreement (Drug & Alcohol).**
- **Mr. Algoe discussed the 2013-14 Project Max/PaTTan Agreement.**
- **Mr. Barrett said that the Recommended Salary Increase for Mr. Whisner, Athletic Director, is 3% for 2013-14.**
- **Mr. Algoe reviewed the Student Field Trip Requests:**
  1. September 26, 2013 (Rain Date—October 4, 2013): 7<sup>th</sup> Grade to Beaver Ponds. Requested by Pam Warner at no cost to the District.
  2. October 1, 2013: Ecology Class to Winslow Hill, Benezette. Requested by Matt Baker, using Budgeted Funds.

**DIALOGUE ITEMS** (Continued)

- **Mr. Beary said the Personnel Committee interviewed five Individuals for the Paraprofessional position, and the Recommendation is Maura George.**
- **Mr. Beary said the Recommendation for the High School Cafeteria Monitor position is Tonya Sterner.**
- **Mr. Algoe requested Bill Baughman as Volunteer Cross Country Coach.**
- **Mr. Algoe reviewed the Additions to the Substitute List, pending proper Personnel Documentation and Clearances:**
  1. **Danielle Fesenmyer, Art**
  2. **Brandon Slater, Social Studies**
  3. **Adam Swingle, Social Studies**
  4. **Dianne Beisel, Cafeteria**
  5. **Shelly Parkes, Paraprofessional/Secretary**
- **The PSBA Officer Elections were reviewed:**
  1. **PSBA Candidates can be viewed online at the website—[www.psba.org/elections/index.asp](http://www.psba.org/elections/index.asp).**
  2. **Candidates Follow:**
    - a. **President Elect:**
      - 1) **William S. LaCoff**
      - 2) **Mark B. Miller**
    - b. **Vice President:**
      - 1) **Larry B. Breech**
      - 2) **Charles H. Ballard**
    - c. **Treasurer:**
      - 1) **Norman G. Basbrouck**
      - 2) **Otto W. Voit III**
    - d. **At-Large Representative (East)**
      - 1) **Maura Buri**
      - 2) **Robert M. Schwartz**
    - e. **At-Large Representative (West)**
      - 1) **Stacey I. Thompson**
      - 2) **Daniel J. O’Keefe**
    - f. **At-Large Representative (Central)**
      - 1) **Kathy Swope**
- **Mr. Algoe reviewed the Resolution for Excuse of Student A.**

*Mr. Slagle said the Items Requiring Board Consideration will be added to next week’s Business Meeting Agenda.*

**An Executive Session was held from 7:30 P.M. until 7:50 P.M.**

**ADJOURNMENT**

**With no further business, the Meeting was adjourned at 7:32 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer  
Board Secretary**