Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
April 14, 2014

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, April 14, 2014 at 9:11 P.M. The Meeting was held at the SMILES Center, 420 Main Street, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Josh Albright, Mr. Shawn Algoe, Mrs. Barb Buzard, Mrs. Suzanne Chomas, Mrs. Joyce Fosdick, Mr. Brad Heeter, Mr. Jacob Heeter, Mr. Vernon Lauffer, Dr. Dale Myers, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. John Shultz, Mrs. Vicky Walters and Mr. Chuck Weaver.

An Executive Session was held from 8:20 P.M. until 9:10 P.M.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to approve the Agenda as amended:

  Additions:

  V. D. Retirement of Doug Cobler.
  V. E. Waiver on 6-Month Retirement Letter Requirement.
  V. F. Hiring of Varsity Football Coach effective 2014-15.
  V. G. Approval of Hiring Summer Custodial Help.
  VI. B. 8. 8/20/14: Girls' and Boys' Soccer Teams to Riverhound Soccer Game in Pittsburgh. Requested by Erik Dowlan and John Schultz, using Student, Parent and Soccer Boosters Contributions at no cost to the District.
  VI.G. Rescind ASCC Award for Intercom Upgrade.
  VI.H. Approve Phone System from Red Horizon at $25,800.
  VI.I. Approve Award to Hager Paving for $16,650 for Crack Filling (High School and Elementary School), Lot Sealing (High School only) and Ditch Line Paving (High School only) in the Summer of 2014.
  VI.J. Approve Transfer of $7,500 to Athletics and $20,000 to Cafeteria for 2013-14 School Year.

  Deletions:

  V.I. B.7. Youth Mental Health First Aid. Requested by Petula King at a cost of $24.89, using Budgeted Funds. (Upcoming Professional Development only).
  IV. C.4. SMILES Report.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to approve the Consent Agenda:

- Minutes
  - Approve the March 17, 2014 Regular Business Meeting Minutes*

- Financial Reports:
  - File the March, 2014 Board Summary for Audit*
  - File the March, 2014 Liquid Cash and Investment Activity Analysis Report for Audit*
  - File the March, 2014 Elementary School Student Activities Report for Audit*
  - File the March, 2014 High School Student Activities Report for Audit*
  - File the March, 2014 High School Student Athletics Report for Audit*
  - File the March, 2014 Contingency Fund Detail Report for Audit*
  - Approve the March, 2014 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
  - File the March, 2014 Cafeteria P&L for Audit*
  - Approve the March, 2014 Cafeteria Bills for payment as presented and located in Attachment C*
  - Approve the March, 2014 Capital Reserve Bills for payment as presented and located in Attachment B*

- Written Reports:
  - Accept the February, 2014 Northwest School Combine Report*
  - Accept the Career Center Report*
  - Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to **APPROVE THE LETTER OF RETIREMENT FROM JERRY REMBOLD, Elementary and Jr. High Band Teacher, at the end of the 2013-14 School Year, with regret.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE THE REQUEST FROM JERRY REMBOLD for a LUMP SUM PAYMENT at the end of the 2013-14 School Year.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration) (Continued)

- Mr. Beary made the Motion to **APPROVE THE LETTER OF RETIREMENT FROM SHARON NESTA, ELEMENTARY CHORAL TEACHER, at the end of the 2013-14 School Year, with regret.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. VanTassel made the Motion to **APPROVE DOUG COBLER'S RETIREMENT, CUSTODIAN, effective April 3, 2014.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **APPROVE the WAIVER on the 6-MONTH RETIREMENT LETTER REQUIREMENT for DOUG COBLER.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE DAN REED as VARSITY FOOTBALL COACH, effective immediately.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—no; Mr. K. Swartfager—no; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-2.

- Mr. Beary made the Motion to **APPROVE SUMMER CUSTODIAL HELP, one for the High School and one for the Elementary School.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to **APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT:**
  1. **April 9, 2014: SRU—Health/Phys Ed/Recreation/Dance Mini Convention, Slippery Rock University. Requested by Kevin Craig and Brigette Irwin, at a cost of $64.80, using Budgeted Funds.**
  2. **April 27, 2014 to April 30, 2014: Federal Program Coordinators' Conference, Seven Springs. Requested by Mike McCormick at a cost of $833.64, using Budgeted Funds.**
  3. **May 4, 2014: Clarion County School Nurse Association Conference, Clarion. Requested by Petula King at a cost of $27.02, using Budgeted Funds.**

<u>NEW BUSINESS</u> (For Individual or Separate Consideration) (Continued)

- Mr. Barrett made the Motion to **APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT (Continued):**
  4. **May 28, 2014: Youth Mental Health First Aid, IU6. Requested by Petula King at a cost of $24.89, using Budgeted Funds.**
  5. **May 29, 2014: Annual Boiler Technical Seminar, Canonsburg. Requested by Bill Baughman and Erik Dowlan at a cost of $350, using Superintendent's Contingency Funds.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the UPCOMING FIELD TRIP REQUESTS:**
  1. **April 11, 2014: CCYC, Clarion University. Requested by Conrad Warner, using Budgeted Funds.**
  2. **April 15, 2014: Traffic Safety Class to Safe Driving Competition, Brookville. Requested by Brigette Irwin, at no cost to the District.**
  3. **April 22, 2014: Industry Club to UPMC, Cranberry. Requested by Jen Slaugenhaupt, using funds from Venango Training & Development Corporation.**
  4. **April 25, 2014: Chemistry II and Physics Classes to Grove City College. Requested by Alison Albright, using Student Contribution for Lunch.**
  5. **May 8, 2014: KYLA, CCYC, Panther Peers and Cheerleaders to Special Olympics at CUP, using funds from KYLA and Cheerleaders.**
  6. **May 12, 2014: 9-12th Grade Math Students to IUP Math Competition. Requested by Bobbie Heller, at no cost to the District.**
  7. **August 2, 2014: Girls' and Boys' Soccer Teams to Riverhound Soccer Game in Pittsburgh. Requested by Erik Dowlan and John Schultz, using Student, Parent and Soccer Booster Contributions—at no cost to the District.**

  The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Ken Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Barrett made the Motion to **ACCEPT and FILE the 2012-13 LOCAL SINGLE and GENERAL PURPOSE AUDIT REPORTS, as submitted by Troese & Associates.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Ken Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

<u>NEW BUSINESS</u> (For Individual or Separate Consideration) (Continued)

- Mr. K. Swartfager made the Motion to **APPROVE the 2014-15 CONCURRENT ENROLLMENT AGREEMENT with BUTLER COUNTY COMMUNITY COLLEGE.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Ken Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. K. Swartfager made the Motion to **APPROVE the AWARDING of the CUSTODIAL & MAINTENANCE, GENERAL & ART and TECHNOLOGY SUPPLY BIDS as presented.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Ken Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the AWARDING of the ROOF REPLACEMENT BID DUE and OPENED on APRIL 11, 2014, as presented, to MCCREARY ROOFING at a cost of $296,000 with funding as follows:**

$200,000.00	**Roof Fund**	**McCreary Roofing**
$ 96,000.00	**Capital Reserve**	**McCreary Roofing**
$ 13,320.00	**Capital Reserve**	**Architect Fees—Amos Rudolph**
$ 2,739.31	**Capital Reserve**	**Advertising—The Derrick/Clarion News**
$312,059.31	**Total Project Costs**	

***The $112,059.31 paid from Capital Reserve will be reimbursed to the Capital Reserve Fund from the Roof Fund in the subsequent two years as the funds are available in the Roof Fund.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mrs. Thompson made the Motion to **RESCIND the BID AWARD of $17,500 to ASCC** for the **HIGH SCHOOL INTERCOM UPGRADE.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Burr made the Motion to **APPROVE the PHONE SYSTEM/INTERCOM UPGRADE to RED HORIZON at a cost of $8,500 for 2-way cabling at the High School and $17,300 for equipment upgrade, with funds from Capital Reserve.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. K. Swartfager made the Motion to **AWARD the CRACK FILLING (High School and Elementary School), LOT SEALING (High School only) and DITCH LINE PAVING (High School only) to HAGER PAVING at a cost of $16,650 with funds from Capital Reserve.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE a TRANSFER of $7,500 to ATHLETICS and $20,000 to CAFETERIA for the 2014-15 SCHOOL YEAR.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

POLICY (For Individual or Separate Consideration)

- Mr. Beary made the Motion to **APPROVE the 1st READING of POLICY #810.2, TRANSPORTATION/AUDIO RECORDING.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

ADJOURNMENT

With no further business, the Meeting Adjourned at 9:40 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary