

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
July 21, 2014**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, July 21, 2014 at 8:34 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer and Mrs. Vicky Walters.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to approve the Agenda as amended:
- **Additions:**
 - V.G. Consideration of a Fall, Winter and Spring Weight Room Coordinator:
 1. Fall—Tom Bowser
 2. Winter—Josh Albright
 3. Spring—Dan Reed
 - V.H. Consideration of Marina Wilson as JV Volleyball Coach, pending proper completion of Personnel File Documentation and Clearances.
 - V.I. Consideration of Volunteer Football Coaches, pending proper completion of Clearances:
 1. Brett Zuck
 2. Daniel Reed
 - V.J. Consideration of John Schultz as Volunteer Boys' Soccer Coach, pending proper completion of Clearances.
 - V.K. Consideration of the Resignation of Linda Weilacher, Cafeteria Worker, effective June 3, 2014.
 - V.L. Consideration of the KESPA Contract.
 - V.M. Consideration of Hiring Paraprofessionals and Teachers with Retro-active Approval by the Board.
 - VI.E. Consideration of the Purchase of a Discus Café and Net from Sportsmans at a cost of \$2,535, with funds from Capital Reserve.
 - VI.F. Consideration of Color Guard/Dance Team Uniforms.
 - **Corrections:**
 - VI.D3 Consideration of Purchasing 90 Pearson Biology Textbooks at a cost of \$8,745.08, with a grand total of new High School Textbooks to be \$18,633.53, with funds from the 2014-15 Budget.
- The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA (Continued)

Mr. Beary made the Motion to approve the Consent Agenda:

- ❑ **Minutes:**
 - Approve the June 16, 2014 Regular Business Meeting Minutes*
- ❑ **Financial Reports:**
 - File the June, 2014 Board Summary for Audit*
 - File the June, 2014 Liquid Cash and Investment Activity Analysis Report for Audit*
 - File the June, 2014 Elementary School Student Activities Report for Audit*
 - File the June, 2014, Contingency Fund Detail Report for Audit*
 - Approve the June, 2014 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A & G for payment*
 - Approve the June, 2014 Cafeteria Bills for payment as presented and located in Attachment C*
 - File the June, 2014 Cafeteria P&L for Audit*
 - Approve the June, 2014 Capital Reserve Bills for payment as presented and located in Attachments B and E*
- ❑ **Written Reports:**
 - Accept the May, 2014 Northwest School Combine Report*
 - Accept the Career Center Report*
 - Accept the IU Report*
 - Accept the SMILES Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to ACCEPT and APPROVE the FOLLOWING ITEMS, pending proper completion of Personnel File Documentation and Clearances:
 - RESIGNATION of KELSI BOYLES, ENGLISH TEACHER and DETENTION MONITOR, effective July 9, 2014.
 - POSTING FOR a DETENTION MONITOR.
 - POSTING FOR an ELEMENTARY STAGE MANAGER.
 - RESIGNATION of KAMI COURSEN as ASSISTANT MARCHING BAND DIRECTOR.
 - POSTING for an ASSISTANT MARCHING BAND DIRECTOR.
 - KAMI COURSEN as a COLOR GUARD and DANCE TEAMS VOLUNTEER COACH.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Barrett made the Motion to ACCEPT and APPROVE the FOLLOWING ITEMS, pending proper completion of Personnel File Documentation and Clearances (Continued):**

- **WEIGHT ROOM COORDINATORS:**
 1. **TOM BOWSER--FALL**
 2. **JOSH ALBRIGHT--WINTER**
 3. **DAN REED--SPRING**
- **MARINA WILSON as JV VOLLEYBALL COACH.**
- **BRETT ZUCK and DANNY REED as VOLUNTEER FOOTBALL COACHES.**
- **JOHN SCHULTZ as VOLUNTEER BOYS' SOCCER COACH.**
- **RESIGNATION OF LINDA WEILACHER as CAFETERIA WORKER, effective June 3, 2014.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the KESPA 4-YEAR CONTRACT, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. Beary made the Motion to RETROACTIVELY APPROVE ELEMENTARY TEACHER and TWO PARAPROFESSIONALS before AUGUST 11, 2014. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE the 2014-15 ANNUAL BOARD APPROVED ITEMS:**
- **WORKERS' COMPENSATION/PROPERTY/LIABILITY/E&O—SELECTIVE INSURANCE.**
 - **STUDENT ACCIDENT INSURANCE—AG ADMINISTRATORS.**
 - **JV/VARSITY FOOTBALL INSURANCE at \$75 PER PLAYER—AG ADMINISTRATORS.**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Barrett made the Motion to APPROVE the 2014-15 ANNUAL BOARD APPROVED ITEMS (Continued):**

- **HANDBOOKS:**
 1. **HIGH SCHOOL ATHLETICS**
 2. **HIGH SCHOOL STUDENT**
 3. **HIGH SCHOOL TEACHER**
 4. **ELEMNTARY STUDENT**
 5. **ELEMENTARY TEACHER**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the TAXPAYER BILL OF RIGHTS:**

- **RULES & REGULATIONS**
- **DISCLOSURE STATEMENT**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the PURCHASE of NEW HIGH SCHOOL TEXTBOOKS as FOLLOWS, with FUNDS COMING from 2014-15 BUDGET:**

▪ 75 Glencoe Chemistry Textbooks	\$6,860.25
▪ 35 Glencoe Earth & Science Textbooks	\$3,028.20
▪ <u>90 Pearson Biology Textbooks</u>	<u>\$8,745.08</u>
Total	\$18,633.53

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ **Mr. VanTassel made the Motion to APPROVE the PURCHASE of a DISCUS CAGE and NET, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. VanTassel made the Motion to APPROVE the PURCHASE of COLOR GUARD and DANCE TEAM UNIFORMS, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

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POLICY (For Individual or Separate Consideration)

- **Mr. K. Swartzfager made the Motion to APPROVE the 2nd READING of the FOLLOWING POLICIES:**

- **#102: Academic Standards**
- **#105: Curriculum**
- **#105.1: Review of Instructional Materials by Parents/Guardians/Student.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartzfager—yes; Mr. K. Swartzfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

ADJOURNMENT

- **Mr. VanTassel made the Motion to Adjourn the Meeting at 8:44 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartzfager—yes; Mr. K. Swartzfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**