

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
August 18, 2014**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 18, 2014 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. Van Tassel. Mrs. Trisha D. Dixon and Mrs. Stacey I. Thompson were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Vicky Walters and Mr. Chuck Weaver.

**ANNOUNCEMENTS**

- Mr. Slagle said the next Meeting will be the Combined Work Session and Regular Business Meeting on Monday, September 15, 2014 at 7 P.M. in the Keystone Elementary School Library.

**PUBLIC COMMENT**

None.

**REPORTS**

- **Superintendent—Mr. Algoe reviewed the following items:**
  - Phone System Installation.
  - Use of Facilities.
  - Revised 2½ hour Annual Custodial Position.
  - Response to Letter for Support of Crosswalk Study.
  - Athletic Committee Report:
    - A. Additional Storage for Athletics.
    - B. Jr High Soccer Club Formation.
    - C. Portable AED for Athletic Trainer.
    - D. UTV for Athletic Trainer use during Field Event Seasons.
    - E. Cross County Request for Alternate Practice Routes.
- **Athletic Committee—Mr. Beary:**
  - Mr. Beary requested the Board consider the Purchase of a 15<sup>th</sup> Bus Camera System—which would complete outfitting all busses, including spares.

**CONSIDERATION OF AGENDA**

- **Mr. Swartfager made the Motion to approve the Agenda as amended:**

**Additions:**

**Personnel (For Individual or Separate Consideration)**

**IX. B. Consideration of Posting for a Mentor for Barb Milliron, Elementary Music Teacher.**

**IX.C. Consideration of Approving Sarah Kahle and Caitlin Chatkin as Volunteer Cheer Coaches.**

**IX.D. Consideration of Accepting the Resignation of Susan Simmons effective Immediately.**

**IX.E. 2 ½ Hour Custodian Position @ \$11.50/hour.**

**New Business (For Individual or Separate Consideration)**

**X.A. Consideration of Purchasing a Bus Camera and SD Card.**

**X.B. Consideration of Purchasing a Portable AED--\$1,225.63 from Phillips.**

**X.C. Consideration of Renting a UTV for Athletic Trainer use.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 7-0.

**CONSENT AGENDA**

**Mr. Beary made the Motion to approve the Consent Agenda:**

- **Minutes:**

- **Approve the July 21, 2014 Work Session Minutes\***
- **Approve the July 21, 2014 Regular Business Meeting Minutes\***
- **Approve the August 11, 2014 Work Session Minutes\***
- **Approve the August 11, 2014 Regular Business Meeting Minutes\***

- **Financial Reports:**

- **File the July, 2014 Liquid Cash and Investment Activity Analysis Report for Audit\***
- **File the July, 2014 Elementary School Student Activities Report for Audit\***
- **File the July, 2014, Contingency Fund Detail Report for Audit\***
- **Approve the July, 2014 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A & G for payment\***
- **Approve the July, 2014 Cafeteria Bills for payment as presented and located in Attachment C\***
- **File the July, 2014 Cafeteria P&L for Audit\***
- **Approve the July, 2014 Capital Reserve Bills for payment as presented and located in Attachment B\***

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**CONSENT AGENDA** (Continued)

❑ **Written Reports:**

- **Accept the June, 2014 Northwest School Combine Report\***

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; . VanTassel—yes. Motion carried 7-0.

**PERSONNEL** (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to ACCEPT and APPROVE the FOLLOWING ITEMS, pending proper completion of Personnel File Documentation and Clearances:**

- **POSTING for a MENTOR for NICOLE TAYDUS, Elementary Teacher.**
- **POSTING for a MENTOR FOR BARBRA MILLIRON, Elementary Music Teacher.**
- **SARAH KAHLE and CAITLIN CHATKIN, Volunteer Cheerleading Coaches.**
- **RESIGNATION of SUSAN SIMMONS effective immediately.**
- **2 ½ Hour CUSTODIAN POSTION at \$11.50/hour.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 7-0.

- ❑ **Mr. K. Swartfager made the Motion to APPROVE THE PURCHASE of a BUS CAMERA and SD CARD from 2013-14 FUEL ADJUSTMENT SURPLUS—NOT TO EXCEED \$900. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

- ❑ **Mr. VanTassel made the Motion to APPROVE THE PURCHASE of a PORTABLE AED UNIT from Philips at a cost of \$1,225.63, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE a UTV RENTAL for \$400 for FALL EVENTS from TERRY W. KAHLE with funds coming from SUPERINTENDENT/ BOARD CONTINGENCY FUND. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

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**ADJOURNMENT**

- **Mr. VanTassel made the Motion to Adjourn the Meeting at 8:07 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

**Respectfully submitted,**

**Vernon F. Lauffer  
Board Secretary**