

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
June 9, 2014**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Work Session to order on Monday, June 9, 2014 at 7:00 P.M. The Meeting was held at the Riverview Intermediate Unit, 270 Mayfield Road, Clarion, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr and Mr. Dustin L. Swartfager. Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel were absent. Also present were: Mr. Shawn Algoe, Mr. Jeffrey Brown, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mrs. Vicky Walters.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Barrett.
- Mr. Barrett said an Executive Session will be held tonight immediately following the Work Session to discuss one Collective Bargaining Item and two Personnel Items.
- Mr. Barrett said the next Meeting will be the Regular Business Meeting on June 16, 2014 at 7 P.M. in the Elementary School Group Instruction Room.

PUBLIC COMMENT

None.

REPORTS

- **IU—Mr. Brown:**
 1. Introduced himself and reported on the history and scope of the Intermediate Unit.
- **Superintendent—Mr. Algoe reviewed:**
 1. Crosswalk Feasibility Study.
 2. Elementary Library Carpeting.
 3. 2014-15 Budget.

Mr. Slagle arrived at 7:35 P.M.

REPORTS (Continued)

- **Elementary School—Mr. McCormick reviewed:**
 1. Successful End of Year.
 2. Awards Ceremonies.
 3. Student Injuries due to Wearing of Sandals.
 4. New Student-to-Parent Dismissal Procedure.

- **High School—Mrs. Walters reviewed:**
 1. Good Close of School.
 2. Twelve students in Grades 6th through 8th in Summer School for Credit Recovery for Math and English Language Arts remediation. Jena Dolby is the Americorps Instructor.
 3. STEM Camp for 25 Students in Grades 5th through 7th will be held June 9 to 13. Teachers and Guidance Counselor are volunteering. Funding sources are from Clarion County Rod & Gun Club, Venango County Training & Development, Clarion University and Principal Contingency. A copy of the scheduled events was distributed.

- **Special Education—Mrs. Chomas reviewed:**
 1. Compliance Monitoring.
 2. Project Maxx Initiative.

- **Transportation Committee—Mr. Lauffer reviewed:**
 1. Bus Stop Ahead Signage.
 2. GPS Units.
 3. Camera Systems.

- **Athletic Committee Report—Mr. Slagle reviewed:**
 1. Athletic Transportation.

DIALOGUE ITEMS

- Mr. Algoe requested the 2014 Homestead/Farmstead Exclusion Resolution.

- Mr. Algoe reviewed the Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:
 1. Agnes Burr, Substitute Custodian.
 2. Jerry Rembold, Substitute Music Teacher.
 3. Pamela Warner, Substitute Custodian.

DIALOGUE ITEMS (Continued)

- Mr. Algeo requested the Upcoming Field Trips:
 1. September 13, 2014: Marching Band to Oil City Marching Band Festival. Requested by Fran Nesta, using KMA, Student Contribution, Student Activities and Private Funding.
 2. April 29, 30 and May 1, 2015: 9th Graders to Harrisburg/Philadelphia and Gettysburg. Requested by Greg Heath at a cost of \$370 per student, using Funds from Coupon Book Sales, Pizza Sales and Student Contribution.

- Mr. Algeo previously reviewed the 2014-15 Budget.

- Mr. Algeo reviewed the 2014-15 Board-Approved Items:
 1. Monthly Medical Insurance Rates:

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
46867-19	\$458.36	\$1136.90	\$1136.90	\$1276.91	\$1343.58
12696-23	\$464.01	\$1150.54	\$1150.54	\$1292.57	\$1360.20
46867-35	\$512.14	\$1268.08	\$1268.08	\$1426.27	\$1501.62
12696-35	\$512.14	\$1268.08	\$1268.08	\$1426.27	\$1501.62
12696-43	\$521.10	\$1292.24	\$1292.24	\$1451.41	\$1527.27
12696-19	\$530.66	\$1316.38	\$1316.38	\$1478.34	\$1555.53
12696-60	\$458.36	\$1136.90	\$1136.90	\$1276.91	\$1343.58
12696-52	\$492.12	\$1219.71	\$1219.71	\$1370.77	\$1442.70
12696-53	\$496.31	\$1229.82	\$1229.82	\$1382.37	\$1455.04
126962-29	\$504.00	\$1249.31	\$1249.31	\$1403.86	\$1477.50

Indemnity	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
53861-50	\$748.08	\$1775.90	\$1893.25	\$2089.75	\$2197.57

2. Approve Delta Dental Contract for 2014-15 with Monthly Dental Insurance Rates:

Individual	Family
\$32.25	\$73.25

3. Approve Vision Benefits of America for 2014-15 with Monthly Vision Insurance Rates:

Individual	Family
\$5.65	\$13.75

4. Approve Monthly Life Insurance Rates for 2014-15: \$0.14/\$1,000 coverage.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed the 2014-15 Board-Approved Items (Continued)

5. Troese & Associates as Local Auditor for 2014-15.

6. Dr. Dale Myers as School Dentist for 2014-15.

7. Dr. Nicole Carroll as School Physician for 2014-15.

8. Contracted School Psychologists Rates with 3% Increase:

Frank Bifano	2013-14	Proposed 2014-15
ReEvals--No Testing	\$232.98	\$239.97
ReEvals—Testing	\$419.95	\$432.55
Gifted Testing	\$419.95	\$432.55
Initial Testing	\$419.95	\$432.55

Kris Glosser	2013-14	Proposed 2014-15
ReEvals--No Testing	\$360.08	\$370.88
Gifted Testing	\$360.08	\$370.88
Initial Testing	\$420.24	\$432.85

9. G.H. Harris as Delinquent Occupation/Per Capita Tax Collector for 2014-15.

10. Lawn Mowing, Deible's Landscaping for 2014-15 (Same Fee Schedule as Prior Year plus \$20 additional fuel surcharge per mowing).

11. Snow Plowing, Chuck Weaver for 2014-15 (Same Fee Schedule as Prior Year).

12. Co-Curricular Supplemental Schedule for 2014-15.

13. Extra-Curricular Supplemental Schedule for 2014-15.

14. Keystone Collections Group as EIT Collector for 2014-15.

- Mr. Algoe reviewed the Athletic Director Memorandum of Agreement.

- Mr. Algoe requested the Renewal of the 3-Year Bus Contracts as follows for 2014-15 through 2016-17:

1. Brown Busing—Bus #11
2. Whitmore Busing—Bus #15
3. B. Lisa Bailey—Bus #14

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed the Repositories for School Funds as follows:
 1. **Farmers National Bank:**

Checking, CD's	General Fund
Checking	Capital Reserve Fund
Checking	Cafeteria Fund
 2. **PSDLAF:**

Short Term Savings	General Fund
Short Term Savings	Capital Reserve Fund
 3. **PLIGIT:**

Short Term Savings	District Roof Fund
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 4. **INVEST:**

Short Term Savings	General Fund
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 5. **Clarion County Community Bank**

Money Market	General Fund
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- Mr. Algoe reviewed the 2014-15 Delta Dental Contract.
- Mr. Algoe reviewed Policy:
 1. 2nd Reading of Policy #008—Organizational Chart
 2. 1st Reading of the Following Policies:
 - a. #102: Academic Standards
 - b. #105: Curriculum
 - c. #105.1: Review of Instructional Materials by Parents/Guardians/Students
- Mr. Algoe requested Catherine Schoepner as Cross Country Coach.
- Mr. Algoe previously reviewed the Elementary Carpet Replacement in the Library at a cost of \$5,580.

Mr. Slagle said all Items Reported would be on the Business Meeting Agenda next week.

An Executive Session was held from 8:10 P.M. until 8:45 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:46 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary