

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
July 21, 2014**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, July 21, 2014, at 7:00 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick and Mrs. Vicky Walters.

ANNOUNCEMENTS

- Mr. Slagle said an Executive Session would be held tonight to discuss Four Personnel Items and One Collective Bargaining Item.
- Mr. Slagle said the August 4, 2014 Combined Work Session and Regular Business Meeting will be cancelled. The next Meeting will be the August 11, 2014 Combined Work Session and Regular Business Meeting. It will be held in the Elementary Group Instruction Room beginning at 7 P.M.

PUBLIC COMMENT

None.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. Final State Subsidies.
 2. Dependent Insurance for Paraprofessionals.
 3. Homestead Exclusion for Discount and Penalty.
 4. Administrative Regulations for Video/Audio Recording.
 5. Use of Facilities.
 6. School Physical Plant Updates.
- **Elementary School—Mr. McCormick reviewed:**
 1. Teacher Handbook Changes.
 2. Student Handbook.

REPORTS

- **High School—Mrs. Walters reviewed:**
 1. A/P Scores and Acknowledgements.
 2. Summer School.
 3. Drivers Training—20 completed course.
 4. National Cheerleading Accomplishments.
 5. Student Handbook Changes.
 6. Teacher Handbook Changes.
 7. Athletic Handbook Changes.
 8. New Textbook Proposals.
 9. NCA Cheerleader Congratulations to:
 - a. Chelsea, Lexi, Olivia and Rachel—All Amercian.
 - b. Varsity Top Performance Team/Champion Chant—Bid to NCR Nationals.
 10. Summer School—12 completed remediation, promotion, and eligibility.

DIALOGUE ITEMS

- **Mr. Algoe reviewed the 2014-15 Annual Board-Approved Items:**
 1. Workers' Compensation/Property/Liability/E&O—Selective Insurance.
 2. Student Accident/JV Varsity Football Insurance—AG Administrators.
- **Mr. Algoe said Mrs. Walters and Mr. McCormick previously reviewed the changes in the HS Athletics, HS Student, HS Teacher, Elementary Student and Elementary Teacher Handbooks.**
- **Mr. Algoe reviewed the Taxpayer Bill of Rights:**
 1. Rules and Regulations.
 2. Disclosure Statement.
- **Mr. Algoe reviewed the Real Estate Tax Assessment Correction for Paul Wingard, Jr.**
- **Mr. Algoe reviewed the Resignation of Kelsi Boyles, English Teacher and Detention Monitor, effective July 9, 2014.**
- **Mr. Algoe reviewed the Posting of a Detention Monitor.**
- **Mr. Algoe reviewed the Posting of an Elementary Stage Manager.**
- **Mr. Algoe reviewed the Resignation of Kami Coursen as Assistant Marching Band Director.**
- **Mr. Algoe reviewed the Posting of an Assistant Marching Band Director.**

DIALOGUE ITEMS (Continued)

- Mr. Algoe requested Kami Coursen as Color Guard and Dance Teams Volunteer Coach.
- Mr. Algoe reviewed the Fall/Winter/Spring Weight Room Coordinators as approved by the Athletic Committee.
 1. Fall Weight Room Coordinator—Tom Bowser
 2. Winter Weight Room Coordinator—Josh Albright
 3. Spring Weight Room Coordinator—Dan Reed
- Mr. Algoe said Mrs. Walters previously reviewed the High School Textbook Purchases from the 2014-15 Budget:

1. 75 Glencoe Chemistry Textbooks	\$6,860.25
2. 35 Glencoe Earth & Space Textbooks	\$3,028.20
3. 90 Pearson Biology Textbooks	<u>\$8,745.08</u>
Total	\$18,633.53
- Mr. Algoe reviewed the 2nd Reading of the Following Policies:
 1. #102: Academics Standards
 2. #105: Curriculum
 3. #105.1 Review of Instructional Materials by Parents/Guardians/Students
- Mr. Algoe reviewed the Discus Cage and Net Purchase of \$2,535 from Sportsman's with Funds from Capital Reserve.
- Mr. Algoe requested the JV Volleyball Coach—Marina Wilson.
- Mr. Algoe requested the Volunteer Football Coaches:
 1. Brett Zuck
 2. Daniel Reed
- Mr. Algoe requested the Volunteer Boys' Soccer Coach—John Schultz.
- Mr. Algoe reviewed the Resignation of Linda Weilacher, Cafeteria Worker, effective June 3, 2014.
- Mr. Algoe and Mr. Lauffer reviewed the Color Guard/Dance Uniforms purchase. The funding, if approved, would come from Capital Reserve where the funds were originally earmarked for this purchase.

An Executive Session was held from 8:23 P.M. until 8:34 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:34 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary