Keystone School District
Knox, Pennsylvania
Minutes of Work Session
November 17, 2014

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, November 17, 2014, at 7:00 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Elizabeth Beal, Mrs. Suzanne Chomas, Ms. Mira Dixon, Mr. Vernon Lauffer, Mr. Michael McCormick, Ms. Hannah Roberts, Mr. Brad Roddy, Mr. Rodney Sherman, Mrs. Vicky Walters and Mr. Charles Weaver.

ANNOUNCEMENTS

- **Mr. Slagle welcomed the guests to the Meeting.**
- **Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session to discuss three Contract Negotiations/Personnel Items.**
- **Mr. Slagle said an Executive Session would be held tonight immediately after the Regular Business Meeting to discuss two Contract Negotiations/Personnel Items.**
- **Mr. Slagle said the next Meeting would be the Reorganization Meeting and Work Session on Tuesday, December 2, 2014 at 7 P.M. in the Elementary School Library.**

PUBLIC COMMENT

- **Mrs. Elizabeth Beal distributed a letter which was sent home with her third grade student. She questioned the appropriateness of the letter. It referenced a "snapshot of myself."**
- **Brad Roddy and Hannah Roberts thanked the School Board for their new Band Uniforms purchased this year.**
- **Mr. Chuck Weaver and the Football Boosters thanked Mr. Algoe for his attendance at football games. He said the Boosters were grateful to the Administrators and the Board for their support during this Football Season.**

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
  1. **School Performance Profile.**
  2. **Mr. Algoe recognized and thanked Rodney Sherman for his research, analyzing and reporting on the School Performance Profile process.**
  3. **Employment History reviews.**
  4. **Home School Law.**
- **Elementary School—Mr. McCormick reviewed:**
  1. **Open House November 6, 2014.**
  2. **Parent/Teacher Conferences—December 2, 2014.**
  3. **Publicly congratulating the 100 students for their participation in Young Americans.**
  4. **A copy of "Key Notes" Newsletter is being sent with report cards at the end of each grading period.**
- **High School—Mrs. Walters reviewed:**
  1. **65 Seniors attended the Senior Trip to Washington, D.C.**
  2. **Outstanding Career Center Students for the 1st Quarter were: Janelle Merryman—Allied Health; Wade Botts—Computer Networking; Brodi Switzer, Diesel; and Austin Parks—Welding.**
  3. **Young Americans.**
  4. **Math Competition Results.**
  5. **KSAC All Conference Selections:**
     Cross Country: Girls' 2nd Team—Kelly Daugherty; Boys' 2nd Team—Broc Schoeppner.
     Football: 1st Team--Tyler Beal, Zach Stiglitz, Bryce Altman and Jake Weaver.
     Golf: 1st Team—Amber Hess; 3rd Team—Tim Haines.
     Volleyball: 1st Team—Maddie Johnson and McKenna Shick; 2nd Team—Shayla Chapman; and 3rd Team Lexi Callendar.
  6. **Act 80 Day—December 2, 2014.**
  7. **Quarterly Principal Newsletter.**
- **Special Education—Mrs. Chomas reviewed:**
  1. **Follow-Up to Audit.**
  2. **Project MAXX.**
  3. **Special Education.**
  4. **Child Count.**

DIALOGUE ITEMS

- **Mr. Algoe reviewed the Retirement Letter from Donna Swartzfager, Cafeteria Worker, as of December 31, 2014.**
- **Mr. Algoe reviewed the Upcoming Professional Development:**
  1. **11/21&22/2014: PSAPHERD State Physical Education Convention. Requested by Brigette Irwin at a cost of $165, using Contingency Fund.**
  2. **1/29/2015: Training for Executive Functioning Skills (Elementary) at IU6. Requested by Robin Kerle at a cost of $18, using Contingency Fund.**

<u>DIALOGUE ITEMS</u> (Continued)

- **Mr. Algoe reviewed the Upcoming Field Trips:**
  1. **10/23/2014: KYLA/CCYC to Clarion University. Requested by Brett Vaughn at no cost to the District (Retroactive).**
  2. **12/5/2014: Select Ensemble to Festival of Trees in Lucinda. Requested by Fran Nesta, using Choir Student Activities Funds for Transportation.**
  3. **5/15/2015: 4th Grade to Clear Creek State Park. Requested by Kate Schoeppner at a cost of $2 per student. Transportation will be paid with Budgeted Monies or CATS Monies.**

- **Mr. Algoe reviewed the Act 1 Tax Limit to Index Resolution. He stated the maximum percent increase is 2.7%; maximum millage rate increase is 1.366 mills; maximum dollar revenue generated is $91,522.** ***Mr. Slagle said this Item is on tonight's Regular Business Meeting Agenda*****.**

- **Mr. Lauffer reviewed the 2013-14 Proposed Budgetary Transfers. Mr. Algoe requested the Board consider the re-purposing a portion of the $241,227 surplus to allow $5,000 additional to each Principal's Contingency Fund for 2014-15.**

- **Mr Algoe reviewed the Posting for a High School Cafeteria Head Cook, retroactively.**

<u>An Executive Session was held from 7:41 P.M. until 8:04 P.M.</u>

<u>ADJOURNMENT</u>

With no further business, the Meeting adjourned at 8:04 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary