

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
October 19, 2015**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, October 19, 2015 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Dustin L. Swartfager and Mr. Kenneth L. Swartfager were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Alex Sharrar, Mr. Rodney Sherman and Mr. Brad Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle said the next Meeting will be the November 16, 2015 Combined Work Session and Regular Business Meeting. It will be held in the Elementary School Library beginning at 7 P.M.
- ❑ Mr. Slagle said there will be an Executive Session immediately following tonight's Regular Business Meeting to discuss a Collective Bargaining Issue.

PUBLIC COMMENT

None.

REPORTS

- ❑ Mrs. Thompson reviewed the elections and issues of the recent PSBA Conference she attended. She reported that she has been elected as the Region I Director for PSBA.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the Motion to Approve the Agenda as amended:
 - Additions:**
 - IV. B. Executive Session immediately following the Regular Business Meeting.
 - IX.D.3. Susan Easton, Substitute Secretary.
 - Corrections:**
 - X.C.1. Revised Date for 7th Grade Beaver Ponds Trip.
 - Deletions:**
 - VIII.B.5. Contingency Fund Detail Report for Audit.

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CONSIDERATION OF AGENDA (Continued)

The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

CONSENT AGENDA

Mr. Barrett made the Motion to approve the Consent Agenda:

□ **Minutes:**

- Approve the September 21, 2015 Regular Work Session Minutes*
- Approve the September 21, 2015 Regular Business Meeting Minutes*
- Approve the October 12, 2015 Regular Work Session Minutes*

□ **Financial Reports:**

- File the September, 2015 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the September, 2015 Elementary School Student Activities Report for Audit*
- File the September, 2015 High School Student Activities Report for Audit*
- File the September, 2015 High School Student Athletics Report for Audit*
- Approve the September, 2015 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
- Approve the September, 2015 Cafeteria Bills for payment as presented and located in Attachment C and F*
- File the September Capital Reserve Bills as presented and located in Attachment B*

□ **Written Reports:**

- Accept the August, 2015 Northwest School Combine Report*
- Accept the IU Report*
- Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Beary made the Motion to APPROVE the LETTER of RESIGNATION from MICHAEL GRAHAM as 1st ASSISTANT JR. HIGH FOOTBALL COACH, effective with the 2015-16 School Year. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Barrett made the Motion to APPROVE the HIRING of JASON BEST as 1st ASSISTANT JR. HIGH FOOTBALL COACH, effective with the 2015-16 SCHOOL YEAR. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

- ❑ **Mr. Beary made the Motion to HIRE JOHN STIGLITZ as JR. HIGH WRESTLING HEAD COACH, pending proper completion of Personnel File Documentation and Clearances, effective with the 2015-16 School Year. The voice vote is recorded as follows; Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the FOLLOWING for the SUBSTITUTE LIST, pending proper completion of Personnel File Documentation and Clearances, effective October 20, 2015:**
 - **DEE HENRY, NURSE**
 - **MARY JO BETTWY, NURSE**
 - **SUSAN EASTON, SECRETARY****The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the FUND BALANCE DESIGNATION at June 30, 2015:**

▪ ASSIGNED	\$ 512,354
▪ COMMITTED	\$1,277,066
▪ <u>UNASSIGNED</u>	<u>\$1,506,852</u>
TOTAL	\$3,296,272

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT and UPCOMING FIELD TRIPS:**
 - 1. 10/16/2015: Clarion County School Nurse Conference, Clarion. Requested by Petula King at a cost of \$27.10, using Budgeted Funds, and plus the cost of a Substitute.**
 - 2. 1/18/2016: School Nurse Conference, New Castle. Requested by Petula King at a cost of \$90.38, using Budgeted Funds, and plus the cost of a Substitute.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Barrett made the Motion to APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT and UPCOMING FIELD TRIPS (Continued):**

- 3. **10/16/2015: Revised Date for the 7th Graders to the Beaver Ponds.**

- 4. **2/8/2016: 4th to 6th Graders to Clarion Mall for Spelling Bee. Requested by Nicole Gorog, with Funding from Principal's Contingency Fund.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

- ❑ **Mr. Beary made the Motion to APPROVE the PROCUREMENT OF CORE SWITCHES from COMPUTER SUPPORT at a cost of \$5,910, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE the PROCUREMENT of a GARBAGE DISPOSAL for the ELEMENTARY SCHOOL from Hobart at a cost of \$4,953.20, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the KEYSTONE SCHOOL DISTRICT COMPREHENSIVE PLAN, effective July 1, 2016 to June 30, 2019. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.**

POLICIES (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE the 1st READING of the following POLICIES:**

- 1. **#200: Enrollment of Students**

- 2. **#201: Admission of Students**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

- ❑ **Mr. Beary made the Motion to APPROVE the 1st READING of the following POLICY:**

- 1. **#800.1: Charging of Cafeteria Meals**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

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ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:22 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 7-0.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary