

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
February 9, 2015**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, February 9, 2015, at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon and Mrs. Stacey L. Thompson were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mrs. Vicky Walters and Mr. Charles Weaver.

**ANNOUNCEMENTS**

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Executive Session would be held tonight between the Work Session and Regular Business Meeting to discuss a Personnel Item.
- Mr. Slagle said the next Meeting will be the Regular Work Session on Monday, March 9, 2015.

**PUBLIC COMMENT**

None.

**REPORTS**

- **Superintendent—Mr. Algoe reviewed:**
  1. Cafeteria RFP.
  2. Athletic Field Scoreboard.
  3. Football Team Uniform Replacement. Thanks to the Football Boosters for their efforts and financial contributions.
  4. Policy Updates.
  5. B&G Committee Walk-Through will be held next Monday night at 6 P.M.

REPORTS (Continued)

- Elementary—Mr. McCormick reviewed:
  1. Mobile Dentist.
  2. Kindergarten Parent Night will be February 19.
  3. Reading Across America Night.
  
- High School—Mrs. Walters reviewed:
  1. New French Textbooks for 2015-16 at a cost of \$1,560 to be paid from 2014-15 Principal Contingency Fund.
  2. 7<sup>th</sup> Grade Life Science Textbooks at a cost of \$3,000.
  3. Pre-Calculus Textbooks at a cost of \$4,300.
  4. 2014-15 High School Principal Contingency Fund Purchases.
  5. High School Projects currently underway.
  6. Senior Projects.
  
- Business Manager—Mr. Lauffer reviewed:
  1. An offering for an Investment Alternative from PSDLAF. We are currently receiving .01% interest on PSDMAX. He said we can receive .10% Interest Rate with a one-week notice for withdrawal for no penalty and minimum of \$500,000. After discussion, the Board agreed to take advantage of this offer with the Business Manager determining the event transition date.

DIALOGUE ITEMS

- Mr. Algoe reviewed a Letter of Retirement, effective at the end of the 2014-15 School Year, from Bruce Turk, Elementary Teacher.
  
- Mr. Algoe reviewed the 2015-16 School Calendar and said other schools in the County are discussing a one-week earlier start date.
  
- Mr. Algoe requested the Van Driver Approvals:
  1. Annette Beers, Knox
  2. Michael Carbaugh, Clarion
  3. Linda Dabkowski, Emlenton
  4. Barbara Hall, Tionesta
  5. Dore Kemery, Emlenton
  6. Jamie Linamen, Turkey City
  7. Wanda McKinney, Knox
  8. Mary Molinaro, Knox

DIALOGUE ITEMS (Continued)

- Mr. Algoe requested the Upcoming Professional Development:
  1. 1-20-2015; 2-10-2015; and 3-17-2015: Transforming My Classroom Training, IU6. Requested by Kami Coursen at a cost of \$30.
  2. 4-8-2015: Health/P.E./Recreation/Dance Mini Convention, Slippery Rock University. Requested by Kevin Craig and Brigette Irwin at a cost of \$64, using Budgeted Funds
- Mr. Algoe requested the Upcoming Professional Development:
  1. 3-12-2015: Eight High School Students to Legislative Process Presentation at Clarion University. Requested by Brett Vaughn, using Budgeted Funds.
  2. 3-16-2015: Industry Club to Fulton Lumber, Clarion Wood Product and Identity Studio. Requested by Jennifer Slaughaupt, using the Venango Training & Development Grant Funds.
  3. 3-31-2015: Three Driver's Ed Students to Driver's Ed Competition, Brookville. Requested by Brigette Irwin at no cost to the District.
  4. 4-7-2015: Industry Club to Specialty Fabrication & Powder Coating and World of Wheels, Seneca. Requested by Jen Slaughaupt, using the Venango Training & Development Grant Funds.
  5. 4-24-2015: 6<sup>th</sup> Grade to Clarion County Career Center. Requested by Jennifer Wingard, at no cost to the District, as the Career Center will be paying for transportation.
  6. 5-12-2015: Industry Club to Industry Club Expo at Cross Creek Resort. Requested by Jennifer Slaughaupt, using the Venango Training & Development Grant Funds.
  7. 5-14-2015: 1<sup>st</sup> Grade to Elk County Visitor Center. Requested by Nancy Daum, using Student Contributions.
  8. 5-26-2015: 6<sup>th</sup> Grade to Greater Cleveland Aquarium. Requested by Michele Clover, using CATS Funds and Student Contributions.
- Mr. Algoe reviewed the Athletic Items:
  1. Resignation of Halee McCance as 8<sup>th</sup> Grade Junior High Girls' Volleyball Coach.
  2. Hiring of Nicole Taydus as 8<sup>th</sup> Grade Junior High Girls' Volleyball Coach.
  3. Resignation of Marina Wilson as 7<sup>th</sup> Grade Junior High Girls' Volleyball Coach.
  4. Hiring of Shelby Johnson as 7<sup>th</sup> Grade Junior High Girls' Volleyball Coach.
  5. Resignation of Ann Wolff as Volunteer Track Coach.
  6. Approval of Tyler Cotherman as Volunteer Assistant Girls' Track Coach.
  7. Approval of Heather Parks as Volunteer Cheerleading Coach.
  8. Approval of Caitlin Chatkin as Volunteer Cheerleading Coach.
- Mr. Algoe reviewed the next step of Bidding and Advertising of the Cafeteria RFP for Food Service Management Services.

**DIALOGUE ITEMS (Continued)**

- Mr. Algoe reviewed the Bid Protest Procedure. This is necessary due to the Federal Regulations for the Cafeteria RFP.


**POLICY**

- Mr. Algoe requested the 2<sup>nd</sup> Reading of the Following Policies:
  1. #204: Attendance
  2. #209.1: Head Lice and Other Forms of Infestations
  3. #304: Employment of District Staff
  4. #307: Student/Teachers/Interns
  5. #317: Conduct/Disciplinary Procedures
  6. #317.1: Educator Misconduct
  7. #806: Child Abuse
  8. #818: Contracted Services
  
- Mr. Algoe requested the 1st Reading of the Following Policies:
  1. #122: Co-Curricular/Extra-Curricular Activities
  2. #140.1: Extra-Curricular Participation by Charter/Cyber Charter Students

**ADJOURNMENT**

With no further business, the Meeting Adjourned at 7:35 P.M.

Respectfully submitted,

  
Vernon F. Lauffer  
Board Secretary