

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
March 9, 2015**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, March 9, 2015, at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Randall R. Burr was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Vicky Walters and Mr. Charles Weaver.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session to discuss four Personnel Items.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting on Monday, March 16, 2015 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. Revised School Calendar.
 2. Special Education Plan.
 3. AED Replacement.
 4. Preliminary Budget Forecast for 2015-16.
 5. June 1, 2015 will be the Last Day of School and Commencement.

Mr. Burr arrived at the Meeting at 7:05 P.M.

REPORTS (Continued)

- **Elementary—Mr. McCormick reviewed:**
 1. Departmentalized Model for 5th and 6th Grade.
 2. Breakfast will be provided for all students during PSSA.
 3. Title I Book Bingo Night.

- **High School—Mrs. Walters reviewed:**
 1. 2015-16 Course Preparation and Scheduling.
 2. Project Based Assessments.
 3. Industry Club Employer Visitations.
 4. Tyler Beal, PIAA Wrestling.
 5. Americorps Service Member—Rachael Wetzel.
 6. AP Testing Simulation will be held on March 21 from 9 A.M. to 1 P.M.
 7. Winter Keystone Exams.

- **Business Manager—Mr. Lauffer reviewed:**
 1. Funds and Fund Balance Definitions and Structure.
 2. Eakin Real Estate Tax Rebate Request for 2014.

DIALOGUE ITEMS

- Mr. Algoe reviewed the 2015-16 Concurrent Enrollment Agreement with Butler County Community College.

- Mr. Algoe reviewed the Revised 2015-16 School Calendar.

- Mr. Algoe reviewed the Special Education Plan.

- Mr. Algoe and Mr Barrett reviewed the 2015-16 Proposed IU General Operating Budget.

- Mr. Algoe reviewed the Request from Stacey Thompson to attend the PSBA 2nd Annual Advocacy Form on April 19, 2015 in Mechanicsburg. No cost for registration. Requesting funds for Room (\$85-\$135) and Board. Mr. Barrett confirmed that there is a \$1,000 in the Budget for Board Conference.

- Mr. Algoe reviewed a Retirement Letter from Linda Beck, Cafeteria Worker, effective March 4, 2015.

- Mr. Algoe reviewed a Resignation Letter from Brett Vaughn as Senior High Student Government Advisor at the end of the 2014-15 School Year.

DIALOGUE ITEMS (Continued)

- **Mr. Algoe requested the Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:**
 1. Christopher Banks, Music
 2. Amanda Pries, Music

- **Mr. Algoe requested the Upcoming Professional Development:**
 1. 3-20-2015 and 4-27-2015: School Nurse Conference, Clarion. Requested by Petula King, at a cost of \$54.10, using Budgeted Funds.
 2. 3-26-2015: Foundations of Literacy Development for ELLS Level 1 and 2, Pittsburgh. Requested by Nicole Gorog at a cost of \$20, using Budgeted Funds.
 3. 4-8-2015: Health/P.E./Recreation/Dance Mini Convention, Slippery Rock University. Requested by Jason Nellis at a cost of \$10, using Budgeted Funds.
 4. 5-1-2015: Professional Workshop on Writing in Math. Requested by Michele Clover and Brandi Fisher at a cost of \$314, using Budgeted Funds.

- **Mr. Algoe requested the Upcoming Field Trips:**
 1. 3-17-2015: Clarion County Youth Council to Clarion. Requested Conrad Warner at no cost to the District. CCYC will pay for Transportation and Substitute.
 2. 3-20-2015: 6th, 7th and 8th Grade Band Fest to Cranberry High School. Requested by Tom Bowser, using Budgeted Funds.
 3. 4-17-2015: 2nd Grade to Carnegie Science Center. Requested by Barb Hurst, using CATS Funds and Student Contributions.
 4. 4-23-2015: Seniors to Pirate Game in Pittsburgh. Requested by Fran Nesta, using Senior Class Magazine Sales Profit.
 5. 5-8-2015: Spanish Classes to Mallorca Restaurant in Pittsburgh. Requested by Margaret Patton, using Scholarship from Student Government, High School Principal Contingency Fund and Student Contributions.
 6. 5-18-2015: 5th Grade to Carnegie Museum of Natural History. Requested by Amanda Kline, using Grant Money from Carnegie Museum, CATS Funds, Pencil Sales Funds and Student Contributions.
 7. 5-21-2015: Kindergarten to Farmer's Inn. Requested by Kim Riley, using CATS Funds and Student Contributions.
 8. 3-24-2015: Jr/Sr High Concert Bands to Clarion High School for PMEA Adjudication. Requested by Fran Nesta, using Budgeted Money for Transportation and KMA Funds for Registration.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed the Retirement Letter from Carol Adams, Elementary Teacher, effective at the end of the 2014-15 School Year.
- Mr. Algoe reviewed the Retirement Letter from Lisa Master, Elementary Special Education Teacher, effective at the end of the 2014-15 School Year.
- Mr. Algoe reviewed the Resignation Letter from Conrad Warner as Senior High Student Government Advisor, effective at the end of the 2014-15 School Year.
- Mr. Algoe requested to Bid and Advertise the Technology Supplies, Custodial & Maintenance Supplies and the General & Art Supplies for the 2015-16 School Year.

POLICY

- Mr. Algoe requested the 2nd Reading of the Following Policies:
 1. #122: Co-Curricular/Extra-Curricular Activities.
 2. #140.1: Extra-Curricular Participation by Charter/Cyber Charter Students.

Mr. Slagle said all of the Items on tonight's Agenda will be added to next week's Regular Business Meeting Agenda.

Mr. Algoe thanked Chuck Weaver for his parking lot maintenance this winter.

ADJOURNMENT

With no further business, the Meeting Adjourned at 7:47 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary