

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
May 11, 2015**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, May 11, 2015, at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mrs. Vicky Walters, Mr. John Weaver and Mr. Justin Weaver.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Executive Session was held tonight from 6:15 P.M. to 7 P.M. to discuss three Personnel Issues.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting on Monday, May 18, 2015 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- **Elementary—Mr. McCormick reviewed:**
 1. Title I Audit.
 2. Chip Program.
- **High School—Mrs. Walters reviewed:**
 1. Prom King and Queen were Calen Heeter and Marina Bowser.
 2. Jesse Kelly, YMCA Director, presented a program on Supplements and Nutrition for interested Athletes and Students.
 3. Graduation Activities.
 4. Graduation Requirements for Students.

REPORTS (Continued)

- **Athletic Committee: Mr. Barrett reviewed:**
 1. Resignation of Shanna Tharan, Girls' Track Assistant Coach.
 2. Cheer Boosters purchase of New Mats.
 3. Handbook Changes.
 4. Storage of Band/Athletic Equipment.

DIALOGUE ITEMS

- Mrs. Walters previously reviewed the presented list of Graduates and Outstanding Course Requirements to be completed.
- Mr. Algoe reviewed a Teacher Substitute Service (Source for Teachers) as a possible contractor to fill Teacher Substitute Vacancies on a day-to-day basis. Mr. Swartfager pointed out some questionable issues in the contract that should be addressed.
- Mr. Algoe requested the Board consider adjusting the Substitute Teacher Daily Rate to \$85 for a Whole Day and \$50 for a Half Day, effective the beginning of the 2015-16 School Year.
- Mr. Algoe reviewed the Letter of Resignation from Shanna Tharan, Girls' Track Assistant Coach, effective May 16, 2015.
- Mr. Slagle requested Alison Albright as High School Student Government Advisor.
- Mr. Algoe requested an Additional Cafeteria Fund Transfer of up to \$10,000 and an Athletic Fund Transfer up to \$8,500 for FYE 6-30-15.
- Mr. Algoe reviewed the specifics of the Draft Homestead/Farmstead Resolution that will be presented in its final form at the June Meeting when the Real Estate Tax Millage Rate has been set.
- Mr. Algoe reviewed the 2015-16 Budget for Public Display that is included in the packets. He highlighted specific issues on Revenue and Expense Items. Mr. Slagle said this item is on the Business Meeting Agenda for consideration tonight.
- Mr. Algoe reviewed the 2015-16 Annual Housekeeping Items:
 1. Local Auditor—Troese & Associates.
 2. Election of Board Treasurer.
 3. EIT/LST Collector—Keystone Collections Group.

DIALOGUE ITEMS (Continued)

2015-16 Housekeeping Items (Continued):

4. Highmark Monthly Medical Insurance Rates:

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
46867-19	\$497.33	\$1233.54	\$1233.54	\$1385.45	\$1457.79
12696-23	\$497.33	\$1233.54	\$1233.54	\$1385.45	\$1457.79
12696-64	\$497.33	\$1233.54	\$1233.54	\$1385.45	\$1457.79
46867-35	\$528.38	\$1308.57	\$1308.57	\$1471.56	\$1549.19
12696-35	\$528.38	\$1308.57	\$1308.57	\$1471.56	\$1549.19
12696-60	\$503.46	\$1248.34	\$1248.34	\$1402.44	\$1475.82
12696-52	\$533.95	\$1323.38	\$1323.38	\$1487.28	\$1565.33
12696-53	\$538.50	\$1334.35	\$1334.35	\$1499.87	\$1578.71
12696-29	\$546.84	\$1355.50	\$1355.50	\$1523.19	\$1603.09
12696-43	\$565.30	\$1402.08	\$1402.08	\$1574.78	\$1657.09
12696-19	\$575.76	\$1428.27	\$1428.27	\$1603.99	\$1687.75
Indemnity	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
53861-50	\$811.66	\$1926.85	\$2054.18	\$2267.38	\$2384.37

5. Delta Dental Contract for 2015-16 with Monthly Dental Insurance Rates:

Individual	Family
\$32.25	\$73.25

6. Vision Benefits of America for 2015-16 with Monthly Vision Insurance Rates:

Individual	Family
\$6.05	\$14.75

**7. Boston Mutual Life with Life Insurance Rates for 2015-16:
\$0.14/\$1,000 coverage.**

8. Long-Term Disability Insurance Rates for 2015-16: \$0.23/\$100 Coverage.

DIALOGUE ITEMS (Continued)

2015-16 Housekeeping Items (Continued):

9. Repositories for School Funds as follows:

Farmers National Bank

Checking, CD's	General Fund
Checking	Cafeteria Fund
Checking	Capital Reserve Fund

PSDLAF

Short Term Savings	General Fund
Short Term Savings	Capital Reserve Fund

PLGIT

Short Term Savings	District Roof Fund
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INVEST

Short Term Savings	General Fund
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Clarion County Community Bank

Money Market	General Fund
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Mr. Slagle said that these Items will be placed on next week's Regular Business Meeting Agenda.

- **Mr. Algoe requested the Upcoming Professional Development:**
 1. **5/12/15: Spring Regional Workshop for Homeless, Grove City. Requested by Jen Wingard, at a cost of \$21.**

- **Mr. Algoe requested the Upcoming Field Trips:**
 1. **May, 2015 (dates depend on place and weather). Kindergarten to Knox Fire Station, Knox Library and Knox Post Office. Requested by Vicky Campbell at no cost to the District.**
 2. **5-26-15 (Rain Date of 5-27-15): Environment and Ecology Students to Beaver Ponds. Requested by Pam Warner at no cost to the District.**

- **Mr. Algoe reviewed quotes for four Items on the Maintenance List. After discussion, it was agreed to place two Items on the Business Meeting Agenda tonight for Consideration:**
 1. **Elementary Sound System**
 2. **High School Gym Floor Painting and Waxing.**

ADJOURNMENT

With no further business, the Meeting Adjourned at 8:16 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary