

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
May 16, 2016**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, May 16, 2016 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick and Mr. Rodney Sherman.

ANNOUNCEMENTS

- Mr. Slagle said an Executive Session would be held immediately after the Meeting to discuss one (1) Personnel Issue.
- Mr. Slagle said the next Meeting would be the Regular Work Session on Monday, June 13, 2016. The Meeting will be held in the Elementary School Library beginning at 7 P.M.

PUBLIC COMMENT

- None.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda as amended:
Additions:
VIII.A.3. Consideration of the Approval of Carl O'Shany as Substitute Custodian.
IX. O. Consideration of the Approval of a Strong Arm Gate.
Deletions:
VII.C.3. Career Center Report.

The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

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CONSENT AGENDA

Mr. Beary made the Motion to approve the Consent Agenda:

☐ Minutes:

- **Approve the April 18, 2016 Regular Work Session Minutes***
- **Approve the April 18, 2016 Regular Business Meeting Minutes***
- **Approve the May 9, 2016 Regular Work Session Minutes***
- **Approve the May 9, 2016 Regular Business Meeting Minutes***

☐ Financial Reports:

- **File the April, 2016 Board Summary for Audit***
- **File the April, 2016 Liquid Cash and Investment Activity Analysis Report for Audit***
- **File the April, 2016 Elementary School Student Activities Report for Audit***
- **File the April, 2016 High School Student Activities Report for Audit***
- **File the April, 2016 High School Student Athletics Report for Audit***
- **File the April, 2016 Contingency Fund Detail Report for Audit***
- **Approve the April, 2016 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G***
- **Approve the April, 2016 Cafeteria Bills for payment as presented and located in Attachment C***
- **File the April, 2016 Cafeteria P&L for Audit***

☐ Written Reports:

- **Accept the March, 2016 Northwest School Combine Report***
- **Accept the IU Report***

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

☐ Mr. Beary made the Motion to APPROVE the following ADDITIONS to the SUBSTITUTE LIST:

- **Alma Sharlene Webster, Custodian**
- **Carl O'Shany, Custodian**
- **Angela Dittman, Van Driver**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to APPROVE KATIE HELWIG for VOLUNTEER GIRLS' and BOYS' TRACK & FIELD COACH, pending proper completion of Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to NOMINATE STACEY THOMPSON for BOARD TREASURER for 2016-17. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—abstained; and Mr. VanTassel—yes. Motion carried 7-0-1. Mr. K. Swartfager made the Motion to Close the Nominations. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—abstained; and Mr. VanTassel—yes. Motion carried 7-0-1.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to APPROVE the following ANNUAL HOUSEKEEPING ITEMS for 2016-17:

- Highmark Monthly Medical Insurance 2016-17 Rates:

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
46867-19	\$527.17	\$1307.56	\$1307.56	\$1468.58	\$1545.26
12696-23	\$527.17	\$1307.56	\$1307.56	\$1468.58	\$1545.26
12696-64	\$527.17	\$1307.56	\$1307.56	\$1468.58	\$1545.26
46867-35	\$551.86	\$1367.22	\$1367.22	\$1537.06	\$1617.95
12696-35	\$551.86	\$1367.22	\$1367.22	\$1486.59	\$1564.37
12696-60	\$533.67	\$1323.24	\$1323.24	\$1486.59	\$1564.37
12696-52	\$565.99	\$1402.78	\$1402.78	\$1576.51	\$1659.25
12696-53	\$570.81	\$1414.41	\$1414.41	\$1589.86	\$1673.43
12696-29	\$579.65	\$1436.83	\$1436.83	\$1614.58	\$1699.27
12696-43	\$599.22	\$1486.20	\$1486.20	\$1669.26	\$1756.51
12696-19	\$610.31	\$1513.97	\$1513.97	\$1700.23	\$1789.02
Indemnity	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
53861-50	\$860.36	\$2042.45	\$2177.43	\$2403.42	\$2527.43

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

☐ Mr. Beary made the Motion to Approve the Following Items (Continued):

- **Delta Dental Contract for 2016-17 with Monthly Dental Insurance Rates:**

Individual	Family
\$32.25	\$73.25

- **Vision Benefits of America for 2016-17 with Monthly Vision Insurance Rates:**

Individual	Family
\$6.05	\$14.75

- **Boston Mutual Life with Life Insurance Rates for 2016-17: \$0.14/\$1,000 coverage.**
- **Long-Term Disability Insurance Rates for 2016-17” \$0.23/\$100 Coverage.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

☐ Mr. K. Swartfager made the Motion to APPROVE the 2016 GRADUATE LIST, pending Successful Completion of Graduation Requirements:

CASEY MARIE ALLAMAN, BRENDAN JAMES ALTMAN, JAYCE LEE BARRETT, CODY JAMES BASHLINE, ZACHARY RANDON BAUER, NICHOLAS JAMES BAUGHMAN, RICHARD TYLER BEAL, OLIVIA LEIGH BEARFIELD, KAYLA NICOLE BENNETT, ALLEN TIMOTHY BEST, DAVID LEROY BLUM, NICHOLAS ANTHONY BOWSER, MAGDALYN MAE BROWN, LEXI SHANTEL CALLANDER, MACKENZIE RAE CAUN, ASHLEY TAYLOR CLINGER, TUESDAY JORDAN COLEMAN, BRANDON MICHAEL COOPER, WILLIAM GENE COTHERMAN, ALYSSA MARIE CUJAS, TIMOTHY AUSTIN CURTIS, KELLY KATHRYN DAUGHERTY, DILLON GREGORY DIETRICH, JULIA MARIE DITTMAN, DANIEL MICHAEL EDWARDS, REBEKAH LYN ELDER, KENDRA MICHELLE FAGLEY, ETHAN LEO FLEEGER, ALEC HAMILTON FRIEDLUND, HANNAH MAE GATESMAN, MATTHEW RYAN GATHERS, ELIZABETH ROSE GEORGE, SHANNON RENEE HAREN, SCOTT JAMES HEPLER, AMBER NICOLE HESS, MITCHELL DAVID HOGUE, SARAH KAYTE HUNSBERGER, LOGAN CHARLES HURRELBRINK, SAMANTHA LOUISE HURRELBRINK, REBEKAH JO HURST, ASHLEY ELIZABETH JANECEK, KAITLYN ELISABETH JOHNSON, KOBE BENJAMIN ROGER KAHLE, JAMES THOMAS KERLE, MORGAN ANN KRIEGER, THOMAS

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 2016 GRADUATE LIST, pending Successful Completion of Graduation Requirements (Continued):**

JACKSON KRIEGER, KIERSTIE ANNE MAPES, TYLER RYAN MATTHEWS, CASSANDRA JO MAYS, LINDSEY RENEE MAYS, TESSA MARIE MAYS, KYLE CHARLES MCCONNELL, REAGAN ELIZABETH MCLENDON, LOGAN FOSTER MEANS, JOSHUA RONALD MILLER, SHAWNTELLE DESARAH MOBLEY, ETHAN TIMOTHY MOON, SHEALEEN JAI NEELY, AUSTIN ANDREW PARKS, MARISSA KAY PERRY, RAYMOND COLE RAKES, HEATHER LYNN RAPP, MASON MICHAEL REARICK, SARA BROOKE REED, SCOTT DONALD REED, DAWN LORETTA RITZLER, CHAD ROBERT ROGERS, COOPER CLARK RUNYAN, DANIELLE KATHERINE RUNYAN, COLLIN SCOTT SEIGWORTH, RUSSEL PAUL SEIGWORTH, LOGAN TANNER SHADY, EMILY MARGARET SHAWLEY, BRAYDEN THOMAS SHICK, HUNTER JOHN SLIKER, SARA KATHLEEN SMERKAR, HENRY L. SWARTZENTRUBER, PATRICK ALEXANDER THOMPSON, LEXIS NICOLE TWENTIER, TRISTAN LAKOTA VERNER, JACOB MICHAEL DAVID WEAVER, KIRSTEN ELIZABETH WENNER, NATELY NICOLE WINGARD, MICHEAL DAVID WINKLE and ALEXANDER PAUL WOLBERT.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

- ❑ **Mr. K. Swartfager made the Motion to AWARD the 2016-17 CUSTODIAL & MAINTENANCE SUPPLY BID, GENERAL & ART SUPPLY BID and TECHNOLOGY SUPPLY BID, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE the 2016-17 KEYSTONE SCHOOL DISTRICT BUDGET for PUBLIC DISPLAY, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the 2016-17 CLARION COUNTY CAREER CENTER BUDGET, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Barrett made the Motion to APPROVE the 2016-17 IU GUEST TEACHER CONSORTIUM, as presented, at a cost of \$625. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the PURCHASE of ELEMENTARY SCIENCE FUSION TEXTBOOKS from HOUGHTON MIFFLIN HARCOURT at a cost of \$16,171.02, with funds from Long-Term Funding Stream. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the BIDDING, ADVERTISING and FILING of PDE 3074 for the ELEMENTARY DOOR REPLACEMENT. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the UPCOMING FIELD TRIPS:**
 - **5-12-2016: CCYC, Panther Peers and Varsity Cheerleaders to Clarion University for Special Olympics. Requested by Kami Coursen, at no cost to the District. Cheerleading and CCYC will fund the cost of the bus.**
 - **5-23-2016 (Rain Date of 5-24-2016): Beaver Ponds Volunteer to Beaver Ponds. Requested by Pam Warner, using Budgeted Funds and Matching Donations from Alliance for Wetlands and Wildlife.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 2016-17 SOURCE4 TEACHERS RENEWAL CONTRACT, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the SOFTBALL BACKSTOP REPLACEMENT PROPOSAL to PENN FENCING for \$6,945.50, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the RESIGNATION and AGREEMENT from TAMI WINTERS, effective May 6, 2016, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE a 2-HOUR EARLY DISMISSAL FOR STUDENTS and STAFF on MAY 27, 2016. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the PURCHASE of a new SCHOOL VAN through Co-Stars from Dave Hallman Chevrolet with funds from Capital Reserve, with additional Warning Tone, if possible, for \$90 and undercoating for \$200 for a total cost of \$30,661. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the PURCHASE of a new STRONG ARM GATE from PENN FENCING at a cost of \$1,818.85, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

An Executive Session was held from 7:30 P.M. until 7:44 P.M.

ADJOURNMENT

- ❑ **With no further business, Mr. Van Tassel made the Motion to Adjourn the Meeting at 7:30 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**