

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
March 14, 2016**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, March 14, 2016, at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Ms. Nick Beightol, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. Bradley Wagner, Mr. Charles Weaver and Mr. Eric Zerbe.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting on Monday, March 21, 2016. It will be held in the Elementary School Library beginning at 7 P.M.
- Mr. Slagle said a brief Executive Session would be held tonight immediately following the Work Session to discuss one (1) Personnel Issue and two (2) Collective Bargaining Issues.

PUBLIC COMMENT

None.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. State Budget Impasse.
 2. A Buildings & Grounds Committee Meeting was held tonight at 5:30 P.M. to discuss:
 - a. E-rate Project.
 - b. Track Sinkhole.
 - c. Door Replacement at Elementary School.
 - d. Parking Lot Replacement.
 - e. Softball Outfield Fence.

REPORTS (Continued)

- **Elementary—Mr. McCormick reviewed:**
 1. Proposal for new Computer Textbooks at a cost of \$3,280.
 2. Elementary is reviewing new Science Textbooks.
 3. Keystone Elementary School will be hosting the Regional Choral Festival in the Fall of 2016.

- **High School---Mr. Wagner reviewed:**
 1. Athletic Season Results:
 - a. Basketball—Girls.
 - b. Basketball—Boys.
 - c. Wrestling.
 2. Regional Band Participants.
 3. Upcoming Athletic Events.
 4. PSSA Tests.

DIALOGUE ITEMS

- Mr. Algoe reviewed the Letter of Retirement from Sharon Geary, High School Librarian, at the end of the 2015-16 School Year.

- Mr. Algoe requested to Post and Advertise for a High School Librarian.

- Mr. Algoe reviewed the Lump Sum Requests for the End of the 2015-16 School Year:
 1. Fred Carrow
 2. Sharon Geary
 3. Francis Nesta
 4. Margaret Patton
 5. Barbara Witkowski

- Mr. Algoe requested Allen Hogue as NASP Intramural Coach, pending proper completion of Personnel File Documentation and Clearances.

- The Purchase of Century 21 Jr. Computer Applications With Keyboarding Textbooks for \$3,290, using Budgeted Funds, was previously reviewed in the Elementary Principal Report.

- Mr. Algoe reviewed the 2016-17 Concurrent Enrollment Agreement with the Butler County Community College.

- Mr. Algoe reviewed the 2016-17 Riverview IU 6 General Operating Budget.

DIALOGUE ITEMS (Continued)

- **Mr. Algoe said the Audit Reports FYE June 30, 2015 will be available next Monday night for Board review and Consideration, if desired, at that Meeting or postpone Consideration until the April 18, 2016 Regular Business Meeting.**
- **Mr. Lauffer reviewed the Upcoming Quote Process for the Natural Gas Procurement. He said that details will be available next Monday night.**
- **Mr. Algoe requested to Bid and Advertise the Technology Supplies, Custodial & Maintenance Supplies and the General & Art Supplies for the 2016-17 School Year.**
- **Mr. Algoe reviewed the Upcoming Professional Development:**
 1. **4-29-2016: Petula King to Clarion County School Nurse Conference, Clarion, at a cost of \$26.14, using Budgeted Funds.**
- **Mr. Algoe reviewed the Upcoming Field Trips:**
 1. **4-20-2016: Safe Driving Competition, Brookville. Requested by Brigitte Irwin at no cost to the District, using the School Car.**
 2. **4-28-2016: Envirothon Club to Cook Forest. Requested by Pam Warner, using Budgeted Funds and School Van.**
 3. **4-29-2016: Industry Club to businesses in Clarion. Requested by Kelli McNaughton. Substitutes will be paid through Special Education and Principal's Contingency Funds.**
 4. **5-6-2016: Spanish Classes to Mallorca Restaurant, using Student Contribution and Scholarships from Jr/Sr High Student Government and using Bus for transportation.**
 5. **5-24-2016: Kindergarten to The Farmers Inn, Sigel. Requested by Kim Riley, using CATS Funds and Student Contribution.**
- **Mr. Algoe requested the 2nd Reading of the Following Policies:**
 1. **#212: Reporting Student Progress.**
 2. **#824: Maintaining Professional Adult/Student Boundaries.**
- **The Awarding of the Elementary/High School E-rate Project was previously addressed in the Superintendent's Report.**
- **Mr. Algoe requested the following Athletic Changes. He said this has been agreed to by both Coaches:**
 1. **Jason Nellis to move from Second Varsity Football Assistant Coach to First Jr. High Football Assistant Coach, effective with the 2016-17 School Year.**
 2. **Jason Best to move from First Junior High Football Assistant Coach to Second Varsity Football Assistant Coach, effective with the 2016-17 School Year.**

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An Executive Session was held from 7:50 P.M. until 8:46 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:50 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary