Keystone School District
Knox, Pennsylvania
Minutes of Work Session
April 18, 2016

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, April 18, 2016 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- **Mr. Slagle welcomed the guests to the Meeting.**
- **Mr. Slagle said a brief Executive Session would be held tonight immediately following the Business Meeting to discuss two (2) Personnel Issues and one (1) Attorney Communication.**
- **Mr. Slagle said the next Meeting would be the Combined Work Session and Regular Business Meeting on Monday, May 9, 2016.**

PUBLIC COMMENT

None.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
  1. **Commonwealth of PA 2015-16 Budget.**
  2. **Actual Subsidy Funds for 2015-16 vs. Budget.**
  3. **Budget for 2016-17.**
  4. **Track Sinkhole Update.**
  5. **Elementary Parking Lot Sinkhole Repair.**
  6. **E-rate Project Update.**
  7. **April 1, 2016 Brown Out.**
  8. **Condensate Return Pump Replacement in High School.**

<u>REPORTS</u> (Continued)

- **<u>Elementary—Mr. McCormick reviewed</u>:**
  1. **PSSA's started last week.**
  2. **New Science Textbooks for K-6 Grade.**
  3. **Invitations given for the 6th Grade Academic Awards Banquet.**

- **<u>High School---Mr. Wagner reviewed</u>:**
  1. **PSSA Testing started last week and continue early this week.**
  2. **Student Poster Awards to Josselin Geer and Kelly Daugherty.**
  3. **Sports Update.**
  4. **Musical is next week.**
  5. **A.P. Exams.**

<u>DIALOGUE ITEMS</u>

- **Mr. Algoe requested Granting Tenure to Meagan White, effective April 2, 2016.**

- **Mr. Algoe requested Hiring Judy McCleary as Full-Time Custodian, effective April 19, 2016.**

- **Mr. Algoe requested Posting for an Assistant Marching Band Director.**

- **Mr. Algoe reviewed the Resignation Letter from John Paul Samay as 2nd Assistant Coach for Jr. High Football.**

- **Mr. Algoe requested the Posting and Advertising for a 2nd Assistant Coach for Jr. High Football.**

- **Mr. Algoe reviewed the costs for the Parking Lot Crack Filling for Elementary and High School and Parking Lot Seal Coating at the High School from Terra Works.**

- **Mr. Algoe reviewed the Upcoming Professional Development:**
  1. **9/2016 through 4/2017: Secondary Transition Coordinator Meetings at IU 6. Requested by Jennifer Slaugenhaupt at a cost of $45.36, using Budgeted Funds.**

- **Mr. Algoe reviewed the Upcoming Field Trips:**
  1. **Different Days in May: Kindergarten to Knox Library, Fire Station and Post Office. Requested by Jenna Fink at no cost to the District.**
  2. **5-4-2016: Business Math Class Seniors to Carriage Inn. Requested by Kim Exley at a cost of $35 and needing Substitute Teacher Coverage for one period.**
  3. **5-13-2016: Math Students to IUP Mathematics Competition. Requested by Bobbie Heller, using School Van with Budgeted Funds.**

<u>DIALOGUE ITEMS</u> (Continued)

- **Mr. Algoe reviewed the Upcoming Field Trips (Continued):**
  4. **5-17-2016: 3rd Grade to Living Treasures Animal Park. Requested by Tim Zerbe, using Budgeted Funds and Student Contribution.**
  5. **5-23-2016: Envirothon Students to Earth Day at Cook's Forest. Requested by Pam Warner, using Budgeted Funds.**
  6. **5-25-2016: 6th Grade to Cleveland Aquarium. Requested by Michele Clover, using CATS Funds and Student Contribution.**

- **Mr. Algoe reviewed the Elementary Door/Window Replacement Architectural Proposal from Amos Rudolph, Architect, at a cost of $8,800.**

- **Mr. Algoe previously reviewed the 2016-17 Budget.**

- **Mr. Algoe reviewed the following 2016-17 Cafeteria Operations Issues:**
  1. **2016-17 Budget.**
  2. **Contract Renewal with the Nutrition Group.**
  3. **Ala Carte Prices.**

- **Mr. Algoe requested two (2) Part Time Workers for 29.75 hours per week at $8.50 per hour for Summer Custodial Assistance.**

- **Mr. Algoe reviewed the Pipe Replacement in Elementary Parking Lot Entrance to Ritner Pools for $3,050.58 and Seigworth Road Supply for $1,671.60.**

- **Mr. Algoe reviewed the High School Condensate Pump Replacement to Stellar Industrial for $2,970.70.**

- **Mr. Algoe requested Chris Long be Awarded the following Co-Curricular Supplementals for 2016-17 School Year:**
  1. **Stage Manager, High School.**
  2. **Jr/Sr High Band Director.**
  3. **Marching Band Director.**
  4. **Jr/Sr High Choral Director.**
  5. **Play Director.**

- **Mr. Algoe requested Nicole Taydus for the Girls' JV Volleyball Coach.**

- **Mr. Algoe requested Tyler Cotherman for Girls' JV and Varsity Volleyball Volunteer Coach, pending proper completion of Clearances.**

- **Mr. Algoe requested Ryan Roddy for Girls' and Boys' Varsity Track and Field Volunteer Coach, pending proper completion of Clearances.**

<u>DIALOGUE ITEMS</u> (Continued)

- **Mr. Lauffer reviewed a request from Bernice McCoy for an Exoneration from Per Capita Tax.**

<u>ADJOURNMENT</u>

With no further business, the Meeting was adjourned at 7:45 P.M.

Respectfully submitted,

Vernon Lauffer, Board Secretary