

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
August 14, 2017**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 14, 2017 at 7:57 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Brian Heeter, Mr. Vernon Lauffer, Mr. Michael McCormick, and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to APPROVE the AGENDA as amended:

Additions:

- IV.A. Consideration of Granting Tenure to Nicole Taydus as of August 21, 2017.
- IV.B. Consideration of Hiring Sonya Weaver as Elementary Cafeteria Monitor at 4.75 Hours Per Day.
- IV.C. Consideration of Hiring Jamie Weeter as High School Cafeteria Monitor at 2.5 Hours Per Day.
- IV.D. Consideration of Hiring Seth Cataldo as a Substitute Custodian.
- IV.E. Consideration of the Approval of the 2017-18 Extracurricular Supplemental Contract Revisions.
- IV.F. Consideration of the Approval of Jeff Deitz as Cross Country Head Coach
- IV.G. Consideration of the Approval of Catherine Schoeppner as Cross Country Assistant Coach.
- IV.H. Consideration of the Hiring of Josue Barrios as Boys' Assistant Soccer Coach.
- IV.I. Consideration of Hiring Ethan Fleeger as Jr High Football Assistant Coach.
- IV.J. Consideration of the Approval of Abby Caulfield as Girls' Soccer Volunteer Coach.
- IV.K. Consideration of the Approval of Scott Means as Jr High Football Volunteer Coach.
- IV.L. Consideration of the Approval of Debra Jones as Marching Band Volunteer.

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CONSIDERATION OF THE AGENDA (Continued)

- **Mr. Beary made the Motion to APPROVE the AGENDA as amended:**

Additions:

V.C. Minutes:

1. Approve the July 17, 2017 Regular Work Session Minutes*
2. Approve the July 17, 2017 Regular Business Meeting Minutes*

Financial Reports:

1. File the July, 2017 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the July, 2017 Elementary School Student Activities Report for Audit*
3. Approve the July, 2017 Cafeteria Bills for payment as presented and located in Attachment C*
4. File the July, 2017 Capital Reserve Bills as presented and located in Attachment B*

Written Reports:

1. Accept the IU Report*
 2. Accept the Career Center Report*
 3. Accept the June, 2017 Northwest School Combine Report*
- V.D. 2017-18 Jefferson Clarion Head Start Contract.
- V.E. 2017-18 Bus Driver Handbook Revisions.
- V.F. Stacey Thompson as Voting Delegate to the PSBA Conference.
- V.G. Tax Exoneration Request from Sonny Cicero.
- V.H. Change Orders for Proper Completion of the Athletic Field Practice Field as follows:
1. Rip Rap in Swale: \$10,500
 2. Additional Fill Needed \$6,000
- V.I. Quote from Parker Furniture for Carpet Installation at Elementary Doorway Entrances.

The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- **Mr. Beary made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:**

1. GRANTING TENURE to NICOLE TAYDUS as of AUGUST 31, 2017.
2. HIRING SONYA WEAVER as ELEMENTARY CAFETERIA MONITOR at 4.75 Hours Per Day, pending proper completion of Personnel File Documentation and Clearances.
3. HIRING JAMIE WEETER as HIGH SCHOOL CAFETERIA MONITOR at 2.5 Hours Per Day, pending proper completion of Personnel File Documentation and Clearances.
4. HIRING SETH CATALDO as a SUBSTITUTE CUSTODIAN, pending proper Completion of Personnel File Documentation and Clearances.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS (Continued):**
 - 5. 2017-18 EXTRACURRICULAR SUPPLEMENTAL CONTRACT REVISIONS.**
 - 6. HIRING JEFF DEITZ as CROSS COUNTRY HEAD COACH.**
 - 7. HIRING CATHERINE SCHOEPNER as CROSS COUNTRY ASSISTANT COACH.**
 - 8. HIRING JOSUE BARRIOS as BOYS' SOCCER ASSISTANT COACH, pending proper completion of Personnel File Documentation and Clearances.**
 - 9. HIRING ETHAN FLEEGER as JR HIGH FOOTBALL ASSISTANT COACH, pending proper completion of Personnel File Documentation and Clearances.**
 - 10. ABBY CAULFIELD as GIRLS' SOCCER VOLUNTEER COACH.**
 - 11. SCOTT MEANS as JR HIGH FOOTBALL VOLUNTEER COACH.**
 - 12. DEBRA JONES as MARCHING BAND VOLUNTEER.**

The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 2017-18 JEFFERSON CLARION HEAD START CONTRACT. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the 2017-18 BUS DRIVER HANDBOOK REVISIONS. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE STACEY THOMPSON as VOTING DELEGATE to the PSBA CONFERENCE. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—abstained; and Mr. VanTassel—yes. Motion carried 7-0-1.**
- ❑ **Mr. Barrett made the Motion to APPROVE the TAX EXONERATION for SONNY CICERO, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the CHANGE ORDERS for PROPER COMPLETION of the ATHLETIC PRACTICE FIELD as follows:**
 - 1. Rip Rap in Swale: \$10,500**
 - 2. Additional Fill Needed: \$6,000**

The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the QUOTE from PARKER FURNITURE for CARPET INSTALLATION at ELEMENTARY DOORWAY ENTRANCES at a cost of \$750. The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the GENERAL FUND BILLS, as presented and located in Attachment A and G*. The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. Barrett made the Motion to AWARD the ELEMENTARY SECURITY CAMERA QUOTE for \$5,535.00 to CS TECHNOLOGIES, as presented, with FUNDS from CAPITAL RESERVE. The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.**

ADJOURNMENT

With no further business, the Mr. VanTassel made the Motion to Adjourn the Meeting at 8:04 P.M. The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 8-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary

