

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
September 18, 2017**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, September 18, 2017 at 7:44 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. William Baughman, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to APPROVE the AGENDA as amended:

Additions:

V. E. Consideration of the Approval of the Resignation of Barry Foust as Girls' Jr. High Basketball "Team A" Coach.

F. Consideration of the Approval to Hire Paul Flickner as Girls' Jr. High Basketball "Team A" Coach.

G. Consideration of the Approval of the Resignation of Paul Flicker as Girls' Jr. High Basketball "Team B" Coach.

H. Consideration of the Approval to Hire James Rhoades as Girls' Jr. High Basketball "Team B" Coach.

I. Consideration of the Approval of Garry Henry as Jr. High Football Volunteer Coach.

VI. D. Consideration of the Approval of Purchasing Garbage Disposal for the High School from Johnson Supplies for \$1,488, with funds from Capital Reserve.

VI. E. Consideration of the Approval of the Procurement of Electricity.

VI. F. Consideration of the Approval of the Procurement of Natural Gas.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- Minutes:**

1. Approve the August, 14 2017 Regular Work Session Minutes*

2. Approve the August 14, 2017 Regular Business Meeting Minutes*

CONSENT AGENDA (Continued)

□ **Financial Reports:**

1. File the June, 2017 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the August, 2017 Elementary School Student Activities Report for Audit*
3. File the June, 2017 High School Student Activities Report for Audit*
4. File the July, 2017 High School Student Activities Report for Audit*
5. File the August, 2017 High School Student Activities Report for Audit*
6. File the June, 2017 High School Athletics Report for Audit*
7. File the July, 2017 High School Athletics Report for Audit*
8. File the August, 2017 High School Athletics Report for Audit*
9. Approve the August, 2017 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
10. Approve the August, 2017 Cafeteria Bills for payment as presented and located in Attachment C*
11. Approve the August, 2017 Capital Reserve Bills as presented and located in Attachment B*

□ **Written Reports:**

1. Accept the July, 2017 Northwest School Combine Report*
2. Accept the IU Report*
3. Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

□ Mr. Barrett made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:

1. ELIZABETH MILLER as a VAN DRIVER for McLendon Transportation, pending proper completion of Personnel File Documentation and Clearances.
2. JASON KRIEBEL as a SUBSTITUTE BUS DRIVER (Retroactively) pending proper completion of Personnel File Documentation and Clearances.
3. TONYA STERNER as a SUBSITUTE CUSTODIAN.
4. MIKE MELLOTT as HIGH SCHOOL DETENTION MONITOR.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

□ Mr. Beary made the Motion to APPROVE/HIRE the FOLLOWING ITEMS from the ATHLETIC COMMITTEE, pending proper completion of Personnel File Documentation and Clearances:

1. RESIGNATION of BARRY FOUST as Jr. High Girls' Basketball "Team A" Coach.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the FOLLOWING ITEMS from the ATHLETIC COMMITTEE, pending proper completion of Personnel File Documentation and Clearances (Continued)**
 2. **PAUL FLICKNER as Girls' Jr. High Basketball "Team A" Coach.**
 3. **RESIGNATION of PAUL FLICKNER as Girls' Jr. High Basketball "Team B" Coach.**
 4. **JAMES RHOADES as Girls' Jr. High Basketball "Team B" Coach.**
 5. **GARRY HENRY as Jr. High Football Volunteer Coach.**

The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the EXONERATION of the REPOSITORY LIST PARCELS, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT:**

1. **10/20/2017: School Nurse Conference, Clarion. Requested by Petula King, at a cost of \$25.89, using Budgeted Funds. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the UPCOMING FIELD TRIPS:**

1. **9/21/2017: Ecology Class to Elk County Visitors' Center. Requested by Matt Baker, using Budgeted Funds.**
2. **9/28/2017 (Rain Date of 10/5/2017): 7th Grade to Beaver Ponds. Requested by Pam Warner, using Budgeted Funds.**
3. **10/4/2017: High School Special Education Classes to RIU6, "Looking to the Future." Requested by Jen Slaughaupt, using Budgeted Funds.**
4. **11/3/2017: Elementary Chorus Fest at Marion Center. Requested by Barbi Milliron, using Budgeted Funds.**
5. **11/20/2017: Jr. High Gifted to RIU#6 for Chess Tournament. Requested by Nicole Gorog at no cost to the District.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Burr made the Motion to APPROVE the PURCHASE of a GARBAGE DISPOSAL for the High School at a cost of \$1,488 from Johnson Supplies, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE to LOCK IN ELECTRICITY PROCUREMENT from June, 2018 through May, 2021, as soon as possible, as determined by the Administration given the cost is less than \$0.06294 per kwh w/o gross receipts tax and utilizing the lowest vendor quote. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE to LOCK IN NATURAL GAS PROCUREMENT from July, 2019 through June, 2021, as soon as possible, as determined by the Administration given the cost is less than \$3.30 per dth and utilizing the lowest vendor quote. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.**

An Executive Session was held from 7:49 P.M. until 7:56 P.M.

ADJOURNMENT

With no further business, the Mr. VanTassel made the Motion to Adjourn the Meeting at 7:49 P.M. The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**

