

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
March 13, 2017**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, March 13, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting is Regular Business Meeting on Monday, March 20, 2017 at 7 P.M. in the Elementary School Library.

**PUBLIC COMMENT**

Mr. Slagle requested a Moment of Silence for the T.J. and Stacey Thompson Family.

**REPORTS**

- **Superintendent—Mr. Algoe reviewed:**
  1. MMS Student Information System Commission.
  2. Personnel Update.
  3. Property Tax Independence Act.
  4. Preliminary 2017-18 Budget.
  5. School Physical Plant Update:
    - a. Foam Wall Pads in High School Gymnasium.
    - b. Chair Lift Repair in High School.
  6. Athletics.
- **Elementary—Mr. McCormick reviewed:**
  1. PSSA Testing.
  2. Student Activities Fundraisers.
  3. Kindergarten Enrollment Numbers for 2017-18.

**REPORTS (Continued)**

- ❑ **High School—Mr. Wagner reviewed:**
  1. **Prior Month Student Accomplishments.**
  2. **Upcoming Events.**
  3. **Program of Studies.**
  4. **Proficiency Accomplishments.**

**DIALOGUE ITEMS**

- ❑ **Mr. Algoe reviewed the Letter of Resignation from Dianne Beisel, Cafeteria Monitor, as of March 10, 2017.**
- ❑ **Mr. Algoe requested the Posting and Advertising for a Cafeteria Monitor.**
- ❑ **Mr. Algoe requested Dianne Beisel as a Cafeteria Monitor Substitute.**
- ❑ **Mr. Algoe reviewed the Letter of Resignation from Jay Wolfgang, Custodian, as of March 15, 2017.**
- ❑ **Mr. Algoe requested the Posting and Advertising for a Full-Time Custodian retroactively.**
- ❑ **Mr. Algoe requested Jay Wolfgang as a Custodial Substitute.**
- ❑ **Mr. Algoe requested the Purchase of a Stop-Arm Camera for Bus #9 at a cost of \$2,500, using Funds from the Fuel Adjustment Line.**
- ❑ **Mr. Algoe requested the Bidding and Advertising for the General & Art Supplies for the 2017-18 School Year.**
- ❑ **Mr. Algoe reviewed the 2017-18 Riverview IU 6 Proposed General Operating Budget.**
- ❑ **Mr. Algoe reviewed the 2017-18 Clarion County Career Proposed General Fund Budget.**
- ❑ **Mr. Algoe requested the Upcoming Field Trips:**
  1. **3-31-2017: Ecology Class to Presque Isle Tom Ridge Environmental Center. Requested by Matt Baker, using Budgeted Funds.**
  2. **4-6-2017: Students from Drivers Ed. Class to the Safe Driving Competition in Brookville. Requested by Brigitte Irwin. No fee for the competition.**
  3. **4-20-2017: Math Department to IUP Math Competition. Requested by Bobbie Heller, using Budgeted Funds.**
  4. **4-21-2017: Envirothon Competition at Cook Forest. Requested by Pam Warner, using Funds from the Conservation District of Clarion County.**

**DIALOGUE ITEMS (Continued)**

- **Mr. Algoe requested the Upcoming Field Trips (Continued):**
  5. **5-12-2017: Ecology Class to Canoe Creek. Requested by Matt Baker, using Budgeted Funds.**
  6. **5-12-2017: Spanish Class to Pitt University Cathedral of Learning. Requested by Margaret Patton, using Student Contributions and Scholarships from Jr. and Sr. High Government.**
  7. **5-23-2017: Kindergarten Classes to The Farmers Inn. Requested by Kim Riley, using CATS Funds and Student Contributions.**
  
- **Mr. Algoe reviewed the 1<sup>st</sup> Reading of the Following Policies:**
  1. **#251: Homeless Students.**
  2. **#255: Educational Stability for Children in Foster Care.**
  3. **#710.1: Use of District-Owned and Personal Vehicles by Staff.**
  
- **Mr. Algoe requested Ashley Custer for Jr. High Volleyball Assistant Coach, pending proper completion of Personnel File Documentation and Clearances.**
  
- **Mr. Algoe requested Kacy Lewis for Varsity Track & Field Volunteer Coach.**
  
- **Mr. Algoe reviewed the 2017-18 CHAMP Athletic Trainer Contract.**
  
- *Mr. Slagle said to Add all Items to the Agenda for next week's Meeting, including the Gym Wall Pads, as well as the Chair Lift, if finalized.*

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 7:46 P.M.**

**Respectively submitted,**

**Vernon F. Lauffer, Board Secretary**



